



CITY OF ROLLINGWOOD BUDGET WORKSHOP AND CITY COUNCIL MEETING MINUTES

Wednesday, September 16, 2020

On September 16, 2020 at 6:00 p.m., the City Council of the City of Rollingwood, Texas held a budget workshop and regular meeting, open to the public, via video conference and telephone in accordance with an order of the Office of the Governor issued March 16, 2020. The public was able to watch this meeting live and had the opportunity to comment via audio devices at the following link:

<https://meetings.ipvideotalk.com/163179441>

The public was also able to participate in this meeting by dialing one of the following numbers: 1(617) 315-8088 or toll free at 1(888) 330-2489 and entering the Meeting ID: 163179441

The public was permitted to offer public comments via their audio devices when logged in to the meeting or telephonically by calling in as provided by the agenda and as permitted by the presiding officer during the meeting. A video recording of the meeting was made and posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request. The following items were discussed:

CALL BUDGET WORKSHOP TO ORDER

1. Roll Call

Mayor Michael Dyson called the budget workshop to order at 6:03 p.m.

Present Members: Mayor Michael Dyson, Council Member Wendi Hundley, Council Member Sara Hutson, Council Member Amy Pattillo, and Mayor Pro Tem Gavin Massingill.

Council Member Buck Shapiro joined the meeting at 6:43 p.m.

Also Present: City Administrator Amber Lewis, City Attorney Charles Zech, Finance Manager Abel Campos, Police Chief Jason Brady, and City Secretary Ashley Wayman.

2. Budget workshop and discussion regarding the proposed budget, tax rates, and exceptional item requests.

Mayor Pro Tem Gavin Massingill and Finance Manager Abel Campos went over the documents and information included in the Budget Workbook.

The Council discussed and unanimously approved exceptional item 100-40-1, the Police Retention Initiative.

The Council discussed and unanimously approved exceptional item 100-40-4, the Police Reserve Officer Pay.

Council Member Buck Shapiro joined the budget workshop at 6:43 p.m.

The Council discussed and approved exceptional item AF-2, the Administrative Retention Initiative with three in favor, one against and one abstention.

The Council discussed the potential COLA options and approved exceptional item AF-1B, a 2% COLA for all employees with three in favor and two against.

Mayor Pro Tem Gavin Massingill summarized the exceptional items and discussed potential tax rates.

The Council discussed the tax rate options before them.

Mayor Michael Dyson closed the budget workshop at 7:10 p.m.

CALL REGULAR CITY COUNCIL MEETING TO ORDER

3. Roll Call

Mayor Michael Dyson called the meeting to order at 7:10 p.m.

Present members were: Mayor Michael Dyson, Council Member Wendi Hundley, Council Member Sara Hutson, Council Member Amy Pattillo, Council Member Buck Shapiro, and Mayor Pro Tem Gavin Massingill.

Also present: City Administrator Amber Lewis, City Attorney Charles Zech, Finance Manager Abel Campos, and City Secretary Ashley Wayman.

PUBLIC COMMENTS

There were no public comments.

BUDGET

4. Discussion and possible action on an ordinance amending Ordinance No. 2019-09-30-05, adopting and approving amendments to the budget for the fiscal year beginning October 1, 2019 and terminating September 30, 2020, providing for adjustments of spending authority among budget line items, and providing for immediate effectiveness.

City Administrator Amber Lewis discussed the expenditures that are included in this budget amendment.

Gavin Massingill motioned to adopt Ordinance 2020-09-16-04. Wendi Hundley seconded the motion.

The Council discussed clerical errors in the Ordinance.

Gavin Massingill withdrew his motion.

Gavin Massingill motioned to approve an ordinance 2020-09-16-04 pending clerical amendments. Wendi Hundley seconded the motion. Mayor Michael Dyson called for a roll-call vote:

- **Council Member Wendi Hundley – Yes**
- **Council Member Sara Hutson – Yes**
- **Council Member Amy Pattillo – Yes**
- **Council Member Gavin Massingill - Yes**
- **Council Member Buck Shapiro – Yes**

The motion passed 5-0.

5. Public Hearing on the FY 2020-2021 Budget.

Mayor Michael Dyson opened the public hearing at 7:20 p.m.

