

Date: June 2024

WORKING DRAFT

Fund Name and Number: General Fund - 100

Dept Name and Number: Admin - 10

Line Item	Description From Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Budget	2024-2025 Proposed Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 105,283	\$ 107,936	\$ 111,547	\$ 117,160	5%	
5002	Holiday Compensation	\$ 5,000	\$ 5,000	\$ 7,000	\$ 7,500	7%	
5007	Stipends/Certifications			\$ 4,270	\$ 4,500	5%	
5009	Retirement Payout Reserve	\$ 10,000	\$ 15,000	\$ 15,000	\$ 15,000	0%	Based on future retirement eligibility; rolls to fund balance at EOY
5010	Training/Team Building	\$ 8,000	\$ 10,000	\$ 10,000	\$ 12,000	20%	
5020	Health Insurance	\$ 8,054	\$ 11,900	\$ 9,200	\$ 9,600	4%	Actual
5030	Workers Comp. Insurance	\$ 1,500	\$ 3,000	\$ 3,000	\$ 2,800	-7%	Actual
5035	Social Security/Medic. Tax	\$ 9,202	\$ 8,257	\$ 9,396	\$ 9,881	5%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 294	\$ 100	\$ 110	\$ 141	28%	Actual
5050	TMRS Exp.	\$ 14,434	\$ 12,952	\$ 15,966	\$ 17,114	7%	13.25% of salary related line items
5116	Storm-Related Payroll	\$ 10,000	\$ -	\$ -	\$ -		
Total Personnel Expenses		\$ 171,767	\$ 174,145	\$ 185,489	\$ 195,695	6%	
5101	Fax Copier	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	0%	Based on Use
5103	Printing and Reproduction	\$ 1,000	\$ 3,000	\$ 3,000	\$ 2,000	-33%	Based on Use
5110	Postage	\$ 1,200	\$ 2,000	\$ 2,000	\$ 1,500	-25%	Lease = \$500/quarter, Admin paying 25% plus postage
5120	Subscriptions and Membership	\$ 4,700	\$ 5,000	\$ 5,000	\$ 5,000	0%	Based on Use
5125	Travel	\$ 2,000	\$ 3,000	\$ 3,000	\$ 4,500	50%	
5140	Telephone	\$ 3,000	\$ 3,500	\$ 2,500	\$ 6,031	141%	Updated Phone Breakdown: Desk Phones: \$1,600 Cell Phones: \$4,431
5157	Records Management	\$ 3,000	\$ 3,000	\$ 4,000	\$ 6,500	63%	Record Storage Rates have increased (Storage \$422/mo.) + add'l for old record destruction
5158	Office Supplies	\$ 8,000	\$ 6,000	\$ 7,000	\$ 6,000	-14%	Based on Use
5198	Maintenance & Supplies - Janitorial	\$ 4,560	\$ 6,000	\$ 6,000	\$ 6,000	0%	Split Janitorial Contract with 100-55 Fieldhouse Maintenance/ Janitorial
Total Supplies & Operations Expenses		\$ 29,960	\$ 34,000	\$ 35,000	\$ 40,031	14%	
5210	Legal Services	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	0%	
5211	Legal Services - TPIA	\$ 7,500	\$ 7,500	\$ 7,500	\$ 5,500	-27%	For processing Public Information Requests
5214	Emergency Notification System	\$ 2,400	\$ 2,400	\$ 1,500	\$ 1,500	0%	Rave
5217	Payroll Services	\$ 4,500	\$ 5,000	\$ 6,000	\$ 9,000	50%	Costs increasing
5226	Drug Testing	\$ 100	\$ 100	\$ 100	\$ 100	0%	
5227	Bilingual Assessments	\$ -	\$ -	\$ 200	\$ 200	0%	
5230	Audit	\$ 20,000	\$ 20,000	\$ 20,000	\$ 22,000	10%	
5231	Health Fee/Travis County	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	0%	Actual
5236	Communication and Outreach	\$ 20,000	\$ 15,000	\$ 5,000	\$ 5,000	0%	22-23 Bond Election, 23-24 CRCRC survey/Buie costs.
5237	Tax Assessment/Collection	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	0%	Actual - Pay County for collecting taxes
5240	Insurance - Prop & Gen Liab.	\$ 8,500	\$ 10,650	\$ 14,000	\$ 15,400	10%	Actual
5250	Insurance - Official Liability	\$ 5,200	\$ 4,000	\$ 5,300	\$ 5,900	11%	Actual
5258	ACL Event	\$ 10,500	\$ 10,500	\$ 10,500	\$ 10,500	0%	Actual
5260	Appraisal District - Travis County	\$ 10,000	\$ 10,000	\$ 10,000	\$ 15,400	54%	Pay Appraisal district to appraise taxable values. Current \$3,844/qtr.
5270	Engineering Services	\$ 2,000	\$ 20,000	\$ 25,000	\$ 20,000	-20%	Based on Use
Total Contractual Services		\$ 184,700	\$ 199,150	\$ 199,100	\$ 204,500	3%	
5300	Computer Software/Support	\$ 40,000	\$ 50,000	\$ 50,000	\$ 30,000	-40%	Univista IT Contract (4,740/mo.) Internet Service (~800/mo.) - Office Licenses (~478/mo.) Admin paying 25% + Incode ongoing costs and additional licenses + Adobe Licenses (100% Admin)

5301	Public Meeting Technology	\$ 14,000	\$ 14,000	\$ 14,000	\$ 11,000	-21%	Civic Plus (\$6,200 annual meetings subscription and video timestamping) + Zoom (Annual \$300 + \$160/mo) = \$8,420 Remaining ~\$3,000 is for any repairs/upgrades to streaming/Microphones + Potential Exceptional Item
5302	Website and Digital Codification	\$ 5,500	\$ 5,500	\$ 14,000	\$ 12,000	-14%	Codification (\$1140 per year) + Supplements Per Page \$20 (~\$3000 Per Year) + Website Cost of \$4,882) Budgeting additional in codification costs for codification of residential code recommendations. (~\$3,000)
5309	Incode Software	\$ 15,000	\$ 5,000	\$ 5,000	\$ -	-100%	Was Randy and Initial Licences/training - Line Item no longer needed.
5311	IT Services - TPIA	\$ 1,200	\$ 2,000	\$ 2,000	\$ 1,500	-25%	For PIR email search compliance
5325	Election Services	\$ 2,000	\$ 2,000	\$ 2,000	\$ 1,500	-25%	
5330	Election Public Notices	\$ 1,000	\$ 1,000	\$ 2,000	\$ 1,800	-10%	Prices increasing with AAS, Last year bond election notice ~\$12,000
5331	Advertising	\$ 1,000	\$ 2,000	\$ 2,000	\$ 3,500	75%	Based on use - Austin American Statesman for notices
5340	Miscellaneous	\$ -	\$ -	\$ -	\$ -		
5341	Zilker Clubhouse	\$ 1,350	\$ 1,350	\$ 1,350	\$ 1,350	0%	
5342	Oak Wilt Treatment & Prevention	\$ -	\$ 30,000	\$ -	\$ -		Previous Exceptional Item for potential carryover
Total Miscellaneous/Other Expenses		\$ 81,050	\$ 112,850	\$ 92,350	\$ 62,650	-32%	
5413	Furniture	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0%	
5414	Computers	\$ 1,000	\$ 1,000	\$ 2,000	\$ 1,000	-50%	
Total Capital Outlays		\$ 2,000	\$ 2,000	\$ 3,000	\$ 2,000	-33%	
5525	4B Sales Tax Allocation	\$ 150,000	\$ 200,000	\$ 150,000	\$ 150,000	0%	Based on Actual
Total Non-Departmental Expenditures		\$ 150,000	\$ 200,000	\$ 150,000	\$ 150,000	0%	
TOTAL EXPENDITURES		\$ 619,477	\$ 722,145	\$ 664,939	\$ 654,876	-2%	

2021-2022 2022-2023 2023-2024 2024-2025

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

Line Item	Requested Amount	Comments
5007 - Stipends	TBD Mileage Stipend	
Total Exceptional Items Requested:		\$0

Total Budget Allocation Requested: \$ 654,876
Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 654,876
\$ (10,062)
-2%

