

Rollingwood City Council  
 Budget Action Request  
 Department Worksheet

Date: August 2022

WORKING DRAFT

Fund Name and Number: General Fund - 100

Dept Name and Number: Admin - 10

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 101,233	\$ 105,283	\$ 105,283	0%	
5002	Holiday Compensation	\$ 5,000	\$ 5,000	\$ 5,000	0%	
5009	Retirement Payout Reserve	\$ 10,000	\$ 10,000	\$ 15,000	50%	Based on future retirement eligibility
5010	Training	\$ 8,000	\$ 8,000	\$ 10,000	25%	
5020	Health Insurance	\$ 8,193	\$ 5,829	\$ 11,900	104%	Actual
5030	Workers Comp. Insurance	\$ 1,500	\$ 1,500	\$ 3,000	100%	Actual
5035	Social Security/Medic. Tax	\$ 7,305	\$ 9,202	\$ 8,054	-12%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 132	\$ 294	\$ 100	-66%	Actual
5050	TMRS Exp.	\$ 11,628	\$ 14,434	\$ 12,634	-12%	12% of salary related line items
5116	Storm-Related Payroll	\$ -	\$ 10,000		-100%	
<b>Total Personnel Expenses</b>		<b>\$ 152,991</b>	<b>\$ 169,542</b>	<b>\$ 170,971</b>	<b>1%</b>	
5101	Fax Copier	\$ 3,500	\$ 2,500	\$ 2,500	0%	Historical Usage
5103	Printing and Reproduction	\$ 3,000	\$ 1,000	\$ 3,000	200%	Historical Usage
5110	Postage	\$ 1,200	\$ 1,200	\$ 2,000	67%	Historical Usage
5115	Storm-Related Expenditures	\$ -	\$ 5,000	\$ -	-100%	Previously itemized for tracking purposes
5120	Subscriptions and Membership	\$ 4,700	\$ 4,700	\$ 5,000	6%	
5125	Travel	\$ 2,000	\$ 2,000	\$ 3,000	50%	
5140	Telephone	\$ 5,000	\$ 3,000	\$ 3,500	17%	Based on Use
5157	Records Management	\$ 7,500	\$ 3,000	\$ 3,000	0%	Based on Use
5158	Office Supplies	\$ 8,000	\$ 8,000	\$ 6,000	-25%	
5198	Maintenance & Supplies - Janitorial	\$ -	\$ 4,560	\$ 6,000	32%	Split Janitorial Contract with 100-55 Fieldhouse Maintenance/ Janitorial
<b>Total Supplies &amp; Operations Expenses</b>		<b>\$ 34,900</b>	<b>\$ 34,960</b>	<b>\$ 34,000</b>	<b>-3%</b>	
5204	Legal Services - MoPac	\$ -	\$ -			RCDC May budget/ Council will also have possible exceptional item
5210	Legal Services	\$ 90,000	\$ 90,000	\$ 90,000	0%	
5211	Legal Services - TPIA	\$ 7,500	\$ 7,500	\$ 7,500	0%	
5214	Emergency Notification System	\$ 2,400	\$ 2,400	\$ 2,400	0%	
5217	Payroll Services	\$ 4,500	\$ 4,500	\$ 5,000	11%	Actual - Abel
5226	Drug Testing	\$ 100	\$ 100	\$ 100	0%	
5230	Audit	\$ 20,000	\$ 20,000	\$ 20,000	0%	Actual - Abel
5231	Health Fee/Travis County	\$ 1,500	\$ 1,500	\$ 1,500	0%	
5236	Communication and Outreach	\$ 25,000	\$ 20,000	\$ 15,000	-25%	
5237	Tax Assessment/Collection	\$ 2,000	\$ 2,500	\$ 2,500	0%	Actual - Abel
5240	Insurance - Prop & Gen Liab.	\$ 8,500	\$ 8,500	\$ 10,650	25%	Actual - Abel
5250	Insurance - Official Liability	\$ 5,200	\$ 5,200	\$ 4,000	-23%	Actual - Abel
5258	ACL Event	\$ -	\$ 10,500	\$ 10,500	0%	Reimbursed by Austin/ Split between Departments
5260	Appraisal District - Travis County	\$ 9,500	\$ 10,000	\$ 10,000	0%	Actual - Abel
5270	Engineering Services	\$ 30,000	\$ 2,000	\$ 20,000	900%	Based on Actual. Savings seen in water and wastewater engineering
<b>Total Contractual Services</b>		<b>\$ 206,200</b>	<b>\$ 184,700</b>	<b>\$ 199,150</b>	<b>8%</b>	
5300	Computer Software/Support	\$ 20,000	\$ 40,000	\$ 50,000	25%	Historical Usage + Incode ongoing costs
5301	Public Meeting Technology	\$ 10,000	\$ 14,000	\$ 14,000	0%	
5302	Website Support	\$ 5,000	\$ 5,500	\$ 5,500	0%	Historical Usage
5309	Incode Software	\$ 80,100	\$ 15,000	\$ 5,000	-67%	For additional licenses if needed
5311	IT Services - TPIA	\$ -	\$ 1,200	\$ 2,000	67%	For PIR email search compliance
5325	Election Services	\$ 2,000	\$ 2,000	\$ 2,000	0%	
5330	Election, Public Notices	\$ 1,000	\$ 1,000	\$ 1,000	0%	
5331	Advertising	\$ 4,000	\$ 1,000	\$ 2,000	100%	Based on use
5340	Miscellaneous	\$ -	\$ -	\$ -		