There were no public comments.

Mayor Michael Dyson closed the public hearing at 7:22 p.m.

6. Discussion and possible action on an ordinance of the City of Rollingwood, Texas adopting the fiscal year 2020-2021 budget beginning October 1, 2020, and ending September 30, 2021, in accordance with Texas local government code chapter 102; providing for the filing of the budget; providing that this ordinance shall be cumulative of all ordinances; renewing the city's investment policy; providing a severability clause; and providing an effective date.

Gavin Massingill moved to approve the draft budget as presented with the inclusion of the approved exceptional items and tax rate to be approved. Wendi Hundley seconded the motion.

The Council discussed the proposed budget, exceptional items, and cash reserves.

Council Member Amy Pattillo requested that the investment policy be reviewed and brought back to a future meeting.

Gavin Massingill withdrew his motion.

Gavin Massingill moved to approve the draft budget as presented with the inclusion of the approved exceptional items and tax rate to be approved, noted as Ordinance No. 2020-09-16-06 excluding any and all references to the investment policy at this time. Wendi Hundley seconded the motion.

Mayor Michael Dyson called for a roll-call vote:

- **Council Member Wendi Hundley – Yes**
- **Council Member Sara Hutson – Yes**
- **Council Member Amy Pattillo – Yes**

- **Council Member Gavin Massingill - Yes**
- **Council Member Buck Shapiro – Yes**

The motion passed 5-0.

7. Discussion and possible action on a resolution of the City of Rollingwood, Texas, ratifying the property tax increase reflected in the city's fiscal year 2020-2021 operating budget as required by Texas Local Government Code section 102.007 when adopting a budget that will require raising more revenues from property taxes than in the previous year; and establishing an effective date.

City Administrator Amber Lewis discussed this item and suggested that the ad valorem tax items be brought up before this item.

Mayor Michael Dyson called up items 9 and 10 at this time and returned to this item at the conclusion of item 10.

Gavin Massingill motioned to approve Resolution 2020-09-16-07 of the City of Rollingwood, Texas, ratifying the property tax increase reflected in the city's fiscal year 2020-2021 operating budget as required by Texas Local Government Code section 102.007 when adopting a budget that will require raising more revenues from property taxes than in the previous year; and establishing an effective date. Sara Hutson seconded the motion.

Amy Pattillo amended the motion to include the language that the budget includes an increase in the property tax rate of \$0.2088 to \$0.2369, which is an increase of \$0.0281 per \$100.00 valuation. Gavin Massingill seconded the amendment.

Mayor Michael Dyson called for a roll-call vote:

- **Council Member Wendi Hundley – Yes**
- **Council Member Sara Hutson – Yes**
- **Council Member Amy Pattillo – Yes**
- **Council Member Gavin Massingill - Yes**
- **Council Member Buck Shapiro – Yes**

The motion passed 5-0.

8. Discussion and possible action on a resolution approving a budget for the Rollingwood Community Development Corporation, Rollingwood, Texas, for the fiscal year beginning October 1, 2020, and ending September 30, 2021

City Administrator Amber Lewis explained that RCDC had approved this budget and discussed the items in the budget.

Wendi Hundley motioned to approve Resolution 2020-09-16-08 approving a budget for the Rollingwood Community Development Corporation for the fiscal year beginning October 1, 2020, and ending September 30, 2021. Amy Pattillo seconded the motion.

Mayor Michael Dyson called for a roll-call vote:

- **Council Member Wendi Hundley – Yes**
- **Council Member Sara Hutson – Yes**
- **Council Member Amy Pattillo – Yes**
- **Council Member Gavin Massingill - Yes**
- **Council Member Buck Shapiro – Yes**

The motion passed 5-0.

AD VALOREM TAX RATE

9. Public hearing on the proposed ad valorem tax rate.

Mayor Michael Dyson opened the public hearing at 7:34 p.m.

There were no public comments.

Mayor Michael Dyson closed the public hearing at 7:35 p.m.