Date: June 2024

WORKING DRAFT

Fund Name and Number: 100-General Fund

Dept Name and Number: 15 - Dev. Services

Line Item	Description From Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Budget	2024-2025 Proposed Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 89,006	\$ 91,915	\$ 82,668	\$ 83,830	1%	
5007	Stipends/Certifications			\$ 1,647	\$ 2,000	21%	
5010	Training	\$ 3,000	\$ 2,000	\$ 2,000	\$ 1,000	-50%	
5020	Health Insurance	\$ 9,575	\$ 9,300	\$ 9,600	\$ 11,000	15%	Actual
5030	Workers Comp. Insurance	\$ 950	\$ 950	\$ 950	\$ 900	-5%	Actual
5035	Social Security/Medic. Tax	\$ 6,809	\$ 7,031	\$ 6,450	\$ 6,566	2%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 339	\$ 113	\$ 90	\$ 123	37%	Actual
5050	TMRS Exp.	\$ 10,681	\$ 11,030	\$ 10,961	\$ 11,372	4%	13.25% of salary related line items
Total Personnel Expenses		\$ 120,360	\$ 122,339	\$ 114,366	\$ 116,791	2%	
5101	Fax / Copier	\$ 100	\$ 100	\$ 100	\$ 100	0%	
5103	Printing & Reproduction	\$ 100	\$ 350	\$ 2,400	\$ 2,400	0%	
5110	Postage	\$ 500	\$ 700	\$ 2,100	\$ 500	-76%	
5120	Subscriptions & Memberships	\$ 500	\$ 500	\$ 500	\$ 500	0%	
5125	Travel	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0%	
5140	Telephone	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,100	10%	Updated Phone Breakdown
5158	Office Supplies	\$ 100	\$ 200	\$ 200	\$ 200	0%	
5180	Signs and Barricades	\$ 800	\$ 800	\$ 600	\$ 200	-67%	
Total Supplies & Operations Expenses		\$ 4,100	\$ 4,650	\$ 7,900	\$ 6,000	-24%	
5200	Building Inspection Services	\$ 50,000	\$ 40,000	\$ 35,000	\$ 35,000	0%	ATS
5210	Legal Services	\$ 6,500	\$ 6,500	\$ 8,000	\$ 8,000	0%	And Planning Services (Bryce DNRBZ)
5251	Building Plan Review	\$ 15,000	\$ 10,000	\$ 10,000	\$ 13,000	30%	ATS
5252	Zoning Review	\$ 20,000	\$ 20,000	\$ 50,000	\$ 40,000	-20%	Streamlined KFA Zoning Review process
5253	Arborist Consultation	\$ 500	\$ 2,500	\$ 1,500	\$ 1,000	-33%	
5254	ROW Permit Review	\$ -	\$ -	\$ -			New Line Item: Tracking ROW Reviews
5257	My Permit Now	\$ -	\$ 6,000	\$ 3,600	\$ 1,500	-58%	Monthly subscription Reduced for actual costs
5270	Engineering Services	\$ 7,000	\$ 7,000	\$ 15,000	\$ 15,000	0%	KFA Development related coordination
5272	Professional Consultation	\$ -	\$ -	\$ 35,000	\$ 25,000	-29%	
5273	Elevation and Height Verification	\$ -	\$ -	\$ 20,000	\$ 10,000	-50%	
5274	Survey Benchmark Network M&O	\$ -	\$ -	\$ 25,000	\$ 5,000	-80%	Any continued maintenance or updates to Survey Benchmark Network
Total Contractual Services		\$ 99,000	\$ 92,000	\$ 203,100	\$ 153,500	-24%	
5300	Computer Software/Support	\$ 2,000	\$ 4,000	\$ 2,000	\$ 3,650	83%	
5331	Advertising	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0%	
Total Miscellaneous/Other Expenses		\$ 3,000	\$ 5,000	\$ 3,000	\$ 4,650	55%	
TOTAL EXPENDITURES		\$ 226,460	\$ 223,989	\$ 328,366	\$ 280,941	-14%	

2021-2022 2022-2023 2023-2024 2024-2025

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

Line Item	Requested Amount	Comments
5007 - Stipends	TBD	Mileage Stipend
Total Exceptional Items Requested:		\$0

Total Budget Allocation Requested: \$ 280,941
 Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 280,941

\$ (47,425)
-14%

Date: June 2024

WORKING DRAFT

Fund Name and Number: 100 - General Fund

Dept Name and Number: 20 - Sanitation

Line Item	Description From Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Budget	2024-2025 Proposed Budget	Percent Increase (Decrease)	Comments
5286	Spring Clean-Up	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0%	
5287	Storm Debris and Clean Up	\$ 3,000	\$ 15,000	\$ 7,500	\$ 7,500	0%	22-23 Budget Amendment for Winter Storm Mara
5288	Landscape Remediation	\$ -	\$ 10,000	\$ 5,000	\$ 10,000	100%	22-23 Budget Amendmend to add this line item, clean up from Winter Storm Mara, added \$5,000 for ongoing landscape remediation
Total Contractual Services		\$ 4,000	\$ 26,000	\$ 13,500	\$ 18,500	37%	
5370	Waste & Disposal Service	\$ 125,000	\$ 144,000	\$ 144,000	\$ 160,000	11%	Recent increase
Total Miscellaneous Expenditures		\$ 125,000	\$ 144,000	\$ 144,000	\$ 160,000	11%	
TOTAL EXPENDITURES		\$ 129,000	\$ 170,000	\$ 157,500	\$ 178,500	13%	

2021-2022 2022-2023 2023-2024 2024-2025

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

Line Item	Requested Amount	Comments
Total Exceptional Items Requested: \$0		

Total Budget Allocation Requested: \$ 178,500

Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 178,500

\$ 21,000
13%

Date: June 2024

WORKING DRAFT

Fund Name and Number: 100-General Fund

Dept Name and Number: 25 - Utility Billing

Line Item	Description From Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Budget	2024-2025 Proposed Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 89,006	\$ 79,040	\$ 72,400	\$ 73,730	2%	
5007	Stipends/Certifications			\$ 600	\$ 800	33%	
5010	Training	\$ 1,000	\$ 1,000	\$ 1,500	\$ 1,500	0%	
5020	Health Insurance	\$ 9,422	\$ 9,422	\$ 10,100	\$ 10,500	4%	Actual
5030	Workers Comp. Insurance	\$ 950	\$ 950	\$ 950	\$ 900	-5%	Actual
5035	Social Security/Medic. Tax	\$ 6,809	\$ 6,047	\$ 5,585	\$ 5,702	2%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 152	\$ 113	\$ 90	\$ 117	30%	Actual
5050	TMRS Exp.	\$ 10,681	\$ 9,485	\$ 9,490	\$ 9,875	4%	13.25% of salary related line items
Total Personnel Expenses		\$ 118,020	\$ 106,056	\$ 100,715	\$ 103,124	2%	
5101	Fax / Copier	\$ 100	\$ 100	\$ 100	\$ 100	0%	
5103	Printing & Reproduction	\$ 4,000	\$ 4,000	\$ 3,500	\$ 3,500	0%	\$1,600 Envelopes, \$1,340 Bill Shells
5110	Postage	\$ 2,500	\$ 2,500	\$ 5,500	\$ 5,000	-9%	\$4,200 Postage, \$1,282 Lease
5120	Subscriptions & Memberships	\$ 500	\$ 500	\$ 250	\$ 250	0%	
5125	Travel	\$ 500	\$ 500	\$ 500	\$ 500	0%	
5140	Telephone	\$ 750	\$ 750	\$ 500	\$ 1,100	120%	Updated phone breakdown
5158	Office Supplies	\$ 300	\$ 600	\$ 400	\$ 400	0%	
Total Supplies & Operations Expenses		\$ 8,650	\$ 8,950	\$ 10,750	\$ 10,850	1%	
5202	T Tech Fees	\$ 200	\$ 200	\$ -			Not Using
5210	Legal Services	\$ 500	\$ 500	\$ -			Not Using
Total Contractual Services		\$ 700	\$ 700	\$ -	\$ -		
5300	Computer Software/Support	\$ 15,000	\$ 15,000	\$ 12,000	\$ 15,000	25%	Incode Actual \$4651.98 + Univista - \$3,650/ \$7,385.00 Badger Annual chg / \$550.00 Tyler Annual Maint.
Total Miscellaneous/Other Expenses		\$ 15,000	\$ 15,000	\$ 12,000	\$ 15,000	25%	
TOTAL EXPENDITURES		\$ 142,370	\$ 130,706	\$ 123,465	\$ 128,974	4%	
		2021-2022	2022-2023	2023-2024	2024-2025		