5341	Zilker Clubhouse	\$ 1,350	\$ 1,350	\$ 1,350	0%	
<b>Total Miscellaneous/Other Expenses</b>		<b>\$ 123,450</b>	<b>\$ 81,050</b>	<b>\$ 82,850</b>	<b>2%</b>	
5413	Furniture	\$ 1,000	\$ 1,000	\$ 1,000	0%	
5414	Computers	\$ 1,000	\$ 1,000	\$ 1,000	0%	
<b>Total Capital Outlays</b>		<b>\$ 2,000</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>	<b>0%</b>	
5525	4B Sales Tax Allocation	\$ 150,000	\$ 150,000	\$ 200,000	33%	
<b>Total Non-Departmental Expenditures</b>		<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 200,000</b>	<b>33%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 669,541</b>	<b>\$ 622,252</b>	<b>\$ 688,971</b>	<b>11%</b>	
		2020-2021	2021-2022	2022-2023		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
	MoPac Legal		MoPac Legal Expenses
		\$ -	Zoning Code Updates - Comp Plan
		\$ -	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 688,971.11  
Total Exceptional Items Requested: \$ -

**Grand Total Budget Request for Department: \$ 688,971.11**

Increase (Decrease) from Previous Budget Cycle (\$) \$ 66,719.50  
Increase (Decrease) from Previous Budget Cycle (%) 11%

Rollingwood City Council  
 Budget Action Request  
 Department Worksheet

Date: August 2022  
 Fund Name and Number: 100-General Fund  
 Dept Name and Number: 15 - Dev. Services

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 85,583	\$ 89,006	\$ 89,006	0%	
5010	Training	\$ 3,000	\$ 3,000	\$ 2,000	-33%	
5020	Health Insurance	\$ 9,422	\$ 9,575	\$ 9,300	-3%	Actual
5030	Workers Comp. Insurance	\$ 950	\$ 950	\$ 950	0%	Actual
5035	Social Security/Medic. Tax	\$ 6,547	\$ 6,809	\$ 6,809	0%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 152	\$ 339	\$ 113	-67%	Actual
5050	TMRS Exp.	\$ 10,015	\$ 10,681	\$ 10,681	0%	12% of salary related line items
<b>Total Personnel Expenses</b>		<b>\$ 115,669</b>	<b>\$ 120,360</b>	<b>\$ 118,859</b>	<b>-1%</b>	
5101	Fax / Copier	\$ 100	\$ 100	\$ 100	0%	
5103	Printing & Reproduction	\$ 100	\$ 100	\$ 350	250%	
5110	Postage	\$ 500	\$ 500	\$ 700	40%	
5120	Subscriptions & Memberships	\$ 500	\$ 500	\$ 500	0%	
5125	Travel	\$ 1,000	\$ 1,000	\$ 1,000	0%	
5140	Telephone	\$ 1,000	\$ 1,000	\$ 1,000	0%	
5158	Office Supplies	\$ 100	\$ 100	\$ 200	100%	
5180	Signs and Barricades	\$ -	\$ 800	\$ 800	0%	
<b>Total Supplies &amp; Operations Expenses</b>		<b>\$ 3,300</b>	<b>\$ 3,300</b>	<b>\$ 3,850</b>	<b>17%</b>	
5200	Building Inspection Services	\$ 50,000	\$ 50,000	\$ 40,000	-20%	ATS Actuals were lower
5210	Legal Services	\$ -	\$ 6,500	\$ 6,500	0%	
5251	Building Plan Review	\$ 15,000	\$ 15,000	\$ 10,000	-33%	ATS Actuals were lower
5252	Zoning Review	\$ 30,000	\$ 20,000	\$ 20,000	0%	
5253	Arborist Review	\$ 1,500	\$ 500	\$ 2,500	400%	Specialty reviews moving to KFA
5257	My Permit Now	\$ 2,000	\$ -	\$ 6,000		Monthly subscription and additional customization
5270	Engineering Services	\$ -	\$ 7,000	\$ 7,000	0%	KFA planning-staff support (non-review related)
<b>Total Contractual Services</b>		<b>\$ 98,500</b>	<b>\$ 99,000</b>	<b>\$ 92,000</b>	<b>-7%</b>	
5300	Computer Software/Support	\$ 2,000	\$ 2,000	\$ 2,000	0%	
5331	Advertising	\$ 1,000	\$ 1,000	\$ 1,000	0%	
<b>Total Miscellaneous/Other Expenses</b>		<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>0%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 220,469</b>	<b>\$ 225,660</b>	<b>\$ 217,709</b>	<b>-4%</b>	

2020-2021      2021-2022      2022-2023

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
		\$ -	
		\$ -	
		\$ -	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 217,708.68  
 Total Exceptional Items Requested: \$ -

**Grand Total Budget Request for Department: \$ 217,708.68**

Increase (Decrease) from Previous Budget Cycle (\$) \$ (7,951.38)  
 Increase (Decrease) from Previous Budget Cycle (%) -4%

Rollingwood City Council  
 Budget Action Request  
 Department Worksheet

Date: August 2022  
 Fund Name and Number: 100 - General Fund  
 Dept Name and Number: 20 - Sanitation

**WORKING DRAFT**

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5270	Waste & Disposal Service	\$ 125,000	\$ 125,000	\$ 144,000.00	15%	Preparing for inflationary adjustments per contract
5286	Spring Clean-Up	\$ 1,000	\$ 1,000	\$ 1,000.00	0%	
5287	Storm Debris and Clean Up	\$ -	\$ 3,000	\$ 3,000.00	0%	
<b>TOTAL EXPENDITURES</b>		<b>\$ 126,000</b>	<b>\$ 129,000</b>	<b>\$ 148,000</b>	<b>15%</b>	