10. Discussion and possible action on an ordinance of the city of Rollingwood, Texas approving the certified appraisal roll; setting the tax rate; levying and assessing ad valorem taxes for the use and support of the municipal government of the city of Rollingwood, Texas for fiscal year 2020-2021; apportioning the levies for specific purposes; providing a severability clause; and providing an effective date

The City Council discussed the tax rate options and associated increases for property owners.

Amy Pattillo motioned that the property tax rate be increased by the adoption of a tax rate of \$0.23690 per \$100 of valuation, which is effectively a 15% percent increase in the tax rate. Wendi Hundley seconded the motion. Mayor Michael Dyson called for a roll-call vote:

- **Council Member Wendi Hundley – Yes**
- **Council Member Sara Hutson – Yes**
- **Council Member Amy Pattillo – Yes**
- **Council Member Gavin Massingill – No**
- **Council Member Buck Shapiro – Yes**

The motion passed 4-1.

The Council returned to item 7 at the conclusion of this item.

CONSENT AGENDA

All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a City Council Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

11. Discussion and possible action on the minutes from the July 15, 2020 Budget Workshop and Regular City Council Meeting.

12. Discussion and possible action on the minutes from the August 26, 2020 Budget Workshop and Regular City Council Meeting.
13. Discussion and possible action to approve the resignation of Susan Miller from the Rollingwood Community Development Corporation.

Gavin Massingill motioned to approve the consent agenda. Wendi Hundley seconded the motion. Mayor Michael Dyson called for a roll-call vote:

- **Council Member Wendi Hundley – Yes**
- **Council Member Sara Hutson – Yes**
- **Council Member Gavin Massingill – Yes**
- **Council Member Buck Shapiro – Yes**

The motion passed 4-0.

Mayor Michael Dyson stated for the record that Council Member Amy Pattillo stepped away from the dais for the vote.

REGULAR AGENDA

14. Discussion and possible action to have the City Attorney review and make recommendations regarding City Code section Part I, Chapter 1, Article III, Division 2, Ethics and Part I, Chapter 2, Article II, Division 2, Sec 2-57(d) Presiding Officer; Mayor Pro Tempore; Council Liaisons.

Council Member Amy Pattillo discussed this item and the code sections she included in the packet.

Amy Pattillo moved to direct the City Attorney to review the current ethics section and the council liaison section of the city code for compliance with current state law and alignment with current best practices with an evaluation and recommended amendments provided to the City Council at the October 2020 regular meeting. Wendi Hundley seconded the motion.

Mayor Michael Dyson called for a roll-call vote:

- **Council Member Wendi Hundley – Yes**
- **Council Member Sara Hutson – Yes**
- **Council Member Amy Pattillo – Yes**
- **Council Member Gavin Massingill – Yes**
- **Council Member Buck Shapiro – Yes**

The motion passed 5-0.

15. Presentation, discussion and possible action on the Wastewater Rate Study by Nelisa Heddin and regarding recommendations made by the Utility Commission.

Nelisa Heddin presented the wastewater rate study and discussed the policy considerations before the Council.

Utility Commission member Jonathan Miller discussed the rate study and the recommendations from the Utility Commission.

The City Council discussed the history of the rate structure and the options and recommendation before the Council.

Sara Hutson motioned to table this vote until next month.

The motion failed for lack of a second.

Amy Pattillo motioned to adopt the recommendation of the Utility Commission to establish an annual reserve fund for vehicle replacement reserves, establish the recommended base fees, establish the recommended volumetric fees according to scenario 3, direct that the budget be adjusted to reflect the additional percentage collections that are directed towards debt service, and request that the Utility Commission further evaluate the stand-by fee option. Wendi Hundley seconded the motion.

The Council further discussed the stand-by fee.

City Administrator Amber Lewis discussed the notification process and timeline should new rates be adopted.

Amy Pattillo clarified that the two fees would be adopted in an ordinance at a future meeting. Wendi Hundley seconded the amendment.

The Council and City Administrator Amber Lewis further discussed the notification involved with this process.

Mayor Michael Dyson called for a roll-call vote:

- **Council Member Wendi Hundley – Yes**
- **Council Member Sara Hutson – No**
- **Council Member Amy Pattillo – Yes**
- **Council Member Gavin Massingill – Yes**
- **Council Member Buck Shapiro – Yes**

The motion passed 4-1.

