



CITY OF ROLLINGWOOD COMPREHENSIVE RESIDENTIAL CODE REVIEW COMMITTEE MINUTES

Tuesday, July 09, 2024

The CRCRC of the City of Rollingwood, Texas held a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on July 9, 2024. Members of the public and the CRCRC were able to participate in the meeting virtually, as long as a quorum of the CRCRC and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. A video recording of the meeting was made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

CALL COMPREHENSIVE RESIDENTIAL CODE REVIEW COMMITTEE MEETING AND PUBLIC WORKSHOP TO ORDER

1. Roll Call

Acting Chair Brian Rider called the meeting to order at 5:02 p.m.

Present Members: Acting Chair Brian Rider, Jay van Bavel, Thom Farrell, and Duke Garwood

Also Present: City Administrator Ashley Wayman, Development Services Manager Nikki Stautzenberger, and Assistant to the City Administrator Makayla Rodriguez

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

2. Discussion and possible action on the minutes from the June 25, 2024 CRCRC meeting

Brian Rider moved to approve the meeting minutes. Thom Farrell seconded the motion. The motion passed with 4 in favor and 0 against.

REGULAR AGENDA

3. Discussion and possible action regarding election of CRCRC Vice Chair

Acting Chair Brian Rider stated that Alex Robinette no longer wished to serve as Vice Chair for the CRCRC.

Thom Farrell moved nominate Brian Rider as the new Vice Chair. Duke Garwood seconded the motion. The motion passed with 3 in favor and 1 against. (Rider)

4. Discussion and possible action regarding Residential Lighting recommendations

Acting Chair Brian Rider discussed the latest draft of the residential lighting recommendation from Jerry Fleming.

Thom Farrell moved to send the recommendations to Planning and Zoning. Acting Chair Brian Rider seconded the motion.

Jay van Bavel asked questions regarding language under the exemptions section.

Acting Chair Brian Rider made modifications to the recommendation 8 under the Exemptions section to read the following:

- **Seasonal decorations with lights in place illuminated no longer than 60 days.**

Acting Chair Brian Rider made changes to recommendation 4 under the General Standards section to read the following:

- **No light or illumination that flashes, moves, scrolls rotates, scintillates, blinks, flickers, varies in intensity or color, or uses intermittent electrical pulsations is permitted other than lights permitted under item 8 above for the limited period allowed in C8.**

Jay van Bavel continued to go over various types of lights seen within the city.

Acting Chair Brian Rider amended his previous proposal for recommendation 4 under the General Standards section to read the following:

- **No light or illumination that flashes, moves, scrolls rotates, scintillates, blinks, flickers, varies in intensity or color, or uses intermittent electrical pulsations is permitted other than low voltage lights permitted under item C8 above for the limited period allowed in C8.**

Jay van Bavel and the CRCRC discussed adding items under General Standards.

Acting Chair Brian Rider added the following recommendation to the Exemption section:

- **Decorative lights meeting the standard of D3 which mimic natural gas flickering lights.**

Acting Brian Rider amended the added recommendation in the Exemption section to read the following:

- **Unshielded decorative meeting the standard of D3 which mimic natural gas flickering lights.**

The CRCRC discussed lighting, how to measure lumens, and enforcement.

The CRCRC and Development Services Manager Nikki Stautzenberger discussed penalties, the possibility of submitting a lighting plan during the development process, and enforcement.

Thom Farrell moved accept the amendments as discussed. Acting Chair Brian Rider seconded the motion. The motion passed with 4 in favor and 0 against.

Acting Chair Brian Rider stated that the residential lighting recommendations will go to Planning and Zoning and City Council.

5. Discussion and next steps for FAR, Drainage and Impervious Cover

Acting Chair Brian Rider shared notes from a meeting with Thom Farrell, Jerry Fleming, and Development Services Manager Nikki Stautzenberger regarding lighting. He stated that there is not a demand for FAR changes. The CRCRC agreed with his statement.

The CRCRC continued to discuss impervious cover. They agreed that they do not have the expertise to address FAR and impervious cover.

Thom Farrell moved that the CRCRC does not believe that FAR or impervious cover provisions need to be added to the building code. Duke Garwood seconded the motion. The motion passed with 4 in favor and 0 against.

Acting Chair Brian Rider discussed drainage and stated that the CRCRC does not have the expertise to address drainage. The CRCRC discussed drainage in Rollingwood.

The CRCRC asked City Administrator Ashley Wayman questions in regards to a previous drainage study in Rollingwood and the drainage ordinance.

Thom Farrell recommended that the City should invest in solving drainage issues. The CRCRC continued discussion on drainage.

Acting Chair Brian Rider moved that the CRCRC will not make a recommendation for changes to the drainage ordinance, however, the CRCRC recommends that the City employs some engineering effort to verify that the drainage ordinance is working as planned and that it is an efficient expenditure by the individuals whose lots are being impacted by having to comply with the Rollingwood drainage that is an efficient way of getting drainage dealt with at the best way possible, and that recommendations for any engineering improvements to the ordinance that might make it work better. Thom Farrell seconded the motion. The motion passed with 4 in favor and 0 against.

6. Discussion and possible action on future meeting dates and agenda topics for discussion

Acting Chair Brian Rider stated that the CRCRC will have their next meeting on July 23, 2024.

The CRCRC and City Administrator Ashley Wayman discussed the CRCRC, Planning and Zoning, and Board of Adjustment training on Wednesday, July 10, 2024.

Jay van Bavel asked for clarification for the motion on item 4. City Administrator Ashley Wayman stated that recommendations should be viewed by Planning and Zoning before being sent to City Council. The CRCRC all agreed the recommendations that the will be sent to Planning and Zoning first.

ADJOURNMENT OF MEETING AND PUBLIC WORKSHOP

The meeting was adjourned at 5:52 p.m.

Minutes adopted on the _____ day of _____, 2024.

Dave Bench, Chair

ATTEST:

Ashley Wayman, City Administrator