



CITY OF ROLLINGWOOD UTILITY COMMISSION MEETING MINUTES

Tuesday, September 03, 2024

The Utility Commission of the City of Rollingwood, Texas held a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on September 3, 2024. Members of the public and the Utility Commission were able to participate in the meeting virtually, as long as a quorum of the Utility Commission and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. A video recording of the meeting was made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

CALL UTILITY COMMISSION MEETING TO ORDER

1. Roll Call

Chair Jonathan Miller called the meeting to order at 5:27 p.m.

Present Members: Chair Jonathan Miller, Sam Attal, Christopher Meakin, Walter Roloson, Clark Wilson, and Chris Kirksey (Virtually)

Also present: City Administrator Ashley Wayman, Assistant to the City Administrator Makayla Rodriguez, and Council Member Phil McDuffee

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

2. Discussion and possible action on the minutes from the June 4, 2024 Utility Commission meeting

Christopher Meakin moved to approve the meeting minutes. Walter Roloson seconded the motion. The motion carried with 5 in favor and 0 against.

REGULAR AGENDA

3. Update regarding the City Council resolution authorizing the Mayor to engage in discussions with various entities regarding the securement of water rights, a contract for wholesale water service, and procure professional services related thereto

City Administrator Ashley Wayman discussed LCRA, the City's water contract, and obtaining water rights.

The Utility Commission asked questions of City Administrator Ashley Wayman regarding legal counsel, pricing, and clarification.

Council Member Phil McDuffee shared additional information about obtaining water rights.

The Utility Commission and City Administrator Ashley Wayman continued discussion on water usage, water rates, and water supply.

4. Update regarding the Electronic Meter project

City Administrator Ashley Wayman shared that the electronic meter project was completed in July. She continued to share information about the EyeOnWater customer portal and stated that City staff are pleased with the meters.

Chris Kirksey joined the meeting at 5:47 p.m.

Members of the Utility Commission discussed and asked questions regarding the electronic meters.

5. Discussion and possible action regarding updates to the Utility Bill Appeals policy

City Administrator Ashley Wayman gave a brief history of the Utility Bill Appeals policy. She recommended that the Utility Commission revisit the policy since the electronic meters have been implemented.

The Utility Commission asked questions and discussed the electronic meter capabilities.

Christopher Meakin stated that he would like to revisit the item in 6 months to allow more time for residents to sign up for the EyeOnWater customer portal.

6. Update regarding the Policy for Reimbursement due to Water Main Line Breaks

City Administrator Ashley Wayman shared that the policy for reimbursement and the ordinance adopting the policy was approved by City Council.

7. Update regarding Water CIP Bond Program Packages 1-4

City Administrator Ashley Wayman reported that Phase 1 of the project has been completed and that Google Fiber has begun installing micro cables. She continued to share updates on the drainage projects.

The Utility Commission asked questions of City Administrator Ashley Wayman regarding Google Fiber.

ADJOURNMENT OF MEETING

The meeting was adjourned at 6:02 p.m.

Minutes adopted on the _____ day of _____, 2024.

Jonathan Miller, Chair

ATTEST:

Ashley Wayman, City Administrator