



**Date:** July 10, 2024  
**To:** Mayor and Council Members of the City of Rollingwood  
**From:** Ashley Wayman, City Administrator  
**Subject:** City Administrator's Report

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Financials – Highlights of the financials through the month of June 2024:

- As of June 30, 2024, 66% of the Fiscal Year has passed.
- Property taxes collected were up 4% from the amount collected in June 2023.
- Sales taxes collected were up 23% % from the amount collected June 2023.
- The Water Fund balance is currently at \$1,053,313. The General Fund balance is at \$2,856,474.

### **Budget**

Budget season continues! In this month's budget workshop, we will be covering exceptional items for all funds and initial revenue estimates. The 2024-2025 Budget Binder can be found at the following link and will be updated throughout the summer: <https://www.rollingwoodtx.gov/finance/page/fy-2024-2025-budget-binder>

### **Police Department**

Chief Munoz attended the Texas Police Chief Leadership Series for the Bill Blackwood Law Enforcement Management Institute of Texas in Huntsville, Texas during the week of July 8-12. We are pleased that Chief Munoz continues to refine her leadership skills and participate in professional development events.

The Police Department, in coordination with Westlake Hills Police Department and Travis County Sheriff's Department, held a free VIN etching event on Saturday, July 13, 2024 from 9:00 a.m. to 11:00 a.m. at the upper park parking lot. VIN etching is a practice in which a vehicles' unique Vehicle Identification Number, or "VIN" is etched onto the vehicle's window glass. VIN etching makes a vehicle less desirable to thieves due to the increase in the vehicle's identification. VIN etching may also provide a reduction in insurance, as well as an increase in resale value of a vehicle. The event had a great turnout, and we thank the Police Department for hosting this event for residents of Rollingwood and nearby communities!

### **Boards and Commissions**

Bryce Cox, a planner with the city's law firm, DNRBSZ, put on a training for the Rollingwood Planning and Zoning Commission, Board of Adjustment and Comprehensive Residential Code Review Committee. The training covered the roles and responsibilities of each group and was very informative. The training video and presentation can be found on our website here: <https://www.rollingwoodtx.gov/bc-pz/page/joint-planning-and-zoning-board-adjustment-and-crcrc-training>

## **Electronic Meter Project**

The electronic meter project that began in June is moving at full speed. We are happy to report that the replacement phase of the meter upgrade project is over 77% complete, and we expect all meters to be switched out by the end of July. Once the meters have all been switched, we will work on sharing information about how to access individual meter read information so that residents can stay informed about their usage. Additional information about this project can be found on our website here: <https://bit.ly/RW-Meter-Project>

## **MoPac South Expansion Project**

At the conclusion of the Technical Working Group meetings, staff worked with the city's MoPac South Task Force to submit comments that relay the city's position on the many topics that were discussed during the Technical Working Group meetings. These comments can be found on our MoPac South Website at this link: <https://bit.ly/RW-MoPac-South>

## **Water CIP, Drainage Projects and Google Fiber**

Construction activities are ongoing for Water CIP Bond Program Packages 1-4 and the Hubbard/Hatley/Pickwick and Nixon/Pleasant Drainage Projects. Updates on these projects and impacts to residents can be found on our city website, under the public notices section on the front page. This page "Updates – 2023/2024 Water System Improvements" will be kept up-to-date with project progress and milestones. A full schedule of all projects can also be found on this page, and will be updated as the projects progress. Link: <https://bit.ly/RW-ProjectUpdates>

Google Fiber has completed phase one of their installation, which mirrors phase one of the city's Water CIP projects. With that now completed, the city's paving for phase one can begin. AO Services is coordinating the paving schedule, and once the schedule is confirmed, we will update the posted schedule and notify residents. Google Fiber will install their next phase when we are done with phase two of our city water/drainage projects but before we pave phase two. We do not yet have information about when Google Fiber will be set up to provide service to Rollingwood but hope to have that information to share with the community in the near future.

## **4<sup>th</sup> of July Festivities**

The Rollingwood Women's Club had another successful July 4<sup>th</sup> Parade and celebration in the park with many in attendance. We'd like to give a special thank you to the Rollingwood Public Works and Police Department for their assistance with the parade and celebration, the Rollingwood Women's Club for putting on these wonderful events, and Mayor Massingill and his family for preparing and serving food for the community!

I am available by email at [awayman@rollingwoodtx.gov](mailto:awayman@rollingwoodtx.gov) and cell phone at 737-218-8326. Please let me know if you have any questions or concerns.

Best,

Ashley Wayman  
City Administrator