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

Line Item	Requested Amount	Comments
5007 - Stipends	TBD	Mileage Stipend
Total Exceptional Items Requested:		\$0

Total Budget Allocation Requested: \$ 128,974
 Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 128,974

\$ 5,509
 4%

Date: June 2024

WORKING DRAFT

Fund Name and Number: 100 General Fund

Dept Name and Number: 30 - Streets

Line Item	Description From Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Budget	2024-2025 Proposed Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 53,528	\$ 56,819	\$ 58,963	\$ 60,600	3%	
5006	Overtime/Planned Overtime	\$ -	\$ -	\$ 180	\$ 1,000	456%	Planned overtime is estimated for city events (July 4, ACL, Spring Clean Up, NNO, Halloween). Any above is emergency OT.
5007	Stipends/Certifications	\$ -	\$ -	\$ 3,487	\$ 3,800	9%	
5010	Training	\$ -	\$ 1,000	\$ 2,000	\$ 1,900	-5%	CSI Training for 2 operators
5020	Health Insurance	\$ 4,996	\$ 7,765	\$ 6,100	\$ 5,300	-13%	Actual
5030	Workers Comp. Insurance	\$ 700	\$ 1,400	\$ 1,400	\$ 1,300	-7%	Actual
5035	Social Security/Medicare Tax	\$ 4,095	\$ 4,347	\$ 4,791	\$ 5,003	4%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 181	\$ 81	\$ 70	\$ 82	17%	Actual
5050	TX Mun. Retire. System Exp.	\$ 6,423	\$ 6,818	\$ 8,142	\$ 8,666	6%	13.25% of salary related line items
Total Personnel Expenses		\$ 69,924	\$ 78,230	\$ 85,133	\$ 87,651	3%	
5125	Travel			\$ 1,500	\$ 1,400	-7%	
5130	Utilities	\$ 2,000	\$ 2,200	\$ 2,400	\$ 2,400	0%	Actual - Austin Energy Street Lights
5140	Telephone	\$ 500	\$ 1,000	\$ 300	\$ 400	33%	Prorated between departments
5145	Uniforms & Accessories	\$ 1,000	\$ 1,500	\$ 1,000	\$ 1,000	0%	
5161	Tree Trimming Services	\$ 1,500	\$ 21,500	\$ 25,000	\$ 25,000	0%	Tree Trimming for ROWs
5162	Street Sweeping	\$ -	\$ -	\$ 10,000	\$ 8,500	-15%	Sweeping in house
5164	Equipment Maintenance & Repairs			\$ 2,500	\$ 2,500	0%	
5171	Equipment Purchase	\$ -	\$ 15,000	\$ 4,000	\$ 4,000	0%	
5172	Safety Equipment			\$ 375	\$ 375	0%	
5180	Signs & Barricades	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,000	-20%	Barricades for events and traffic, many street signs need replacing.
5181	Equipment Rental	\$ 1,000	\$ 5,000	\$ 4,000	\$ 4,000	0%	Storm drainage maintenance. Help minimize flooding in city
5190	Materials	\$ 1,000	\$ 2,500	\$ 2,500	\$ 2,500	0%	Paint, stopbars and road markings
5195	Vehicle Operations (Fuel)	\$ 3,500	\$ 4,000	\$ 2,000	\$ 2,000	0%	
5196	Vehicle Maintenance & Repairs	\$ 500	\$ 750	\$ 1,000	\$ 1,000	0%	
Total Supplies & Operations Expenses		\$ 13,500	\$ 55,950	\$ 59,075	\$ 57,075	-3%	
5255	Vehicle Insurance	\$ 600	\$ 250	\$ 270	\$ 250	-7%	Actual
5270	Engineering Services	\$ 3,000	\$ 23,000	\$ 3,000	\$ 3,000	0%	Additional \$20,000 for Pavement Condition Assessment (2022-2023)
5276	Paying Agent Fees	\$ 200	\$ 200	\$ 200	\$ 200	0%	
Total Contractual Services		\$ 3,800	\$ 23,450	\$ 3,470	\$ 3,450	-1%	
5350	Tools	\$ 2,000	\$ 5,000	\$ 4,000	\$ 3,000	-25%	Dept is in need of tools. Many of the tools we currently have are inadequate. Tool box for trucks
5355	Street Maintenance & Repairs	\$ 10,000	\$ 90,000	\$ 150,000	\$ 150,000	0%	FY 23-24 \$150,000 Street paving associated with the Water System Improvement Projects in lieu of bond funds - Exceptional Item
Total Miscellaneous		\$ 12,000	\$ 95,000	\$ 154,000	\$ 153,000	-1%	
5414	Computers	\$ -	\$ -	\$ 500	\$ 500	0%	
5494	Veh Financing Note - Debt Serv.	\$ 785	\$ 785	\$ 785	\$ 785	0%	Fleet Vehicle Split between departments (Water/Waste Water/Streets)
5495	Vehicles	\$ -	\$ 2,700				
Total Capital Outlays		\$ 785	\$ 3,485	\$ 1,285	\$ 1,285	0%	
TOTAL EXPENDITURES		\$ 100,009	\$ 256,115	\$ 302,963	\$ 302,461	0%	

2021-2022 2022-2023 2023-2024 2024-2025

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

Line Item	Requested Amount	Comments
5171 - Equipment	\$ 37,500	CCTV Camera
5494 - Veh. Financing note - Debt Service	\$ 1,660	New Public Works Vehicle - Total ~\$72,000 (40% water. 40% WW, 10% Parks, 10% Streets)

5355 - Street Maintenance and
Repairs \$ 150,000.00 Same amount last year currently included in budget.
5007 - Stipends TBD Mileage Stiped

Total Exceptional Items Requested: \$189,160

Total Budget Allocation Requested: \$ 302,461
Total Exceptional Items Requested: \$ 189,160