2020-2021      2021-2022      2022-2023

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
		\$ -	
		\$ -	
		\$ -	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 148,000.00  
 Total Exceptional Items Requested: \$ -

**Grand Total Budget Request for Department: \$ 148,000.00**

Increase (Decrease) from Previous Budget Cycle (\$) \$ 19,000.00  
 Increase (Decrease) from Previous Budget Cycle (%) 15%

Rollingwood City Council  
Budget Action Request  
Department Worksheet

Date: August 2022  
Fund Name and Number: 100-General Fund  
Dept Name and Number: 25 - Utility Billing

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5000	Salary		\$ 89,006	\$ 76,000	-15%	
5010	Training		\$ 1,000	\$ 1,000	0%	
5020	Health Insurance		\$ 9,422	\$ 9,422	0%	
5030	Workers Comp. Insurance		\$ 950	\$ 950	0%	Actual
5035	Social Security/Medic. Tax		\$ 6,809	\$ 5,814	-15%	7.65% of salary related line items
5040	Unemployment Comp. Ins.		\$ 152	\$ 113	-26%	Actual
5050	TMRS Exp.		\$ 10,681	\$ 9,120	-15%	12% of salary related line items
<b>Total Personnel Expenses</b>		<b>\$ -</b>	<b>\$ 118,020</b>	<b>\$ 102,419</b>	<b>-13%</b>	
5101	Fax / Copier		\$ 100	\$ 100	0%	
5103	Printing & Reproduction		\$ 4,000	\$ 4,000	0%	
5110	Postage		\$ 2,500	\$ 2,500	0%	
5120	Subscriptions & Memberships		\$ 500	\$ 500	0%	
5125	Travel		\$ 500	\$ 500	0%	
5140	Telephone		\$ 750	\$ 750	0%	
5158	Office Supplies		\$ 300	\$ 600	100%	
<b>Total Supplies &amp; Operations Expenses</b>		<b>\$ -</b>	<b>\$ 8,650</b>	<b>\$ 8,950</b>	<b>3%</b>	
5202	T Tech Fees		\$ 200	\$ 200	0%	
5210	Legal Services		\$ 500	\$ 500	0%	
<b>Total Contractual Services</b>		<b>\$ -</b>	<b>\$ 700</b>	<b>\$ 700</b>	<b>0%</b>	
5300	Computer Software/Support		\$ 15,000	\$ 15,000	0%	
5331	Advertising		\$ 500	\$ 500	0%	
<b>Total Miscellaneous/Other Expenses</b>		<b>\$ -</b>	<b>\$ 15,500</b>	<b>\$ 15,500</b>	<b>0%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ -</b>	<b>\$ 142,870</b>	<b>\$ 127,569</b>	<b>-11%</b>	

2020-2021      2021-2022      2022-2023

Request For New/ Modifications of Line Item Descriptions

New Line Item:

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Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
		\$ -	
		\$ -	
		\$ -	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 127,569.00  
Total Exceptional Items Requested: \$ -

**Grand Total Budget Request for Department: \$ 127,569.00**

Increase (Decrease) from Previous Budget Cycle (\$) \$ (15,301.06)  
Increase (Decrease) from Previous Budget Cycle (%) -11%

Rollingwood City Council  
 Budget Action Request  
 Department Worksheet

Date: August 2022

WORKING DRAFT

Fund Name and Number: 100 General Fund

Dept Name and Number: 30 - Streets

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 49,381	\$ 53,528	\$ 54,879	3%	Salary, On-call pay, and cert pay
5010	Training	\$ -	\$ -	\$ 1,000		CSI Training for 1 operator
5020	Health Insurance	\$ 5,735	\$ 4,996	\$ 7,765	55%	Actual
5030	Workers Comp. Insurance	\$ 700	\$ 700	\$ 1,400	100%	Actual
5035	Social Security/Medicare Tax	\$ 3,778	\$ 4,095	\$ 4,198	3%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 92	\$ 181	\$ 81	-55%	Actual
5050	TX Mun. Retire. System Exp.	\$ 5,779	\$ 6,423	\$ 6,585	3%	12% of salary related line items
<b>Total Personnel Expenses</b>		<b>\$ 65,465</b>	<b>\$ 69,924</b>	<b>\$ 75,909</b>	<b>9%</b>	
5130	Utilities - Street Lights	\$ 1,800	\$ 2,000	\$ 2,200	10%	Actual - Austin Energy
5140	Telephone	\$ 500	\$ 500	\$ 1,000	100%	Prorated between departments
5145	Uniforms & Accessories	\$ 400	\$ 1,000	\$ 1,500	50%	Additional PW employee(s)
5161	Tree Trimming Services	\$ 1,500	\$ 1,500	\$ 1,500	0%	
5180	Signs & Barricades	\$ 2,000	\$ 2,500	\$ 2,500	0%	Additional barricades for increased events and traffic, many street signs need replacing.
5181	Equipment Rental	\$ 1,000	\$ 1,000	\$ 5,000	400%	Storm drainage maintenance. Help minimize flooding in city
5190	Materials	\$ 1,000	\$ 1,000	\$ 2,500	150%	Paint, stopbars and road markings
5195	Vehicle Operations (Fuel)	\$ 2,500	\$ 3,500	\$ 4,000	14%	Increased fuel costs
5196	Vehicle Maintenance & Repairs	\$ 500	\$ 500	\$ 750	50%	increase in costs
<b>Total Supplies &amp; Operations Expenses</b>		<b>\$ 11,200</b>	<b>\$ 13,500</b>	<b>\$ 20,950</b>	<b>55%</b>	
5255	Vehicle Insurance	\$ 600	\$ 600	\$ 250	-58%	Actual
5270	Engineering Services		\$ 3,000	\$ 23,000	667%	Additional \$20,000 for Pavement Condition Assessment
5276	Paying Agent Fees	\$ 200	\$ 200	\$ 200	0%	
<b>Total Contractual Services</b>		<b>\$ 800</b>	<b>\$ 3,800</b>	<b>\$ 23,450</b>	<b>517%</b>	
5350	Tools/Equipment & Repairs	\$ 1,000	\$ 2,000	\$ 5,000	150%	Dept is in need of tools. Many of the tools we currently have are inadequate.
5355	Street Maintenance & Repairs	\$ 10,000	\$ 10,000	\$ 15,000	50%	Street Sweeping to be done in-house quarterly. Contractor's quality was not satisfactory.
<b>Total Miscellaneous</b>		<b>\$ 11,000</b>	<b>\$ 12,000</b>	<b>\$ 20,000</b>	<b>67%</b>	
5494	Veh Financing Note - Debt Serv.		\$ 785	\$ 785	0%	
5495	Vehicles	\$ -	\$ -	\$ -		
<b>Total Capital Outlays</b>		<b>\$ -</b>	<b>\$ 785</b>	<b>\$ 785</b>	<b>0%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 88,465</b>	<b>\$ 100,009</b>	<b>\$ 141,094</b>	<b>41%</b>	