16. Discussion and possible action on the 2020-2021 Holiday Calendar for the City of Rollingwood, Texas.

City Administrator Amber Lewis explained the Holiday Calendar before the City Council.

Gavin Massingill motioned to adopt the 2020-2021 Holiday Calendar for the City of Rollingwood. Wendi Hundley seconded the motion.

Mayor Michael Dyson called for a roll-call vote:

- **Council Member Wendi Hundley – Yes**
- **Council Member Sara Hutson – Yes**

- **Council Member Amy Pattillo – Yes**
- **Council Member Gavin Massingill – Yes**
- **Council Member Buck Shapiro – Yes**

The motion passed 5-0.

17. Discussion and possible action to establish a meeting time for the City Council.

City Administrator Amber Lewis discussed the purpose of this agenda item.

Gavin Massingill moved to establish a meeting time for all future virtual City Council meetings to begin at 6:00 p.m. and to be reevaluated at the end of our time meeting virtually. Sara Hutson seconded the motion.

The Council discussed the meeting start time and Amy Pattillo suggested 6:30 p.m.

Gavin Massingill withdrew his motion.

Gavin Massingill motioned to begin all virtual City Council meetings at 6:30 p.m. and for this to be reevaluated at the end of meeting virtually. Amy Pattillo seconded the motion.

Mayor Michael Dyson called for a roll-call vote:

- **Council Member Wendi Hundley – Yes**
- **Council Member Sara Hutson – Yes**
- **Council Member Amy Pattillo – Yes**
- **Council Member Gavin Massingill – Yes**
- **Council Member Buck Shapiro – Yes**

The motion passed 5-0.

18. Discussion and possible action to cast a ballot for the TML Health Benefits Pool Region 10 Board of Trustees.

City Administrator Amber Lewis discussed this item and Council's previous action to nominate Ashley Wayman for the Board of Trustees.

Gavin Massingill motioned to cast a ballot for the TML Health Benefits Pool Region 10 Board of Trustees. Wendi Hundley seconded the motion.

Mayor Michael Dyson called for a roll-call vote:

- **Council Member Wendi Hundley – Yes**
- **Council Member Sara Hutson – Yes**
- **Council Member Amy Pattillo – Yes**
- **Council Member Gavin Massingill – Yes**
- **Council Member Buck Shapiro – Yes**

The motion passed 5-0.

19. Discussion and possible action to reaffirm the city's commitment to the National Wildlife Federation's Mayor's Monarch Pledge and to ask the Park Commission to assist with selecting and implementing pledge actions.

Sara Hutson discussed the history of this item in Rollingwood.

The City Council discussed the status of this project with the Park Commission.

Wendi Hundley motioned to reaffirm the city's commitment to the National Wildlife Federation's Mayor's Monarch Pledge and to ask the Park Commission to assist with selecting and implementing pledge actions. Sara Hutson seconded the motion.

Mayor Michael Dyson called for a roll-call vote:

- **Council Member Wendi Hundley – Yes**
- **Council Member Sara Hutson – Yes**
- **Council Member Amy Pattillo – Yes**
- **Council Member Gavin Massingill – Yes**
- **Council Member Buck Shapiro – Yes**

The motion passed 5-0.

20. Discussion and possible action related to a plan for oversight of the Tax Notes Series 2020 issued on May 20, 2020.

Amy Pattillo discussed this item and the proposed plan for oversight.

Amy Pattillo motioned to set a policy for oversight of the Tax Notes Series 2020 reflecting the policy that is proposed in the summary sheet within the agenda packet. Buck Shapiro seconded the motion.

The Council discussed this item and the process for adoption of this plan.

Mayor Michael Dyson called for a roll-call vote:

- **Council Member Wendi Hundley – Yes**
- **Council Member Sara Hutson – Yes**
- **Council Member Amy Pattillo – Yes**
- **Council Member Gavin Massingill – Yes**
- **Council Member Buck Shapiro – Yes**

The motion passed 5-0.

21. Discussion and update from city staff and engineers on Nixon and Pleasant Drive drainage including but not limited to proposed drainage solutions; impact of IIP study; easements; waiver of liability; and fund availability.

