

# AGENDA ITEM SUMMARY SHEET

## City of Rollingwood

Meeting Date: April 21, 2021

**Submitted By:**

Staff

**Agenda Item:**

Discussion and possible action to extend the due diligence within the PER for the Nixon/Pleasant drainage project and to authorize K. Friese and Associates to engage surveying and to retain landscape architectural services

**Description:**

At the March City Council meeting the following motion was made:

**Mayor Pro Tem Gavin Massingill moved to extend the due diligence within the PER for the Pleasant Nixon project to authorize K. Friese to not expend more than \$5,000 to scope the project and coordinate with stakeholders on Phase 1 which includes Segment 1 and the channel improvements. Councilmember Sara Hutson seconded the motion. The motion passed 4-0.**

K. Friese and associates has provided a scope of work for additional services, which includes:

- Detailed design survey to further quantify the extent of the proposed easement needs
- Landscape architectural services to develop a rendering, sketches and storyboard for the proposed channel improvements
- Coordination and Public Stakeholder meetings to further develop the project design

The objective of this work will be to solidify buy-in and provide impacted property owners with a better understanding of the easement needs prior to proceeding with the detailed design, construction documents and bid package.

**Action Requested:**

To approve the scope of work provided by K. Friese and Associates.

**Fiscal Impacts:**

The total cost of this work is \$39,972.50. The PER was approved to be funded with the 2020 Tax Notes at the November 16, 2020 City Council meeting. As an extension of the PER, the 2020 Tax Notes will also be used to fund this work.

**Attachments:**

1. Scope of Work for due diligence extension – additional services.