2020-2021      2021-2022      2022-2023

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
5161 - Tree Trimming Services		\$ 20,000	Additional trimming in ROW
5355 - Street Maintenance & Repairs	Annual Repaving Project	\$ 75,000	Per pavement condition assessment out of the street maintenance sales tax
5171 - Equipment	New Tractor/Backhoe	\$ 15,000	40% Water, 40% wastewater, 20% Streets (Total \$75,000)

5495 - Vehicles	New Gator	\$	2,700	40% Water, 30% Wastewater, 15% Parks, 15% Streets (Total \$18,000)
Total Exceptional Items Requested:		\$	112,700	

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Total Budget Allocation Requested: \$ 141,094  
Total Exceptional Items Requested: \$ 112,700

**Grand Total Budget Request for Department: \$ 253,794**

Increase (Decrease) from Previous Budget Cycle (\$) \$ 153,785  
Increase (Decrease) from Previous Budget Cycle (%) 154%

Rollingwood City Council  
Budget Action Request  
Department Worksheet

Date: August 2022

Fund Name and Number: 100 - General Fund

Dept Name and Number: 40 - Police

**WORKING DRAFT**

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 729,655	\$ 732,066	\$ 773,569	6%	Current Salary levels with steps to include Elaine in the police salary budget.
5002	Holiday Pay	\$ -	\$ 26,775	\$ 27,000	1%	Didn't separate holiday pay in 20-21
5006	Overtime	\$ 10,000	\$ 10,000	\$ 13,000	30%	OT slight increase to accommodate increased salaries over the years
5007	Stipends	\$ 13,560	\$ 19,000	\$ 15,000	-21%	On-Call, FTO Pay, Shift Differential, Cert Pay
5009	Retirement Payout Reserve	\$ 10,000	\$ 10,000	\$ 15,000	50%	Increase
5010	Training	\$ 7,000	\$ 10,000	\$ 10,000	0%	cost of courses and per diem
5011	Reserve Officer Pay	\$ 31,200	\$ 15,000	\$ 15,000	0%	
5012	LEOSE	\$ -	\$ 1,025	\$ 897	-12%	LEOSE we were awarded less this year
5020	Health Insurance	\$ 76,602	\$ 77,016	\$ 91,000	18%	Actual
5030	Workers Comp. Insurance	\$ 10,800	\$ 10,800	\$ 23,600	119%	Actual
5035	Social Security/Medic. Tax	\$ 55,819	\$ 61,035	\$ 63,385.53	4%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 1,234	\$ 2,749	\$ 1,000	-64%	Actual
5050	TMRS Exp.	\$ 84,275	\$ 95,741	\$ 99,428.28	4%	12% of salary related line items
5070	Police Professional Liability	\$ 8,500	\$ 8,500	\$ 8,500	0%	Actual
<b>Total Personnel Expenditures</b>		<b>\$ 1,038,645</b>	<b>\$ 1,079,707</b>	<b>\$ 1,156,380</b>	<b>7%</b>	
5103	Printing & Reproduction	\$ 500	\$ 1,000	\$ 1,600	60%	photo copier lease included
5106	Ticket Writer Fees	\$ 2,000	\$ 2,500	\$ 2,500	0%	Pay per officer and per ticket
5107	Police Qualification	\$ 1,500	\$ 3,000	\$ 3,000	0%	Cost of ammo and range fees
5108	Property & Evidence	\$ 1,000	\$ 1,000	\$ 1,000	0%	Evidence room equipment
5109	Bicycle Maintenance	\$ 250	\$ 250	\$ 250	0%	
5110	Postage	\$ 250	\$ 250	\$ 250	0%	
5140	Telephone	\$ 7,300	\$ 8,000	\$ 9,000	13%	Adding additional lines
5143	Police Car & Accessories	\$ 5,000	\$ 5,000	\$ 4,000	-20%	New vehicles need fewer accessories
5144	Police Supplies	\$ 5,000	\$ 3,000	\$ 3,000	0%	
5145	Uniforms & Accessories	\$ 8,500	\$ 7,500	\$ 7,500	0%	
5157	Records Management	\$ 5,700	\$ 5,700	\$ 5,800	2%	Actual - RMS
5158	Office Supplies	\$ 1,000	\$ 1,000	\$ 1,000	0%	
5159	National Night Out Supplies	\$ 2,500	\$ 2,500	\$ 2,500	0%	
5185	Communications Equip. Maint.	\$ 1,000	\$ 1,000	\$ 1,000	0%	
5186	Radar Certification	\$ 250	\$ 250	\$ 250	0%	
5195	Vehicle Operations	\$ 10,000	\$ 14,000	\$ 28,000	100%	Fuel has doubled since last year
5196	Vehicle Maintenance & Repairs	\$ 10,000	\$ 5,000	\$ 5,000	0%	Was reduced to \$5,000 last year b/c new vehicles approved
<b>Total Supplies &amp; Operations Expenses</b>		<b>\$ 61,750</b>	<b>\$ 60,950</b>	<b>\$ 75,650</b>	<b>24%</b>	
5211	Radio Services	\$ 5,870	\$ 5,600	\$ 5,600	0%	County - Band width cost
5216	Dispatch Services	\$ 23,000	\$ 26,500	\$ 29,979	13%	Dispatch CTECC increase (County)



