

AGENDA ITEM SUMMARY SHEET

City of Rollingwood

Meeting Date: April 21, 2021

Submitted By:

Staff

Agenda Item:

Public hearing, discussion, and possible action on proposed amendments to the City's Code of Ordinances revising the process for approving plats.

Description:

At the February City Council Meeting the City Council directed the Planning and Zoning Commission to review the Plat Approval Process to allow for administrative approval of plats.

1. Platting Approval Process updates, sets better parameters for when a plat is considered to be filed. Current Rollingwood code states that once an application payment has been made, then it is considered to be filed. This starts the 30-day time clock, regardless of whether or not the plat submitted with the application meets the legal requirements of the City code. This document provided by Counsel requires that a plat be deemed administratively complete, and have met all requirements as expressed in the code before the time clock for approval starts.

Michael Rhodes motioned to approve the platting application process updates. Michael Hall seconded the motion. The motion passed 6-0.

(This one has been provided in ordinance form because it was recommended for approval)

Action Requested:

Staff requests that City Council approves the proposed amendments revising the process for approving plats.

Fiscal Impacts:

These actions would reduce the financial burden of noticing for a plat that does not meet code requirements.

Attachments:

1. Ordinance 04-21-2021-08 – Platting Application Process