Grand Total Budget Request for Department: \$ 491,621

\$ 188,658
62%

Date: June 2024

WORKING DRAFT

Fund Name and Number: 100 - General Fund

Dept Name and Number: 40 - Police

Line Item	Description From Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Budget	2024-2025 Proposed Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 732,066	\$ 804,351	\$ 850,897	\$ 859,510	1%	Current Salary levels with steps; pro rata admin
5002	Holiday Compensation	\$ 26,775	\$ 27,000	\$ 33,000	\$ 35,000	6%	
5006	Overtime/Planned Overtime	\$ 10,000	\$ 13,000	\$ 10,000	\$ 10,000	0%	OT slight decrease to match proper staffing levels.
5007	Stipends/Certifications	\$ 19,000	\$ 15,000	\$ 20,000	\$ 23,000	15%	On-Call, FTO Pay, Shift Differential, Cert Pay;Bilingual
5009	Retirement Payout Reserve	\$ 10,000	\$ 15,000	\$ 15,000	\$ 15,000	0%	Rolls into fund balance at EOY
5010	Training/Academy Sponsorships	\$ 10,000	\$ 10,000	\$ 10,000	\$ 18,500	85%	Cost of courses and per diem + Academy Cadet Sponsorships
5011	Reserve Officer Pay	\$ 56,003	\$ 15,000	\$ 2,500	\$ 2,500	0%	
5012	LEOSE	\$ 1,025	\$ 897	\$ 1,000	\$ 1,000	0%	LEOSE Funding reimbursed from the state
5020	Health Insurance	\$ 77,016	\$ 91,000	\$ 103,000	\$ 105,500	2%	Actual
5030	Workers Comp. Insurance	\$ 10,800	\$ 23,600	\$ 23,500	\$ 21,500	-9%	Actual
5035	Social Security/Medic. Tax	\$ 61,035	\$ 65,740.35	\$ 69,913	\$ 70,955	1%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 2,749	\$ 1,000	\$ 950	\$ 1,205	27%	Actual
5050	TMRS Exp.	\$ 95,741	\$ 103,122	\$ 118,807	\$ 122,895	3%	13.25% of salary related line items
5070	Police Professional Liability	\$ 8,500	\$ 8,500	\$ 8,900	\$ 8,700	-2%	Actual
Total Personnel Expenditures		\$ 1,120,710	\$ 1,193,210	\$ 1,267,467	\$ 1,295,265	2%	
5101	Fax/Copier	\$ -	\$ -	\$ 600	\$ 600	0%	photo copier lease ~\$600/year (reclassified from 5103)
5103	Printing & Reproduction	\$ 1,000	\$ 1,600	\$ 1,000	\$ 1,000	0%	Brochures, informational material
5106	Citation Material	\$ 2,500	\$ 2,500	\$ 27,500	\$ 2,500	-91%	Annual recurring fees (\$1,530) + Paper Citations if needed (23-24 budget was a one-time expense)
5107	Police Qualification	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	0%	Cost of ammo and range fees
5108	Property & Evidence	\$ 1,000	\$ 1,000	\$ 500	\$ 500	0%	Evidence room equipment
5109	Bicycle Maintenance	\$ 250	\$ 250	\$ 250	\$ 250	0%	
5110	Postage	\$ 250	\$ 250	\$ 500	\$ 500	0%	
5120	Subscriptions and Memberships			\$ 1,000	\$ 1,500	50%	
5140	Telephone	\$ 8,000	\$ 9,000	\$ 9,000	\$ 10,200	13%	PD Portion of Desk Phones: \$3,200 Cell Phones: \$7,000
5143	Police Car & Accessories	\$ 5,000	\$ 4,000	\$ 4,000	\$ 4,000	0%	
5144	Police Supplies	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	0%	
5145	Uniforms & Accessories	\$ 7,500	\$ 7,500	\$ 6,500	\$ 6,500	0%	
5157	Records Management	\$ 5,700	\$ 5,800	\$ 6,000	\$ 7,000	17%	TBD - RMS
5158	Office Supplies	\$ 1,000	\$ 1,000	\$ 1,500	\$ 1,500	0%	
5159	City Event Supplies	\$ 2,500	\$ 2,500	\$ 3,500	\$ 4,000	14%	Includes other city events (4th of July & Trunk or Treat, RW Night Out)
5185	Communications Equip. Maint.	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0%	Maintenance on existing radios
5186	Radar Certification	\$ 250	\$ 250	\$ 250	\$ 250	0%	
5195	Vehicle Operations	\$ 14,000	\$ 28,000	\$ 20,000	\$ 15,000	-25%	
5196	Vehicle Maintenance & Repairs	\$ 5,000	\$ 5,000	\$ 5,000	\$ 6,000	20%	Increase due to maintenance costs; year 3 of vehicle lease
Total Supplies & Operations Expenses		\$ 60,950	\$ 75,650	\$ 94,100	\$ 68,300	-27%	
5211	Radio Services	\$ 5,600	\$ 5,600	\$ 5,500	\$ 6,300	15%	County - Band width cost. Based on actual.
5216	Dispatch Services	\$ 26,500	\$ 29,979	\$ 34,476	\$ 39,648	15%	Dispatch CTECC increase (County). Based on actual.
5226	Drug Testing	\$ 200	\$ 200	\$ 200	\$ 200	0%	
5238	Applicant Testing	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0%	psychologicals and fingerprints
5239	Laboratory Services	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0%	
5255	Vehicle Insurance	\$ 5,050	\$ 5,250	\$ 5,600	\$ 5,300	-5%	Actual
5258	ACL Event	\$ 34,000	\$ 34,000	\$ 40,000	\$ 40,000	0%	480 hours @ \$60/hr plus \$10/hr for vehicles - Reimbursed by Austin
Total Contractual Services		\$ 73,350	\$ 77,029	\$ 87,776	\$ 93,448	6%	

5300	Computer Software & Support	\$ 43,000	\$ 46,865	\$ 63,000	\$ 54,000	-14%	Comprehensive Contract (Univista) with internet service + TLO+ Canva + All Traffic Solutions + PD Server Warranty + Tlets Auto Update + Coban migration (?) + possibles from Univista
Total Miscellaneous/Other Expenses		\$ 43,000	\$ 46,865	\$ 63,000	\$ 54,000	-14%	
5404	Radios		\$ -	\$ 37,000	\$ -	-100%	23-24 one-time expense
5411	Video Camera & Microphones	\$ 1,000	\$ 1,000	\$ 16,700	\$ 1,000	-94%	23-24 one-time expense
5414	Computers	\$ 3,000	\$ 3,000	\$ 5,000	\$ 11,000	120%	Replacement of 2 computers + MDC
5494	Veh. Financing Note - Debt Serv.	\$ 34,002	\$ 34,002	\$ 34,002	\$ 34,002	0%	
5495	New Vehicle & Outfitting	\$ 147,278	\$ -	\$ -	\$ -		Line item pass through every 5 yrs.
Total Capital Outlays		\$ 185,280	\$ 38,002	\$ 92,702	\$ 46,002	-50%	
TOTAL EXPENDITURES		\$ 1,483,290	\$ 1,430,756	\$ 1,605,045	\$ 1,557,015	-3%	
		2021-2022	2022-2023	2023-2024	2024-2025		

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

Line Item	Requested Amount	Comments
5007 - Stipends	TBD	Mileage Stipend
Total Exceptional Items Requested:		\$0

Total Budget Allocation Requested: \$ 1,557,015
Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 1,557,015

\$ (48,030)
-3%

Date: June 2024

WORKING DRAFT

Fund Name and Number: General Fund - 100

Dept Name and Number: 50 - Court

Line Item	Description From Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Budget	2024-2025 Proposed Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 43,356	\$ 45,228	\$ 41,262	\$ 42,420	3%	
5006	Overtime/Planned Overtime			\$ -	\$ -		New line item last year. Breaking out salaries.
5007	Stipends/Certifications			\$ 627	\$ 600	-4%	New line item last year. Breaking out salaries.
5010	Training	\$ 1,000	\$ 1,000	\$ 1,000	\$ 500	-50%	
5020	Health Insurance	\$ 833	\$ 900	\$ 1,100	\$ 700	-36%	Actual
5030	Workers Comp. Insurance	\$ 1,000	\$ 500	\$ 700	\$ 650	-7%	Actual
5035	Social Security/Medic. Tax	\$ 3,317	\$ 3,460	\$ 3,205	\$ 3,291	3%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 576	\$ 200	\$ 200	\$ 240	20%	Actual
5050	TMRS Exp.	\$ 5,203	\$ 5,427	\$ 5,446	\$ 5,700	5%	13.25% of salary related line items
Total Personnel Expenses		\$ 55,284	\$ 56,715	\$ 53,539	\$ 54,101	1%	
5103	Printing & Reproduction	\$ 1,100	\$ 1,100	\$ 1,000	\$ 500	-50%	
5110	Postage	\$ 250	\$ 250	\$ 250	\$ 500	100%	
5120	Subscriptions & Memberships	\$ 100	\$ 100	\$ 100	\$ 100	0%	
5125	Travel	\$ 50	\$ 100	\$ 50	\$ 50	0%	
5140	Telephone	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,100	-27%	Updated Phone Breakdown
5158	Office Supplies	\$ 250	\$ 250	\$ 750	\$ 750	0%	
Total Supplies & Operations Expense		\$ 3,250	\$ 3,300	\$ 3,650	\$ 3,000	-18%	
5201	Collection Agency Fees	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0%	
5206	Court Credit Card Fees	\$ 9,000	\$ 5,000	\$ 5,000	\$ 5,000	0%	
5210	Legal Services	\$ 15,000	\$ 10,000	\$ 10,000	\$ 10,000	0%	Historical use
5212	Presiding Judge Expense	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	0%	
5213	Interpreter Fees	\$ 900	\$ 1,100	\$ 900	\$ 250	-72%	
Total Contractual Services		\$ 43,900	\$ 35,100	\$ 34,900	\$ 34,250	-2%	
5300	Computer Software & Support	\$ 800	\$ 1,600	\$ -	\$ 3,800		Tyler annual fees \$3,360+\$1,500 monthly fees+\$324 Municipal Justice Annual Fees +\$3,610 Univista = \$8800; Budgeted \$5,000 in Court Technology Fund to use balance
Total Miscellaneous/Other Expenses		\$ 800	\$ 1,600	\$ -	\$ 3,800		
TOTAL EXPENDITURES		\$ 103,234	\$ 96,715	\$ 92,089	\$ 95,151	3%	

2021-2022 2022-2023 2023-2024 2024-2025

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

Line Item	Requested Amount	Comments
5007 - Stipends	TBD	Mileage Stipend
Total Exceptional Items Requested:		\$0