5226	Drug Testing	\$ 200	\$ 200	\$ 200	0%	
5238	Applicant Testing	\$ 300	\$ 1,000	\$ 1,000	0%	psychologicals
5239	Laboratory Services	\$ 1,000	\$ 1,000	\$ 1,000	0%	
5255	Vehicle Insurance	\$ 5,050	\$ 5,050	\$ 5,250	4%	Actual
5258	ACL Event	\$ -	\$ 34,000	\$ 34,000	0%	480 hours @ \$60/hr plus \$10/hr for vehicles - Reimbursed by Austin
<b>Total Contractual Services</b>		<b>\$ 35,420</b>	<b>\$ 73,350</b>	<b>\$ 77,029</b>	<b>5%</b>	
5300	Computer Software & Support	\$ 30,200	\$ 43,000	\$ 46,865	9%	Univista Contract - slight increase
<b>Total Miscellaneous/Other Expenses</b>		<b>\$ 30,200</b>	<b>\$ 43,000</b>	<b>\$ 46,865</b>	<b>9%</b>	
5404	Radios			\$ -		only when handheld are needed
5411	Video Camera & Microphones	\$ 1,000	\$ 1,000	\$ 1,000	0%	Repairs
5414	Computers	\$ 13,000	\$ 3,000	\$ 3,000	0%	Replacement of 2 computers
5494	Veh. Financing Note - Debt Serv.		\$ 34,002	\$ 34,002	0%	
5495	New Vehicle & Outfitting	\$ 12,000	\$ 147,278	\$ -	-100%	Was exceptional item last year
<b>Total Capital Outlays</b>		<b>\$ 26,000</b>	<b>\$ 185,280</b>	<b>\$ 38,002</b>	<b>-79%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 1,192,015</b>	<b>\$ 1,442,287</b>	<b>\$ 1,393,926</b>	<b>-3%</b>	

2020-2021                      2021-2022                      2022-2023

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
		\$ -	
		\$ -	
		\$ -	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 1,393,925.81

Total Exceptional Items Requested: \$ -

**Grand Total Budget Request for Department: \$ 1,393,925.81**

Increase (Decrease) from Previous Budget Cycle (\$) \$ (48,360.95)

Increase (Decrease) from Previous Budget Cycle (%) -3%

Rollingwood City Council  
 Budget Action Request  
 Department Worksheet

Date: August 2022

WORKING DRAFT

Fund Name and Number: General Fund - 100

Dept Name and Number: 50 - Court

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 41,688	\$ 43,356	\$ 44,000	1%	
5010	Training	\$ 500	\$ 1,000	\$ 1,000	0%	
5020	Health Insurance	\$ 986	\$ 833	\$ 900	8%	Actual
5030	Workers Comp. Insurance	\$ 1,000	\$ 1,000	\$ 500	-50%	Actual
5035	Social Security/Medic. Tax	\$ 4,566	\$ 3,317	\$ 3,366	1%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 100	\$ 576	\$ 200	-65%	Actual
5050	TMRS Exp.	\$ 4,879	\$ 5,203	\$ 5,280	1%	12% of salary related line items
<b>Total Personnel Expenses</b>		<b>\$ 53,719</b>	<b>\$ 55,284</b>	<b>\$ 55,246</b>	<b>0%</b>	
5103	Printing & Reproduction	\$ 625	\$ 1,100	\$ 1,100	0%	
5110	Postage	\$ 250	\$ 250	\$ 250	0%	
5120	Subscriptions & Memberships	\$ 100	\$ 100	\$ 100	0%	
5125	Travel	\$ 50	\$ 50	\$ 100	100%	
5140	Telephone	\$ 1,000	\$ 1,500	\$ 1,500	0%	
5158	Office Supplies	\$ 250	\$ 250	\$ 250	0%	
<b>Total Supplies &amp; Operations Expense</b>		<b>\$ 2,275</b>	<b>\$ 3,250</b>	<b>\$ 3,300</b>	<b>2%</b>	
5201	Collection Agency Fees	\$ 1,000	\$ 1,000	\$ 1,000	0%	
5206	Incode Online Payment Process.	\$ 9,000	\$ 9,000	\$ 5,000	-44%	Court Credit Card Fees
5210	Legal Services	\$ 20,000	\$ 15,000	\$ 10,000	-33%	Historical use
5212	Presiding Judge Expense	\$ 18,000	\$ 18,000	\$ 18,000	0%	
5213	Interpreter Fees	\$ 600	\$ 900	\$ 1,100	22%	
<b>Total Contractual Services</b>		<b>\$ 48,600</b>	<b>\$ 43,900</b>	<b>\$ 35,100</b>	<b>-20%</b>	
5300	Computer Software & Support	\$ -	\$ 800	\$ 1,600	100%	
<b>Total Miscellaneous/Other Expenses</b>		<b>\$ -</b>	<b>\$ 800</b>	<b>\$ 1,600</b>	<b>100%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 104,594</b>	<b>\$ 103,234</b>	<b>\$ 95,246</b>	<b>-8%</b>	

