



Date: March 12, 2021
To: Mayor and Council Members of the City of Rollingwood
From: Amber Lewis, City Administrator
Subject: City Administrator's Report

Financials – Highlights of the financials through the month of March 2021:

- As of March 31, 2021, 50% of the Fiscal Year has passed.
- Property taxes collected were up 9% from the amount collected in the same period in FY 19-20.
- Sales taxes collected were 87% of what was collected in the same period in FY 19-20.
- The Water Fund balance is currently at \$479,487. The General Fund balance is at \$1,991,868.

As discussed at the last Council Meeting, Nate looked into options for street sweeping to support the City's MS4 Permit. Because it was already budgeted for this year in MS4 Expenditures, we have scheduled Sweep Across Texas to perform Street Sweeping Tuesday, beginning Tuesday, April 27. It is expected to take 5-6 days. Carrie is working on messaging to get this information out to the community.

We received one proposal from Crossroads Utility Services in response to our RFP for Water and Wastewater Maintenance and Operations and Emergency Response. Mayor Dyson and Amy attended an initial interview with them and we were all impressed with them. One of the things they said they would do as part of their on-boarding is to go through all of our lift stations, pull the pumps and make an evaluation as to their current condition and recommendations with regard to improvements. Because this seems to be part of the on-boarding process, I asked WSB to pause on their project until we on-boarded the new water and wastewater Operations and Maintenance Company as it seems as though some of the work would be a duplication.

We have reached out to Austin Energy for an update on the requested information from a previous Council meeting. They are having an internal meeting Friday and plan to have information back to us before the Wednesday meeting. We have an item on the agenda to discuss this update.

We have an initial draft of the long-term financial plan from U.S. Capital Advisors. We will continue to work with them to fine tune it and hope to have a draft to you all in the next few months.

We have made an initial request for public assistance from FEMA for reimbursement of expenditures related to the February 2021 winter storm emergency. We have an estimated \$61,000 in eligible expenses that we are submitting for reimbursement. FEMA typically reimburses 75% of eligible expenses.

We are still working on information sharing with Nelisa on the LUE assignment study. Part of that information is the 2021 Winter Averaging. Sharon is waiting on AWR to provide her with the initial information, so she can evaluate it for quality control.

Below is a status update from K. Friese on outstanding projects:

W/WW Maintenance RFP:

- Draft RFP submitted on 4/1.

W/WW Mapping and Modeling:

- Reviewing files from LNV for W/WW system mapping
- Beginning setup of water system model (WaterCAD)
- Beginning setup of wastewater system spreadsheet model

Nixon/Pleasant Scoping:

- Scoping item on the agenda

Hubbard/Hatley/Pickwick PER:

- **This week:**
 - Continue incorporating feedback from Stakeholder meeting into design
 - Looking into feasibility of construction for the design alternatives
- **Upcoming**
 - Working towards finalizing design alternatives with sizing
 - Incorporating survey into the design
- **Coordination needs:**
 - Follow-up with homeowner who have not granted permission for right-of-entry
 - Look at scheduling next stakeholder meeting between April 20th-23rd

As always, I am available by email and cell phone, 512-647-0637. Please let me know if you have any questions or concerns.



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