Total Budget Allocation Requested: \$ 95,151

Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 95,151

\$ 3,062
3%

Date: June 2024

WORKING DRAFT

Fund Name and Number: General Fund - 100

Dept Name and Number: 55 - Parks

Line Item	Description From Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Budget	2024-2025 Proposed Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 39,982	\$ 36,930	\$ 38,252	\$ 39,400	3%	
5006	Overtime/Planned Overtime			\$ -	\$ -		
5007	Stipends	\$ -	\$ -	\$ 1,180	\$ 1,300	10%	
5010	Training	\$ -	\$ 3,000	\$ 3,000	\$ 2,800	-7%	Certified Playground Safety Inspector, Oak Wilt
5020	Health Insurance	\$ 3,331	\$ 4,853	\$ 3,100	\$ 3,200	3%	Actual
5030	Workers Comp. Insurance	\$ 500	\$ 1,020	\$ 1,000	\$ 950	-5%	Actual
5035	Social Security/Medicare Tax	\$ 3,059	\$ 2,825	\$ 3,017	\$ 3,114	3%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 122	\$ 45	\$ 45	\$ 47	4%	Actual
5050	TX Mun. Retire. System Exp.	\$ 4,798	\$ 4,432	\$ 5,126	\$ 5,393	5%	13.25% of salary related line items
Total Personnel Expenses		\$ 51,792	\$ 53,105	\$ 54,720	\$ 56,203	3%	
5103	Printing & Reproduction	\$ 500	\$ 500	\$ 250	\$ 250	0%	
5130	Utilities	\$ 10,000	\$ 2,500	\$ 12,000	\$ 12,000	0%	Water to be included upcoming year
5145	Uniforms & Accessories			\$ 1,000	\$ 1,000	0%	New line item request
5158	Office Supplies	\$ 250	\$ 250	\$ 250	\$ 200	-20%	
5159	City Event Supplies			\$ 500	\$ 500	0%	4th of July, National Night Out & Halloween
5164	Equipment Maint. & Repairs	\$ 2,000	\$ 3,000	\$ 1,500	\$ 1,500	0%	
5171	Equipment	\$ 2,500	\$ 8,000	\$ 3,500	\$ 3,000	-14%	
5172	Safety Equipment			\$ 375	\$ 300	-20%	
5190	Materials	\$ 4,000	\$ 6,500	\$ 10,500	\$ 10,500	0%	Trees and flower beds, bed mulch, irrigation, fertilizer, Ant & Weed control, crushed granite (Reclassified \$4,000 from Improvements to existing park assets.)
5191	Maintenance	\$ 7,000	\$ 8,000	\$ 6,000	\$ 6,000	0%	
5195	Vehicle Operations - Fuel	\$ 1,000	\$ 2,000	\$ 3,000	\$ 3,000	0%	Proration of fuel to be charged to parks.
5196	Vehicle Maint. & Repair	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0%	Repair of gator
5198	Fieldhouse Maint. & Supplies - Janitorial	\$ 13,000	\$ 9,000	\$ 9,000	\$ 9,000	0%	Split Fieldhouse/City Hall Janitorial Contract with 100-10 (\$6,000) + remaining balance for other fieldhouse maintenance
Total Supplies & Operations Expenses		\$ 41,250	\$ 40,750	\$ 48,875	\$ 48,250	-1%	
5255	Vehicle Insurance	\$ 1,500	\$ 600	\$ 600	\$ 500	-17%	Actual
Total Miscellaneous/Other Expenses		\$ 1,500	\$ 600	\$ 600	\$ 500	-17%	
5300	Computer Software & Support	\$ 500	\$ 500	\$ 500	\$ 1,215	143%	Univista Contract/Internet
5350	Tools	\$ -	\$ 1,000	\$ 1,000	\$ 950	-5%	Hand tools needed for dept.
Total Miscellaneous/Other Expenses		\$ 500	\$ 1,500	\$ 1,500	\$ 2,165	44%	
5414	Computers	\$ -	\$ -	\$ 500	\$ 500	0%	
5455	Improvements to Exist. Park Assets	\$ 5,000	\$ 5,000	\$ 1,000	\$ 5,000	400%	Playscape equipment maintenance and other items
5456	Plants for Park and Entrances	\$ -	\$ -	\$ 2,000	\$ 2,000	0%	
5494	Veh. Financing Note - Debt Serv.	\$ 785	\$ 785	\$ 785	\$ 785	0%	
5495	Vehicles	\$ -	\$ 2,700	\$ -	\$ -		
Total Capital Outlays		\$ 5,785	\$ 8,485	\$ 4,285	\$ 8,285	93%	
5512	Playground Mulching & Maintenance	\$ 6,500	\$ 8,000	\$ 8,500	\$ 8,000	-6%	
Other Non-Departmental		\$ 6,500	\$ 8,000	\$ 8,500	\$ 8,000	-6%	
TOTAL EXPENDITURES		\$ 107,327	\$ 112,440	\$ 118,480	\$ 123,403	4%	

2021-2022 2022-2023 2023-2024 2024-2025

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

Line Item	Requested Amount	Comments
5494 - Veh. Financing Note - Debt Service	\$ 1,660	New Public Works Vehicle - Total ~\$72,000 (40% water, 40% WW, 10% Parks, 10% Streets)
5007 - Stipends	TBD	Travel Stipend (\$100 PEPM) Split Across All Departments/Funds with Salaries

Total Exceptional Items Requested: \$1,660

Total Budget Allocation Requested: \$ 123,403

Total Exceptional Items Requested: \$ 1,660

Grand Total Budget Request for Department: \$ 125,063

\$ 6,584
6%

Date: June 2024

WORKING DRAFT

Fund Name and Number: 100 General Fund

Dept Name and Number: 65 - Public Works

Line Item	Description From Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Budget	2024-2025 Proposed Budget	Percent Increase (Decrease)	Comments
5130	Utilities	\$ 6,000	\$ 6,000	\$ 7,000	\$ 10,000	43%	Based on actual
5140	Telephone	\$ 300	\$ 300	\$ 300	\$ 100	-67%	
5158	Office Supplies	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0%	
Total Supplies & Operations Expenses		\$ 7,300	\$ 7,300	\$ 8,300	\$ 11,100	34%	
5258	ACL Event	\$ 10,500	\$ 10,500	\$ 10,500	\$ 10,500	0%	Reimbursed by Austin
Total Miscellaneous/Other Expenses		\$ 10,500	\$ 10,500	\$ 10,500	\$ 10,500	0%	
5355	Street Maintenance & Repairs	\$ 459	\$ -	\$ 40,000	\$ -	-100%	23-24 \$40,000 Exceptional Item Street paving associated with the Water System Improvement Projects in lieu of bond funds; using Street Fund Unexpended Balance this budget year.
5381	Animal Control/Disposal	\$ 250	\$ 250	\$ 250	\$ 250	0%	
Total Miscellaneous/Other Expenses		\$ 709	\$ 250	\$ 40,250	\$ 250	-99%	
5515	Maintenance Building	\$ 9,000	\$ 9,000	\$ 7,500	\$ 7,500	0%	Air Filters, Pest Control, HVAC Maintenance
Total Non-Departmental Expenses		\$ 9,000	\$ 9,000	\$ 7,500	\$ 7,500	0%	
TOTAL EXPENDITURES		\$ 27,509	\$ 27,050	\$ 66,550	\$ 29,350	-56%	
		2021-2022	2022-2023	2023-2024	2024-2025		

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

Line Item	Requested Amount	Comments
Total Exceptional Items Requested:		\$0

Total Budget Allocation Requested: \$ 29,350
 Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 29,350
 \$ (37,200)
 -56%