Wendi Hundley and City Administrator Amber Lewis discussed the history of this drainage project.

Kevin Schell, 300 Pleasant Drive, discussed the drainage issue at Nixon and Pleasant Drive.

Jen Marin, 303 Nixon Drive, discussed the yearly flooding at the intersection of Pleasant and Nixon.

The Council discussed handling this issue going forward and Gavin Massingill volunteered to be the point of contact on this effort.

The Council discussed this project as presented in the Infrastructure Improvements Plan and potential approaches to alleviating the drainage issues at this location.

Abe Salinas with K. Friese and Associates gave an overview of this project in the IIP.

The Council discussed the next steps in this process.

22. Discussion and update from City on the Infrastructure Improvements Plan (IIP), Nixon Drainage Studies, Easements and Funds.

Discussion on this item was covered under item 21.

23. Discussion and possible action regarding drainage projects to fund with tax note dollars including a discussion of the drainage issue at Nixon and Pleasant.

Discussion on this item was covered under item 21.

24. Discussion and possible action to direct staff to issue an RFP to request services to locate all easements in the City of Rollingwood.

Mayor Michael Dyson discussed this item and that it came as a recommendation from the Utility Commission.

The Council discussed the type of firm that would take up this project.

Amy Pattillo motioned to direct staff to issue an RFP to request services to locate all the easements in the City of Rollingwood and request that the Utility Commission consider advice on this task. Gavin Massingill seconded the motion.

The Council discussed the Utility Commission's involvement in this process.

Mayor Michael Dyson called for a roll-call vote:

- **Council Member Wendi Hundley – Yes**
- **Council Member Sara Hutson – Yes**
- **Council Member Amy Pattillo – Yes**
- **Council Member Gavin Massingill – Yes**
- **Council Member Buck Shapiro – Yes**

The motion passed 5-0.

25. Discussion and possible action to update City Council on status of engineering study of Riley Road and the intersection at Vance Lane for the purpose of placement of traffic control devices;

and to revise the scope of the engineering task order to include alternative traffic and speed data sources.

Mayor Michael Dyson called up item 26 to be considered in conjunction with this item.

Wendi Hundley discussed the history of this item, where the city is in this study, and the options the city has in order to place traffic calming devices.

City Attorney Charles Zech discussed potential policy options available to the Council for how traffic calming devices can be requested.

Wendi Hundley motioned to cancel the task order for the Riley Road speed study. Amy Pattillo seconded the motion.

Mayor Michael Dyson called for a roll-call vote:

- **Council Member Wendi Hundley – Yes**
- **Council Member Sara Hutson – Yes**
- **Council Member Amy Pattillo – Yes**
- **Council Member Gavin Massingill – Yes**
- **Council Member Buck Shapiro – Yes**

The motion passed 5-0.

26. Discussion and possible action to give direction to staff to prepare an RFP for a residential and commercial traffic study or an RFP for as-needed traffic consulting services, including but not limited to conducting studies and analyses of traffic engineering, operations, planning, parking, and design services for ongoing projects throughout the city.

The City Council discussed this item and the two options laid out in the agenda language as well as if this could be put on hold until the City Engineer proposals come to City Council next month.

City Administrator Amber Lewis stated that she would reach out to the respondents to the engineering RFQ to see if they do traffic consulting services.

27. Discussion and possible action to direct city staff to create an online message board in compliance with Local Government Code Sec. 551.006: written electronic communications accessible to public; and to update the city communication policy to reflect requirements of the state code.

Council Member Wendi Hundley explained this item as well as the state code that governs this type of message board.

Wendi Hundley motioned to engage consultants to set up an online message board in compliance with Local Government Code Sec. 551.006: with a cost not to exceed \$1,000. Amy Pattillo seconded the motion.

Wendi Hundley amended the motion to include directing staff to update the communication policy to reflect requirements of the state code. Amy Pattillo seconded the amendment.

Mayor Michael Dyson called for a roll-call vote:

- **Council Member Wendi Hundley – Yes**
- **Council Member Amy Pattillo – Yes**
- **Council Member Gavin Massingill – Yes**
- **Council Member Buck Shapiro – Yes**

The motion passed 4-0.