2020-2021      2021-2022      2022-2023

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
		\$ -	
		\$ -	
		\$ -	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 95,246.00

Total Exceptional Items Requested: \$ -

**Grand Total Budget Request for Department: \$ 95,246.00**

Increase (Decrease) from Previous Budget Cycle (\$) \$ (7,987.88)

Increase (Decrease) from Previous Budget Cycle (%) -8%

Rollingwood City Council  
Budget Action Request  
Department Worksheet

Date: August 2022  
Fund Name and Number: General Fund - 100  
Dept Name and Number: 55 - Parks

**WORKING DRAFT**

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 37,556	\$ 39,982	\$ 35,699	-11%	Salary, on call pay, and cert pay
5010	Training	\$ -	\$ -	\$ 3,000		Certified Playground Safety Inspector, Oak Wilt
5020	Health Insurance	\$ 4,096	\$ 3,331	\$ 4,853	46%	Actual
5030	Workers Comp. Insurance	\$ 500	\$ 500	\$ 1,020	104%	Actual
5035	Social Security/Medicare Tax	\$ 2,873	\$ 3,059	\$ 2,731	-11%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 57	\$ 122	\$ 45	-63%	Actual
5050	TX Mun. Retire. System Exp.	\$ 4,338	\$ 4,798	\$ 4,284	-11%	12% of salary related line items
<b>Total Personnel Expenses</b>		<b>\$ 49,420</b>	<b>\$ 51,792</b>	<b>\$ 51,632</b>	<b>0%</b>	
5103	Printing & Reproduction	\$ 500	\$ 500	\$ 500	0%	
5130	Utilities	\$ 500	\$ 10,000	\$ 2,500	-75%	First full year of assumption of park utilities
5158	Office Supplies	\$ 100	\$ 250	\$ 250	0%	
5164	Equipment Maint. & Repairs	\$ 1,000	\$ 2,000	\$ 3,000	50%	Increased fuel costs
5171	Equipment	\$ 3,500	\$ 2,500	\$ 8,000	220%	Replace zero turn lawn mower
5190	Materials - Mulch	\$ 3,000	\$ 4,000	\$ 6,500	63%	Trees and flower beds
5191	Maintenance	\$ 2,500	\$ 7,000	\$ 8,000	14%	Increased park use
5195	Vehicle Operations - Fuel	\$ 1,500	\$ 1,000	\$ 2,000	100%	Fuel costs have doubled in the last year
5196	Vehicle Maint. & Repair - Gator	\$ 1,000	\$ 1,000	\$ 1,000	0%	
5198	Fieldhouse Maint. & Supplies - Janitorial	\$ 8,500	\$ 13,000	\$ 9,000	-31%	Split Janitorial Contract with 100-10 Fieldhouse Maintenance/ Janitorial (\$6,000) + other fieldhouse maintenance
<b>Total Supplies &amp; Operations Expenses</b>		<b>\$ 22,100</b>	<b>\$ 41,250</b>	<b>\$ 40,750</b>	<b>-1%</b>	
5255	Vehicle Insurance	\$ 1,500	\$ 1,500	\$ 600	-60%	Actual
<b>Total Miscellaneous/Other Expenses</b>		<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>\$ 600</b>	<b>-60%</b>	
5300	Computer Software & Support	\$ 500	\$ 500	\$ 500	0%	
5350	Tools / Equipment & Repair	\$ -	\$ -	\$ 1,000		Hand tools needed for dept.
<b>Total Miscellaneous/Other Expenses</b>		<b>\$ 500</b>	<b>\$ 500</b>	<b>\$ 1,500</b>	<b>200%</b>	
5455	Improvements to Exist. Park Assets	\$ 5,000	\$ 5,000	\$ 5,000	0%	
5456	Plants for Walking Trail	\$ 2,000	\$ -	\$ -		
5494	Veh. Financing Note - Debt Serv.	\$ -	\$ 785	\$ 785	0%	
5495	Vehicles	\$ -	\$ -	\$ -		TBD - Gator Exceptional Item
<b>Total Capital Outlays</b>		<b>\$ 7,000</b>	<b>\$ 5,785</b>	<b>\$ 5,785</b>	<b>0%</b>	
5512	Playground Mulching & Maintenance	\$ 5,000	\$ 6,500	\$ 8,000	23%	Additional park use/increase in materials
<b>Other Non-Departmental</b>		<b>\$ 5,000</b>	<b>\$ 6,500</b>	<b>\$ 8,000</b>	<b>23%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 85,520</b>	<b>\$ 107,327</b>	<b>\$ 108,267</b>	<b>1%</b>	

