

AGENDA ITEM SUMMARY SHEET

City of Rollingwood

Meeting Date: September 21, 2022

Submitted By:

Staff - RCDC

Agenda Item:

Discussion and possible action on an amendment to the Management Services Agreement between the City of Rollingwood and the Rollingwood Community Development Corporation

Description:

The City provides management services to the Rollingwood Community Development Corporation through a Management Services Agreement. This agreement lays out what services the city provides to the RCDC and that the RCDC will compensate the city for those services.

The purpose of this proposed amendment to the Management Services Agreement is to provide flexibility in the amount that the RCDC compensates the city. With this amendment, the amount to be placed in the contract each year must be approved by the City Council in the RCDC budget.

The RCDC approved this amendment to the agreement at their September 12, 2022 RCDC Meeting, however, they also approved a change to Section I (6) to include legal services as a service that the city provides the RCDC. After further review from legal counsel, it was discovered that the RCDC has a separate engagement letter with legal counsel and thus should be paying for legal services out of their budget, not through the management services agreement with the City. Therefore, this amendment has been removed and, if the City Council approves the agreement without it, the agreement will return to the RCDC for their review and approval.

Action Requested:

To take action on the proposed amendment to the Management Services Agreement between the City of Rollingwood and the Rollingwood Community Development Corporation

Fiscal Impacts:

Fiscal Impact based on amount approved annually by the RCDC and City Council

Attachments:

- Amended Management Services Agreement – Redline
- Amended Management Services Agreement – Clean