Mayor Michael Dyson stated for the record that Council Member Sara Hutson was away from the dais for this item.

28. Discussion and possible action to affirm that 6 Pleasant Cove is zoned as Residential and is limited to the boundaries reflected in the deed records recorded for 6 Pleasant Cove for purposes of the zoning map to be adopted with the Comprehensive Plan.

Council Member Amy Pattillo explained how this item came about.

Amy Pattillo motioned to confirm that 6 Pleasant Cove is zoned as Residential for purposes of the updated zoning map to be adopted with the Comprehensive Plan, and is designated by the metes and bounds in the deed recorded in volume 91 page 373 of the plat records of Travis County, Texas. Buck Shapiro seconded the motion.

The Council discussed verification of the deed reference.

Amy Pattillo amended her motion to include that it is subject to verification of the deed reference. Wendi Hundley seconded the amendment.

Mayor Michael Dyson called for a roll-call vote:

- **Council Member Wendi Hundley – Yes**
- **Council Member Sara Hutson – Yes**
- **Council Member Amy Pattillo – Yes**
- **Council Member Gavin Massingill – Yes**
- **Council Member Buck Shapiro – Yes**

The motion passed 5-0.

29. Discussion and possible action on the path forward with the comprehensive plan.

Mayor Michael Dyson stated that if this item was not discussed over the course of the next items they would return to it, and there were no objections from the City Council.

30. Discussion and possible action regarding Council expectations for Pegasus related to community participation and input in the comprehensive planning process.

Mayor Michael Dyson took up items 34 and 35 in conjunction with this item.

Wendi Hundley discussed these agenda items and increased citizen participation.

Sean Garretson explained where Pegasus stands in the comprehensive planning process.

31. Discussion and possible action regarding expectations for Pegasus in addressing blanket applications of fiscal scenario modeling to the commercially zoned areas of Rollingwood as part of the Comprehensive Plan process.

Amy Pattillo explained the reasoning for this item and discussed the fiscal modeling scenarios presented by Pegasus at the work-session.

Amy Pattillo moved to confirm the Council's previous direction of Pegasus to focus on applications of the fiscal scenario modeling on a lot-by-lot basis, considering impacts of heights and lot lines, and applying the existing height constraints modeled in fiscal scenario A, as to commercial lots next to residential lots on the north side of Bee Caves Road. Wendi Hundley Seconded the motion.

Ryan Clinton stated his support for this motion.

The Council further discussed the fiscal modeling that was presented and that there would be no blanket applications of the fiscal scenario modeling.

Mayor Michael Dyson called for a roll-call vote:

- **Council Member Wendi Hundley – Yes**
- **Council Member Sara Hutson – Yes**
- **Council Member Amy Pattillo – Yes**
- **Council Member Gavin Massingill – Yes**
- **Council Member Buck Shapiro – Yes**

The motion passed 5-0.

32. Discussion and possible action regarding expectations for Pegasus in addressing drainage considerations in the Comprehensive Plan process.

Amy Pattillo discussed drainage considerations that have come up during this process including impervious cover concerns.

The City Council discussed the synthesis of information in the Comprehensive Plan and the consequences of limiting or not limiting impervious cover.

Kevin Schell discussed the increase in drainage issues on Rollingwood streets.

The City Council further discussed items to be covered during the comprehensive planning process as well as impervious cover limitations.

Amy Pattillo moved that Pegasus would synthesize the previous findings related to drainage into the comprehensive plan and forward the next steps of the IIP into the

comprehensive plan as written in the IIP and that any discussion of residential impervious cover limitations if included in the comprehensive plan will be limited in scope and language to what was previously determined in the IIP. Gavin Massingill seconded the motion.

Mayor Michael Dyson called for a roll-call vote:

- **Council Member Wendi Hundley – Yes**
- **Council Member Sara Hutson – No**
- **Council Member Amy Pattillo – Yes**
- **Council Member Gavin Massingill – Yes**
- **Council Member Buck Shapiro – Yes**

The motion passed 4-1.

The Council moved to item 36 at the conclusion of this item.

33. Discussion and possible action on an ordinance of the City of Rollingwood, Texas amending the city's code of ordinances Chapter 2, Article IV, Division 1, Section 2-198 Serving on more than one board, commission or committee.

