



## **CITY OF ROLLINGWOOD COMPREHENSIVE RESIDENTIAL CODE REVIEW COMMITTEE MINUTES**

**Tuesday, November 12, 2024**

The CRCRC of the City of Rollingwood, Texas held a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on November 12, 2024. Members of the public and the CRCRC were able to participate in the meeting virtually, as long as a quorum of the CRCRC and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. A video recording of the meeting was made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

### **CALL COMPREHENSIVE RESIDENTIAL CODE REVIEW COMMITTEE MEETING AND PUBLIC WORKSHOP TO ORDER**

1. Roll Call

**Chair Dave Bench called the meeting to order at 5:00 p.m.**

**Present Members:** Chair Dave Bench, Jay van Bavel, Thom Farrell, Duke Garwood, and Brian Rider

**Also Present:** Interim City Secretary Makayla Rodriguez and Development Services Manager Nikki Stautzenberger

### **PUBLIC COMMENTS**

There were no public comments.

### **CONSENT AGENDA**

2. Discussion and possible action on the minutes from the October 22, 2024 CRCRC meeting

**Brian Rider moved to approve the meeting minutes. Thom Farrell seconded the motion. The motion carried with 4 in favor and 1 abstention (van Bavel).**

### **REGULAR AGENDA**

3. Discussion and possible action on emails and letters to the CRCRC from October 22, 2024 to November 11, 2024

Interim City Secretary Makayla Rodriguez stated that there were no emails or letters received during the timeframe.

4. Update and discussion regarding the November 6, 2024 Planning and Zoning meeting

Chair Dave Bench discussed the previous Planning and Zoning Commission meeting. The CRCRC discussed the proposed segmenting concept and the current building height ordinance.

Chair Dave Bench discussed the desire to hold a workshop with a consultant to review the proposed building height methods. The CRCRC discussed next steps for the workshop and accessory buildings.

5. Discussion and possible action on a recommendation for drainage, impervious cover, and floor-area ratio (FAR)

Brian Rider gave an overview of the recommendation and discussed the changes made to the report.

**Thom Farrell moved to approve and submit it to the Planning and Zoning Commission. Brian Rider seconded the motion.**

Members of the CRCRC asked questions regarding the recommendation.

Chair Dave Bench discussed the recommendation to form another committee to review drainage and impervious cover.

**The motion carried with 5 in favor and 0 against.**

6. Discussion and possible action on a recommendation for building code enforcement

The CRCRC discussed the recommendation for code enforcement.

**Thom Farrell moved to approve the recommendations. Brian Rider seconded the motion.**

The CRCRC discussed changes to the recommendations.

**Brian Rider amended the motion to edit 1, add terms Mayor and City staff to review current staffing levels, edit 2, add terms enforced effectively at the end. Thom Farrell accepted the amendment. The motion carried 5 with in favor and 0 against.**

Chair Dave Bench stated that the item will go to the Planning and Zoning Commission.

7. Discussion and possible action on finalizing CRCRC business

The CRCRC discussed next steps for the committee. They discussed creating a summary document and future meetings.

**ADJOURNMENT OF MEETING AND PUBLIC WORKSHOP**

**The meeting was adjourned at 5:37 p.m.**

Minutes adopted on the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
**Dave Bench, Chair**

**ATTEST:**

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**Makayla Rodriguez, City Secretary**