Date: June 2024

WORKING DRAFT

Fund Name and Number: 200 - Water

Dept Name and Number: 60 - Non Dept

Line Item	Description From Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Budget	2024-2025 Proposed Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 241,666	\$ 214,195	\$ 212,456	\$ 222,200	5%	
5006	Overtime/Planned Overtime	\$ -	\$ -	\$ 810	\$ 6,600	715%	Previously budgeted only for planned overtime
5007	Stipends			\$ 15,521	\$ 17,000	10%	
5010	Training	\$ 2,500	\$ 3,000	\$ 3,500	\$ 3,500	0%	
5020	Health Insurance	\$ 21,648	\$ 29,900	\$ 25,000	\$ 21,000	-16%	Actual
5030	Workers Comp Insurance	\$ 2,300	\$ 4,640	\$ 4,600	\$ 4,200	-9%	Actual
5035	Social Security/Medicare Tax	\$ 18,487	\$ 16,386	\$ 17,502	\$ 18,804	7%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 664	\$ 300	\$ 250	\$ 310	24%	Actual
5050	TX Mun. Retire. System Exp.	\$ 29,000	\$ 25,703	\$ 29,742	\$ 32,569	10%	13.25% of salary related line items
	Total Personnel Expenses	\$ 316,265	\$ 294,124	\$ 309,382	\$ 326,182	5%	
5103	Printing & Reproduction	\$ 250	\$ 250	\$ 250	\$ 250	0%	
5110	Postage	\$ 100	\$ 100	\$ 400	\$ 350	-13%	Additional postage for Waterline CIP awareness.
5125	Travel	\$ 1,000	\$ 2,000	\$ 2,000	\$ 1,900	-5%	
5140	Telephone	\$ 500	\$ 700	\$ 500	\$ 1,700	240%	Updated breakdown of phones
5145	Uniforms & Accessories	\$ 2,000	\$ 2,000	\$ 1,000	\$ 1,000	0%	
5158	Office Supplies	\$ 300	\$ 300	\$ 500	\$ 250	-50%	
5166	Maintenance & Repairs	\$ 25,000	\$ 40,000	\$ 40,000	\$ 30,000	-25%	Year end replenishment of materials and supplies to be kept in inventory; based on actuals
5167	Administrative Fees	\$ 35,000	\$ 35,000	\$ 65,000	\$ 65,000	0%	5% of Water Sales Revenues
5168	Transfer to Utility Billing	\$ 62,988	\$ 63,785	\$ 61,000	\$ 64,000	5%	Will match 1/2 of total expenses in Utility Billing Dept. (100-25)
5171	Equipment Purchase	\$ 500	\$ 30,500	\$ 3,900	\$ -	-100%	23-24 bought GPS Receiver (Split between streets, water, wastewater) One-time purchase
5172	Safety Equipment			\$ 375	\$ 375	0%	
5181	Equipment Rentals	\$ 500	\$ 1,500	\$ 1,500	\$ 1,500	0%	
5190	Materials	\$ 1,500	\$ 1,500	\$ 2,000	\$ 2,000	0%	Low inventory/ fill, gravel Increase in materials
5192	Electronic Meter Project	\$ -	\$ -	\$ 325,500	\$ -	-100%	New Line Item: Will amend 23-24 budget for payments to Ameresco; one time payment; split 50/50 Water/WW
5193	Meter Replacement	\$ 34,500	\$ 34,500	\$ 50,000	\$ 2,500	-95%	Potential Meter upgrades/replacements (pass through expenditure)
5194	Fire Hydrant Maint. & Replacement	\$ 33,000	\$ 20,000	\$ 12,000	\$ 11,400	-5%	Replace approximately 2 hydrants per year in conjunction with hydrant testing
5195	Vehicle Operations	\$ 4,000	\$ 4,000	\$ 4,000	\$ 3,800	-5%	
5196	Vehicle Maintenance & Repairs	\$ 500	\$ 1,000	\$ 1,500	\$ 1,750	17%	Inflation
	Total Supplies & Operations Expenses	\$ 201,638	\$ 237,135	\$ 571,425	\$ 187,775	-67%	
5233	Crossroads Contract	\$ 81,000	\$ 81,000	\$ 81,000	\$ 81,000	0%	Contract
5234	Crossroads Emergency/M&O Repairs	\$ 20,000	\$ 60,000	\$ 80,000	\$ 80,000	0%	
5255	Vehicle Insurance	\$ 1,100	\$ 1,000	\$ 1,100	\$ 1,100	0%	Actual
5270	Engineering Services	\$ 30,000	\$ 25,000	\$ 25,000	\$ 10,000	-60%	
5271	Rate Consulting Services	\$ 4,000	\$ 4,000	\$ 4,000	\$ 5,000	25%	Planning water rate study in 24-25 after electronic meters installed
5276	Paying Agent Fees	\$ 200	\$ 200	\$ 800	\$ 800	0%	
5280	Water Purchased	\$ 550,000	\$ 550,000	\$ 800,000	\$ 800,000	0%	Based on Audited Actuals. Increase is offset by audited actual revenue of approx. \$1.5M.
5296	TCEQ	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	0%	Annual fees/permits
5326	Qtrly GIS Map Update			\$ 10,000	\$ 10,000	0%	50/50 Water/Wastewater
	Total Contractual Services	\$ 689,300	\$ 724,200	\$ 1,004,900	\$ 990,900	-1%	
5300	Computer Software & Support	\$ 750	\$ 750	\$ 750	\$ 3,300	340%	New Breakdown of IT and Internet Service

5350	Tools			\$ 3,750	\$ 3,560	-5%	
Total Miscellaneous/Other Expenses		\$ 750	\$ 750	\$ 4,500	\$ 6,860	52%	
5414	Computers	\$ -	\$ -	\$ 500	\$ 500	0%	
5494	Veh. Financing Note - Debt Serv	\$ 3,138	\$ 3,138	\$ 3,138	\$ 3,138	0%	Fleet Vehicle Split between departments (Water/Waste Water/Streets)
5495	Vehicles	\$ -	\$ 7,200				
5496	Meter Financing Note - Debt Serv	\$ -	\$ -	\$ -	\$ 51,440		New Line Item, Quarterly Payments on Electronic Meters (Pay to North Dallas Bank & Trust)
Total Capital Outlays		\$ 3,138	\$ 10,338	\$ 3,638	\$ 55,078	1414%	
TOTAL EXPENDITURES		\$ 1,211,091	\$ 1,266,547	\$ 1,893,845	\$ 1,566,795	-17%	
		2021-2022	2022-2023	2023-2024	2024-2025		

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

Line Item	Requested Amount	Comments
5494 - Veh. Financing Note - Debt Service	\$ 6,640	New Public Works Vehicle - Total ~\$72,000 (40% water, 40% WW, 10% Parks, 10% Streets)
5007 - Stipends	TBD	Mileage Stipends
Total Exceptional Items Requested:	\$6,640	

Total Budget Allocation Requested: \$ 1,566,795
Total Exceptional Items Requested: \$ 6,640

Grand Total Budget Request for Department: \$ 1,573,435

\$ (320,409)
-17%

Date: June 2024

WORKING DRAFT

Fund Name and Number: 301 - Street Maintenance

Dept Name and Number: 60 - Non Dept.

Line Item	Description From Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Budget	2024-2025 Proposed Budget	Percent Increase (Decrease)	Comments
5469	Transfer to Street Department	\$ 95,469	\$ 256,115	\$ 300,595	\$ 302,461	1%	Match Expenditures in 100-30 Streets. Budget overages covered by existing unexpended fund balance out of Street Maintenance Fund; Expenditures limited by statute.
	Total Capital Outlays	\$ 95,469	\$ 256,115	\$ 300,595	\$ 302,461	1%	
	TOTAL EXPENDITURES	\$ 95,469	\$ 256,115	\$ 300,595	\$ 302,461	1%	

2021-2022 2022-2023 2023-2024 2024-2025

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

Line Item	Requested Amount	Comments
Total Exceptional Items Requested: \$0		

Total Budget Allocation Requested: \$ 302,461
 Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 302,461

\$ 1,866
 1%

Date: June 2024

WORKING DRAFT

Fund Name and Number: 310 - Court Security

Dept Name and Number: 50 - Court

Line Item	Description From Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Budget	2024-2025 Proposed Budget	Percent Increase (Decrease)	Comments
5010	Training						
5311	Office Security	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,625	63%	Reserve Officer
5513	Transfer to Court						
Total Miscellaneous/Other Expenses		\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,625	63%	
TOTAL EXPENDITURES		\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,625	63%	

2021-2022 2022-2023 2023-2024 2024-2025

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

Line Item	Requested Amount	Comments
Total Exceptional Items Requested: \$0		

Total Budget Allocation Requested: \$ 1,625

Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 1,625

\$ 625

63%

Date: June 2024

WORKING DRAFT

Fund Name and Number: 320-Court Tech

Dept Name and Number: 50 - Court

Line Item	Description From Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Budget	2024-2025 Proposed Budget	Percent Increase (Decrease)	Comments
5300	Computer Software & Support	\$ 2,500	\$ 2,500	\$ 5,000	\$ 5,000	0%	Continuing to spend down balance
Total Miscellaneous/Other Expenses		\$ 2,500	\$ 2,500	\$ 5,000	\$ 5,000	0%	
5414	Computers	\$ -	\$ -	\$ 1,500	\$ -	-100%	
Total Capital Outlays		\$ -	\$ -	\$ 1,500	\$ -	-100%	
TOTAL EXPENDITURES		\$ 2,500	\$ 2,500	\$ 6,500	\$ 5,000	-23%	Paid for from restricted fund revenues, not Fund 100.
		2021-2022	2022-2023	2023-2024	2024-2025		

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

Line Item	Requested Amount	Comments
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Total Exceptional Items Requested: \$0

Total Budget Allocation Requested: \$ 5,000
 Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 5,000
 \$ (1,500)
 -23%

Date: June 2024

WORKING DRAFT

Fund Name and Number: 330 - Court Eff.