Mayor Michael Dyson and Wendi Hundley explained why this item is needed in order to achieve the desired makeup of the Comprehensive Plan Strike Force.

Wendi Hundley moved to approve Ordinance 2020-09-19-33 amending the city's Code of Ordinances, Section 2-198 limitations on appointments to committees. Gavin Massingill seconded the motion.

Mayor Michael Dyson called for a roll-call vote:

- **Council Member Wendi Hundley – Yes**
- **Council Member Sara Hutson – Yes**
- **Council Member Amy Pattillo – Yes**
- **Council Member Gavin Massingill – Yes**
- **Council Member Buck Shapiro – Yes**

The motion passed 5-0.

Mayor Michael Dyson moved to item 31 at the conclusion of this item.

34. Discussion and possible action to adjust the scope of services to the Pegasus comprehensive planning contract to include adding a Comprehensive Plan Advisory Committee; a more robust community engagement process; and any other addition the City Council deems necessary during the public meeting discussion.

This item was discussed during items 30 and 35.

35. Discussion and possible action of the approval of the makeup; duties; appointment; timeline and swearing in process for a Comprehensive Plan Advisory Committee.

Council Member Wendi Hundley discussed her proposal for a Comprehensive Plan Strike Force.

The Council discussed membership on the Strike Force.

Wendi Hundley motioned to approve the makeup; duties; appointment; timeline and swearing in process for a Comprehensive Plan Advisory Committee. Amy Pattillo seconded the motion.

The Council discussed the makeup of the Strike Force.

Ryan Clinton thanked the Council for their time and for speaking with him, as well as Council Member Hundley for putting together this proposal.

The Council further discussed the makeup of the Strike Force and decided to change position 8 to a commercial property owner position.

Mayor Michael Dyson called for a roll-call vote:

- **Council Member Wendi Hundley – Yes**
- **Council Member Sara Hutson – Yes**
- **Council Member Amy Pattillo – Yes**
- **Council Member Gavin Massingill – Yes**
- **Council Member Buck Shapiro – Yes**

The motion passed 5-0.

City Administrator Amber Lewis explained that all members and participants have to leave the online meeting and rejoin a new meeting because the recording limit for this meeting had been reached. The Mayor and Council Members moved to the backup City Council meeting.

Mayor Michael Dyson confirmed that items 29, 30, 34 and 35 had been covered sufficiently.

The Council moved to item 33 at the conclusion of this item.

36. Standing agenda item ----- update, discussion and possible action to pass a resolution, request a meeting with, to provide information or a statement of position of the City to, and/or to request information or analyses from relevant state and local officials in connection with the proposed South Mopac expansion.

There were no updates on this item.

37. Standing agenda item ----- update, discussion and possible action regarding the Bee Cave Improvement Project TXDOT has committed to co-sponsoring with the City of Rollingwood that will address the low water crossing flooding issues, expand to 5-lanes with shoulders and sidewalks throughout Rollingwood's portion of Bee Cave Road.

There were no updates on this item.

MAYOR AND DEPARTMENT REPORTS

All reports are posted to inform the public. No discussion or action will take place on items not on the regular or consent agenda.

38. City Administrator's Report
39. Municipal Court Report
40. Chief of Police Report
41. Contract invoices through August 2020 - AWR Services, Inc., Water and Wastewater Services, K. Friese & Associates - IIP & MS4, LNV, Inc., City Engineer, Professional Design Group, Inspections, ATS, Building Official
42. City Engineer- LNV, Inc., Report
43. City Stats for August 2020
44. City Financials for August 2020 - Fiscal Year 2019-2020
45. RCDC Financials for August 2020 - FY 2019-2020
46. Texas Central Appraisal District and Tax Assessor - Notices, Letters and Documents.
47. Texas Gas Service - Notices, Letters and Documents
48. AWR Services, INC., Report on Water and Wastewater for August 2020

ADJOURNMENT OF MEETING

The meeting was adjourned at 12:40 a.m. on September 17, 2020.

Minutes Adopted on the _____ day of _____, 2020.

Michael Dyson, Mayor

ATTEST:

Ashley Wayman, City Secretary