2020-2021      2021-2022      2022-2023

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
5495 Vehicles	New Gator	\$ 2,700.00	40% Water, 30% Wastewater, 15% Parks, 15% Streets (Total \$18,000)
		\$ -	
		\$ -	
Total Exceptional Items Requested:		\$ 2,700.00	

Total Budget Allocation Requested: \$ 108,266.85  
Total Exceptional Items Requested: \$ 2,700.00

**Grand Total Budget Request for Department: \$ 110,966.85**

Increase (Decrease) from Previous Budget Cycle (\$) \$ 3,640.10  
Increase (Decrease) from Previous Budget Cycle (%) 3%

Rollingwood City Council  
Budget Action Request  
Department Worksheet

**Date:** August 2022  
**Fund Name and Number:** 100 General Fund  
**Dept Name and Number:** 65 - Public Works

**WORKING DRAFT**

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5130	Utilities	\$ 6,000	\$ 6,000	\$ 6,000	0%	
5140	Telephone	\$ 300	\$ 300	\$ 300	0%	
5158	Office Supplies	\$ 1,000	\$ 1,000	\$ 1,000	0%	
<b>Total Supplies &amp; Operations Expenses</b>		<b>\$ 7,300</b>	<b>\$ 7,300</b>	<b>\$ 7,300</b>	<b>0%</b>	
5258	ACL Event	\$ -	\$ 10,500	\$ 10,500	0%	Reimbursed by Austin
<b>Total Miscellaneous/Other Expenses</b>		<b>\$ -</b>	<b>\$ 10,500</b>	<b>\$ 10,500</b>	<b>0%</b>	
5381	Animal Control/Disposal	\$ 250	\$ 250	\$ 250	0%	
<b>Total Miscellaneous/Other Expenses</b>		<b>\$ 250</b>	<b>\$ 250</b>	<b>\$ 250</b>	<b>0%</b>	
5515	Maintenance Building	\$ 9,000	\$ 9,000	\$ 9,000	0%	
<b>Total Non-Departmental Expenses</b>		<b>\$ 9,000</b>	<b>\$ 9,000</b>	<b>\$ 9,000</b>	<b>0%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 16,550</b>	<b>\$ 16,550</b>	<b>\$ 16,550</b>	<b>0%</b>	

2020-2021      2021-2022      2022-2023

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
		\$ -	
		\$ -	
		\$ -	
<b>Total Exceptional Items Requested:</b>		<b>\$ -</b>	

Total Budget Allocation Requested: \$ 16,550.00  
Total Exceptional Items Requested: \$ -

**Grand Total Budget Request for Department: \$ 16,550.00**

Increase (Decrease) from Previous Budget Cycle (\$) \$ -  
Increase (Decrease) from Previous Budget Cycle (%) 0%