Dept Name and Number: 50 - Court

Line Item	Description From Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Budget	2024-2025 Proposed Budget	Percent Increase (Decrease)	Comments
5158	Office Supplies	\$ 100	\$ 100	\$ 100	\$ 100	0%	
Total Supplies & Operations Expenses		\$ 100	\$ 100	\$ 100	\$ 100	0%	
TOTAL EXPENDITURES		\$ 100	\$ 100	\$ 100	\$ 100	0%	

2021-2022 2022-2023 2023-2024 2024-2025

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

Line Item	Requested Amount	Comments
Total Exceptional Items Requested:		\$0

Total Budget Allocation Requested: \$ 100
 Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 100
 \$ -
 0%

Date: June 2024

WORKING DRAFT

Fund Name and Number: 430 - Debt Service 2014

Dept Name and Number: 60 - Non-Dept.

Line Item	Description From Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Budget	2024-2025 Proposed Budget	Percent Increase (Decrease)	Comments
5276	Paying Agent Fees	\$ 400	\$ 400	\$ 400	\$ 400	0%	
5298	Bond Principal - Series 2014	\$ 130,000	\$ 140,000	\$ 140,000	\$ 145,000	4%	
5299	Bond Interest - Series 2014	\$ 69,550	\$ 58,950	\$ 58,950	\$ 54,750	-7%	
Total Contractual Services		\$ 199,950	\$ 199,350	\$ 199,350	\$ 200,150	0%	
TOTAL EXPENDITURES		\$ 199,950	\$ 199,350	\$ 199,350	\$ 200,150	0%	
		2021-2022	2022-2023	2023-2024	2024-2025		

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

Line Item	Requested Amount	Comments
Total Exceptional Items Requested:		\$0

Total Budget Allocation Requested: \$ 200,150

Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 200,150

\$ 800
0%

Date: June 2024

WORKING DRAFT

Fund Name and Number: 450 - Debt Service 2019

Dept Name and Number: 60 - Non-Dept.

Line Item	Description From Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Budget	2024-2025 Proposed Budget	Percent Increase (Decrease)	Comments
5276	Paying Agent Fees	\$ 400	\$ 400	\$ 400	\$ 400	0%	
5207	Bond Principal - Series 2019	\$ 110,000	\$ 115,000	\$ 425,000	\$ 440,000	4%	Portion of former Fund 440 - Debt Service 2012 (Series B) was refinanced into Fund 450 - Debt Service 2019
5208	Bond Interest - Series 2019	\$ 299,650	\$ 295,250	\$ 290,650	\$ 273,650	-6%	
Total Contractual Services		\$ 410,050	\$ 410,650	\$ 716,050	\$ 714,050	0%	
TOTAL EXPENDITURES		\$ 410,050	\$ 410,650	\$ 716,050	\$ 714,050	0%	
		2021-2022	2022-2023	2023-2024	2024-2025		

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

Line Item	Requested Amount	Comments
Total Exceptional Items Requested:		\$0

Total Budget Allocation Requested: \$ 714,050

Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 714,050

\$ (2,000)
0%

Rollingwood City Council
Budget Action Request
Department Worksheet

Date: June 2024

WORKING DRAFT

Fund Name and Number: 460 - Debt Service 2020

Dept Name and Number: 60 - Non-Dept.

Line Item	Description From Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Budget	2024-2025 Proposed Budget	Percent Increase (Decrease)	Comments
5276	Paying Agent Fees	\$ 240	\$ 240	\$ 240	\$ 240	0%	
5248	Debt Service - Interest Tax Notes	\$ 29,050	\$ 24,775	\$ 20,280	\$ 15,560	-23%	
5249	Debt Service - Principal Tax Notes	\$ 285,000	\$ 290,000	\$ 295,000	\$ 300,000	2%	
Total Contractual Services		\$ 314,290	\$ 315,015	\$ 315,520	\$ 315,800	0%	
TOTAL EXPENDITURES		\$ 314,290	\$ 315,015	\$ 315,520	\$ 315,800	0%	
		2021-2022	2022-2023	2023-2024	2024-2025		

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

Line Item	Requested Amount	Comments
Total Exceptional Items Requested: \$0		

Total Budget Allocation Requested: \$ 315,800

Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 315,800

\$ 280
0%

Date: June 2024

WORKING DRAFT

Fund Name and Number: 470 - Debt Service 2023

Dept Name and Number: 60 - Non-Dept.

Line Item	Description From Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Budget	2024-2025 Proposed Budget	Percent Increase (Decrease)	Comments
5276	Paying Agent Fees	\$ -	\$ -	\$ 400	\$ 400	0%	
5209	Bond Principal - Series 2023	\$ -	\$ -	\$ 65,000	\$ 55,000	-15%	
5249	Bond Interest - Series 2023	\$ -	\$ -	\$ 170,983	\$ 177,025	4%	
Total Contractual Services		\$ -	\$ -	\$ 236,383	\$ 232,425	-2%	
TOTAL EXPENDITURES		\$ -	\$ -	\$ 236,383	\$ 232,425	-2%	
		2021-2022	2022-2023	2023-2024	2024-2025		

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

Line Item	Requested Amount	Comments
Total Exceptional Items Requested:		\$0

Total Budget Allocation Requested: \$ 232,425

Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 232,425

\$ (3,958)

-2%

Date: June 2024

WORKING DRAFT

Fund Name and Number: 480 - Debt Service 2024

Dept Name and Number: 60 - Non-Dept.

Line Item	Description From Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Budget	2024-2025 Proposed Budget	Percent Increase (Decrease)	Comments
5276	Paying Agent Fees	\$ -	\$ -	\$ -	\$ 400		
5209	Bond Principal - Series 2024	\$ -	\$ -	\$ -	\$ 35,000		
5249	Bond Interest - Series 2024	\$ -	\$ -	\$ -	\$ 73,021		
Total Contractual Services		\$ -	\$ -	\$ -	\$ 108,421		
TOTAL EXPENDITURES		\$ -	\$ -	\$ -	\$ 108,421		

2021-2022 2022-2023 2023-2024 2024-2025

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

Line Item	Requested Amount	Comments
Total Exceptional Items Requested: \$0		

Total Budget Allocation Requested: \$ 108,421

Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 108,421

\$ 108,421

Date: June 2024

WORKING DRAFT

Fund Name and Number: 701 - Capital Projects

Dept Name and Number: 35 - Capital Imp.

Line Item	Description From Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Budget	2024-2025 Proposed Budget	Percent Increase (Decrease)	Comments
5330	Water CIP Packages 1-4	\$ -	\$ -	\$ 3,375,535	\$ 1,400,000	-59%	23-24 and 24-25 Budget Estimates will be readjusted based on actuals at end of Fiscal Year 2024.
Total Miscellaneous		\$ -	\$ -	\$ 3,375,535	\$ 1,400,000	-59%	
TOTAL EXPENDITURES		\$ -	\$ -	\$ 3,375,535	\$ 1,400,000	-59%	
		2021-2022	2022-2023	2023-2024	2024-2025		

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

Line Item	Requested Amount	Comments
Total Exceptional Items Requested:		\$0

Total Budget Allocation Requested: \$ 1,400,000
 Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 1,400,000

\$ (1,975,535)
 -59%

Date: June 2024

WORKING DRAFT

Fund Name and Number: 702 - Drainage

Dept Name and Number: 35 - Capital Imp.

