



CITY OF ROLLINGWOOD PARK COMMISSION MEETING MINUTES

Tuesday, April 08, 2025

The Park Commission of the City of Rollingwood, Texas held a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on April 8, 2025. Members of the public and the Park Commission were able to participate in the meeting virtually, as long as a quorum of the Park Commission and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. A video recording of the meeting was made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

CALL PARK COMMISSION MEETING TO ORDER

1. Roll Call

Chair Melissa Morrow called the meeting to order at 12:00 p.m.

Present Members: Chair Melissa Morrow, Mary Elizabeth Cofer, Don Hudson, Victoria Johnson, Laurie Mills, Chad Smith, and Diana Wallace

Also Present: City Administrator Alun Thomas and Interim City Secretary Makayla Rodriguez

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

2. Discussion and possible action on the minutes from the March 25, 2025 Park Commission meeting

Don Hudson moved to accept the minutes. Chad Smith seconded the motion. The motion carried 7 in favor and 0 against.

REGULAR AGENDA

3. Update from Western Hills Little League and Western Hills Girls Softball

Chair Melissa Morrow discussed field use and signage on fields 3, 4, and 5 during the baseball and softball season.

4. Discussion and possible action on next steps for the Rollingwood Park Tree Planting Project

Item 4 and 5 were discussed in conjunction.

Chair Melissa Morrow shared an overview of the progress made for the Tree Planting Project as well as discussed the condition of the upper park parking lot along Rollingwood Drive. She stated that Alex Robinette created a proposed plan to improve the area.

Alex Robinette, resident at 2500 Hatley Drive, shared the details of her proposed modifications to the parking lot. She discussed the addition of parking spots, surfaces for parking, and taking away space from fields 3, 4, and 5.

The Park Commission discussed Ms. Robinette's proposal, concerns, coordination with approved projects, and the lease agreement. Chair Melissa Morrow requested staff to get feedback from City Council on the proposed parking improvements before perusing next steps in the tree planting project.

5. Discussion on potential improvements to the parking lot

Item 5 was discussed in conjunction with item 4.

6. Discussion on potential improvements and use of the fieldhouse at the upper park

Chair Melissa Morrow requested that the Park Commission members visit the fieldhouse before the next meeting and Alex Robinette shared her suggestions to potential modifications to enhance usability of the fieldhouse.

7. Discussion and possible action on potential park projects to be funded by the RCDC

Barry Delcambre, resident at 4 Westgate Circle and member of the RCDC, shared his thoughts regarding the proposed projects and would like to discuss them at the next RCDC meeting.

8. Update, discussion, and possible action on the Friends of Rollingwood Park Donation Opportunity

The Park Commission agreed to discuss this item at their next meeting.

ADJOURNMENT OF MEETING

The meeting was adjourned at 1:06 p.m.

Minutes adopted on the _____ day of _____, 2025.

Melissa Morrow, Chair

ATTEST:

Makayla Rodriguez, City Secretary