Line Item	Description From Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Budget	2024-2025 Proposed Budget	Percent Increase (Decrease)	Comments
5221	Nixon Pleasant Drainage Improvements	\$ -	\$ -	\$ -	\$ 1,000,000		23-24 and 24-25 Budget Estimates will be readjusted based on actuals at end of Fiscal Year 2024; paid for out of Tax Notes Series 2020
5222	Hubbard-Hatley-Pickwick Drainage	\$ -	\$ -	\$ -	\$ 1,000,000		23-24 and 24-25 Budget Estimates will be readjusted based on actuals at end of Fiscal Year 2024; paid for out of Tax Notes Series 2020
5270	Engineering Services	\$ 50,000	\$ 50,000	\$ 60,000	\$ 60,000	0%	Updated fee schedule to properly reflect budgetary needs. Pass through revenue reflected in Drainage Fund 702 Revenues.
Total Contractual Services		\$ 50,000	\$ 50,000	\$ 60,000	\$ 2,060,000	3333%	
5485	MS-4 Expenditures	\$ 5,000	\$ 8,000	\$ 8,000	\$ 8,000	0%	
Total Capital Outlays		\$ -	\$ 8,000	\$ 8,000	\$ 8,000	0%	
TOTAL EXPENDITURES		\$ 50,000	\$ 58,000	\$ 68,000	\$ 2,068,000	2941%	
		2021-2022	2022-2023	2023-2024	2024-2025		

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

Line Item	Requested Amount	Comments
Total Exceptional Items Requested:		\$0

Total Budget Allocation Requested: \$ 2,068,000
 Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 2,068,000

\$ 2,000,000
 2941%

Date: June 2024

WORKING DRAFT

Fund Name and Number: 800 Wastewater

Dept Name and Number: 60 - Non Dept

Line Item	Description From Budget	2021-2022 Budget	2022-2023 Budget	2023-2024 Budget	2024-2025 Proposed Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 241,666	\$ 214,195	\$ 212,456	\$ 222,200	5%	
5006	Overtime/Planned Overtime	\$ -	\$ -	\$ 810	\$ 6,600	715%	Previously budgeted only for planned overtime. Based on actual.
5007	Stipends	\$ -	\$ -	\$ 15,521	\$ 17,000	10%	
5010	Training	\$ 1,000	\$ 2,500	\$ 2,500	\$ 2,250	-10%	
5020	Health Insurance	\$ 19,982	\$ 29,900	\$ 25,000	\$ 21,000	-16%	Actual
5030	Workers Comp Insurance	\$ 2,350	\$ 4,640	\$ 4,600	\$ 4,200	-9%	Actual
5035	Social Security/Medicare Tax	\$ 18,487	\$ 16,386	\$ 17,502	\$ 18,804	7%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 664	\$ 300	\$ 250	\$ 310	24%	Actual
5050	TX Mun. Retire. System Exp.	\$ 29,000	\$ 25,703	\$ 29,742	\$ 32,569	10%	13.25% of salary related line items
Total Personnel Expenses		\$ 313,149	\$ 293,624	\$ 308,382	\$ 324,932	5%	
5103	Printing & Reproduction	\$ 100	\$ 100	\$ 200	\$ 150	-25%	
5125	Travel	\$ 500	\$ 2,500	\$ 2,500	\$ 2,250	-10%	
5130	Utilities			\$ 42,500	\$ 32,000	-25%	AT&T Lines for lift stations (~\$6,000 per year) + Texas Gas Service for Lift Stations (~\$9,000 per year) + Electric (~\$12,000)
5140	Telephone	\$ -	\$ -	\$ -	\$ 1,700		New Line Item: Updated Phone Breakdown
5145	Uniforms & Accessories	\$ 1,000	\$ 1,500	\$ 1,500	\$ 1,000	-33%	
5163	Grinder Pump Maint/Replace	\$ 25,000	\$ 25,000	\$ 20,000	\$ 30,000	50%	See proposed revenue exceptional item.
5166	Maintenance & Repairs	\$ 35,000	\$ 47,000	\$ 30,000	\$ 35,000	17%	Maintenance of Lift Stations - Need cleaning more than they have been (\$12,000) + \$3,000 for parts to repair and inventory city clean outs + \$15,000 for Generator Maintenance
5167	Administrative Fees	\$ 28,000	\$ 28,000	\$ 40,000	\$ 40,000	0%	5% of Revenues to GF for administration of WW system
5168	Transfer to Utility Billing	\$ 62,988	\$ 63,785	\$ 61,000	\$ 64,000	5%	Will match 1/2 of total expenses in Utility Billing Dept. (100-25)
5171	Equipment	\$ -	\$ 30,100	\$ 3,900	\$ -	-100%	Last year purchased GPS Receiver (Split streets, water, wastewater); if approved CCTV Camera (\$42,500)
5172	Safety Equipment			\$ 375	\$ 375	0%	
5192	Electronic Meter Project	\$ -	\$ -	\$ 325,500	\$ -	-100%	New Line Item: Will amend 23-24 budget for payments to Ameresco; one time payment; split 50/50 Water/WW)
5193	Meter Replacement	\$ 34,500	\$ 34,500	\$ 50,000	\$ 2,500	-95%	Potential Meter upgrades/replacements (pass through expenditure)
5195	Vehicle Operations	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	0%	Fuel
Total Supplies & Operations Expenses		\$ 189,088	\$ 234,485	\$ 579,475	\$ 210,975	-64%	
5210	Legal Services	\$ 2,000	\$ 2,000	\$ 1,000	\$ 1,000	0%	
5218	Annual Televising/Smoke Test	\$ 32,500	\$ 32,500	\$ 32,500	\$ 32,500	0%	Per KFA Quote - \$130,000 divided into 4 years, 5th year just in case. This line item will decrease if exceptional item is approved.
5233	Crossroads Contract	\$ 97,980	\$ 97,980	\$ 97,980	\$ 97,980	0%	Based on Actual
5234	Crossroads Emergency/M&O Repairs	\$ 60,000	\$ 40,000	\$ 40,000	\$ 45,000	13%	
5240	Insurance - Prop and Gen	\$ 500	\$ 1,450	\$ 450	\$ 450	0%	Actual
5255	Vehicle Insurance	\$ 1,100	\$ 1,000	\$ 1,850	\$ 1,700	-8%	Actual
5270	Engineering Services	\$ 30,000	\$ 20,000	\$ 10,000	\$ 2,000	-80%	
5271	Rate Consulting Services	\$ -	\$ -	\$ -	\$ -		Budgeting in Water in FY 24-25
5290	Wastewater Fees	\$ 230,000	\$ 230,000	\$ 335,000	\$ 335,000	0%	Approx. \$22,500/month (Depends on rainfall) - Trending up this year. Pass through cost.

5292	Industrial Waste Surcharge	\$ 12,000	\$ 12,000	\$ 14,100	\$ 14,000	-1%	City of Austin Fixed Charge. Pass through cost.
Total Contractual Services		\$ 466,080	\$ 436,930	\$ 532,880	\$ 529,630	-1%	
5300	Computer Software & Support	\$ -	\$ 1,000	\$ 1,000	\$ 3,300	230%	New Breakdown of IT and Internet Service
5326	Qtrly GIS Map Update			\$ 10,000	\$ 10,000	0%	50/50 Water/Wastewater
5350	Tools	\$ -	\$ -	\$ 2,000	\$ 1,900	-5%	
Total Miscellaneous/Other Expenses		\$ -	\$ 1,000	\$ 13,000	\$ 15,200	17%	
5414	Computers	\$ -	\$ -	\$ 500	\$ 500	0%	New Line Item (Broken out Streets, Parks, Water, Wastewater)
5494	Veh. Financing Note - Debt Serv	\$ 3,137	\$ 3,137	\$ 3,137	\$ 3,137	0%	Fleet Vehicle Split between departments (Water/Waste Water/Streets)
5495	Vehicles	\$ -	\$ 5,400	\$ -	\$ -		
5498	Meter Financing Note - Debt Serv	\$ -	\$ -	\$ -	\$ 51,440		New Line Item, Quarterly Payments on Electronic Meters (Pay to North Dallas Bank & Trust)
Total Capital Outlays		\$ 3,137	\$ 8,537	\$ 3,637	\$ 55,077	1414%	
TOTAL EXPENDITURES		\$ 971,454	\$ 974,576	\$ 1,437,374	\$ 1,135,814	-21%	
		2021-2022	2022-2023	2023-2024	2024-2025		

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

Line Item	Requested Amount	Comments
5494 - Veh. Financing Note - Debt Service	\$ 6,640	New Public Works Vehicle - Total ~\$72,000 (40% water, 40% WW, 10% Parks, 10% Streets)
5171 - Equipment	\$ 37,500	CCTV Camera
5007 - Stipends	TBD	Mileage Stipends
	TBD (Won't Increase Budget)	<u>Revenue</u> Exceptional item regarding monthly customer fee for grinder pump maintenance.
*** New Revenue Line Item		
Total Exceptional Items Requested:	\$44,140	

Total Budget Allocation Requested: \$ 1,135,814
Total Exceptional Items Requested: \$ -

Grand Total Budget Request for Department: \$ 1,135,814

\$ (301,560)
-21%