Rollingwood City Council  
 Budget Action Request  
 Department Worksheet

Date: August 2022

WORKING DRAFT

Fund Name and Number: 200 - Water  
 Dept Name and Number: 60 - Non Dept

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 222,840	\$ 241,666	\$ 206,824	-14%	
5010	Training	\$ 2,500	\$ 2,500	\$ 3,000	20%	New Employees
5020	Health Insurance	\$ 25,398	\$ 21,648	\$ 29,900	38%	Actual
5030	Workers Comp Insurance	\$ 2,300	\$ 2,300	\$ 4,640	102%	Actual
5035	Social Security/Medicare Tax	\$ 17,047	\$ 18,487	\$ 15,823	-14%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 307	\$ 664	\$ 300	-55%	Actual
5050	TX Mun. Retire. System Exp.	\$ 26,078	\$ 29,000	\$ 25,000	-14%	12% of salary related line items
<b>Total Personnel Expenses</b>		<b>\$ 296,470</b>	<b>\$ 316,265</b>	<b>\$ 285,487</b>	<b>-10%</b>	
5103	Printing & Reproduction	\$ 250	\$ 250	\$ 250	0%	
5105	Tools & Supplies	\$ 2,500	\$ 1,000	\$ 2,500	150%	Inadequate tools
5110	Postage	\$ 100	\$ 100	\$ 100	0%	
5125	Travel	\$ 1,000	\$ 1,000	\$ 2,000	100%	New Employees
5140	Telephone	\$ 500	\$ 500	\$ 700	40%	Based on Actual
5145	Uniforms & Accessories	\$ 1,000	\$ 2,000	\$ 2,000	0%	Additional PW employee
5158	Office Supplies	\$ 300	\$ 300	\$ 300	0%	
5166	Maintenance & Repairs	\$ 25,000	\$ 25,000	\$ 40,000	60%	Increase in materials/low inventory
5167	Administrative Fees	\$ 35,000	\$ 35,000	\$ 35,000	0%	5% of Water Sales - TBD
5168	Transfer to Utility Billing	\$ -	\$ 62,988	\$ 63,785	1%	Will match 1/2 of total expenses in Utility Billing Department (100-25)
5171	Equipment	\$ 1,500	\$ 500	\$ 500	0%	TBD - Exceptional Item
5181	Equipment Rentals	\$ 500	\$ 500	\$ 1,500	200%	Backhoe/Tractor
5190	Materials	\$ 1,500	\$ 1,500	\$ 1,500	0%	Low inventory/ fill, gravel
5193	Meter Replacement	\$ 6,000	\$ 34,500	\$ 34,500	0%	1/2 of \$69K Exceptional Item (21-22)
5194	Fire Hydrant Maint. & Replacement	\$ -	\$ 33,000	\$ 20,000	-39%	Approved electronic meters
5195	Vehicle Operations	\$ 2,500	\$ 4,000	\$ 4,000	0%	
5196	Vehicle Maintenance & Repairs	\$ 500	\$ 500	\$ 1,000	100%	Inflation
<b>Total Supplies &amp; Operations Expenses</b>		<b>\$ 78,150</b>	<b>\$ 202,638</b>	<b>\$ 209,635</b>	<b>3%</b>	
5210	Legal Services	\$ 10,000	\$ 2,000	\$ 2,000	0%	
5233	Crossroads Contract		\$ 81,000	\$ 81,000	0%	\$6,750 per month
5234	Crossroads Emergency/M&O Repairs		\$ 20,000	\$ 60,000	200%	
5255	Vehicle Insurance	\$ 1,100	\$ 1,100	\$ 1,000	-9%	Actual
5270	Engineering Services	\$ 5,000	\$ 30,000	\$ 25,000	-17%	K. Friese - Properly Classifying Engineering Costs
5271	Rate Consulting Services	\$ 4,000	\$ 4,000	\$ 4,000	0%	Did not use in 2021-2022
5276	Paying Agent Fees	\$ 200	\$ 200	\$ 200	0%	
5280	Water Purchased	\$ 550,000	\$ 550,000	\$ 550,000	0%	
5296	TCEQ	\$ 3,000	\$ 3,000	\$ 3,000	0%	Annual fees/licenses
5324	Valve, Manhole, GPS & Mapping	\$ 89,400	\$ 5,900	\$ -	-100%	M.E. Simpson & WSB
<b>Total Contractual Services</b>		<b>\$ 662,700</b>	<b>\$ 697,200</b>	<b>\$ 726,200</b>	<b>4%</b>	
5300	Computer Software & Support	\$ 750	\$ 750	\$ 750	0%	
<b>Total Miscellaneous/Other Expenses</b>		<b>\$ 750</b>	<b>\$ 750</b>	<b>\$ 750</b>	<b>0%</b>	
5494	Veh. Financing Note - Debt Serv	\$ -	\$ 3,138	\$ 3,138	0%	
5495	Vehicles	\$ -	\$ -	\$ -		
<b>Total Capital Outlays</b>		<b>\$ -</b>	<b>\$ 3,138</b>	<b>\$ 3,138</b>	<b>0%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 1,038,070</b>	<b>\$ 1,219,991</b>	<b>\$ 1,225,210</b>	<b>0%</b>	

2020-2021                      2021-2022                      2022-2023

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
5171 Equipment	New Tractor/Backhoe	\$ 30,000	40% Water, 40% wastewater, 20% Streets (Total \$75,000)
5495 Vehicles	New Gator	\$ 7,200	40% Water, 30% Wastewater, 15% Parks, 15% Streets (Total \$18,000)
		\$ -	
Total Exceptional Items Requested:		\$ 37,200	

Total Budget Allocation Requested: \$ 1,225,210  
Total Exceptional Items Requested: \$ 37,200

**Grand Total Budget Request for Department: \$ 1,262,410**

Increase (Decrease) from Previous Budget Cycle (\$) \$ 42,419  
Increase (Decrease) from Previous Budget Cycle (%) 3%

Rollingwood City Council  
Budget Action Request  
Department Worksheet

Date: August 2022

**WORKING DRAFT**

Fund Name and Number: 301 - Street Maintenance

Dept Name and Number: 60 - Non Dept.

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5469	Transfer to Street Department	\$ 88,465	\$ 95,469	\$ 141,094	48%	Match Expenditures in 100-30 Streets. Will increase with exceptional items. Expenditures limited by statute.
	Total Capital Outlays	\$ 88,465	\$ 95,469	\$ 141,094	48%	
	<b>TOTAL EXPENDITURES</b>	<b>\$ 88,465</b>	<b>\$ 95,469</b>	<b>\$ 141,094</b>	<b>48%</b>	

2020-2021      2021-2022      2022-2023

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
		\$ -	
		\$ -	
		\$ -	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 141,094.00

Total Exceptional Items Requested: \$ -

**Grand Total Budget Request for Department: \$ 141,094.00**

Increase (Decrease) from Previous Budget Cycle (\$) \$ 45,625.00

Increase (Decrease) from Previous Budget Cycle (%) 48%



Rollingwood City Council  
Budget Action Request  
Department Worksheet

**Date:** August 2022  
**Fund Name and Number:** 310 - Court Security  
**Dept Name and Number:** 50 - Court

**WORKING DRAFT**

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5010	Training	\$ -				
5311	Office Security	\$ 1,000	\$ 1,000	\$ 1,000	0%	Reserve Officer
5513	Transfer to Court	\$ -				
<b>Total Miscellaneous/Other Expenses</b>		<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>0%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>0%</b>	

2020-2021      2021-2022      2022-2023

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
		\$ -	
		\$ -	
		\$ -	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 1,000.00  
Total Exceptional Items Requested: \$ -

**Grand Total Budget Request for Department: \$ 1,000.00**

Increase (Decrease) from Previous Budget Cycle (\$) \$ -  
Increase (Decrease) from Previous Budget Cycle (%) 0%

Rollingwood City Council  
 Budget Action Request  
 Department Worksheet

**Date:** August 2022  
**Fund Name and Number:** 320-Court Tech  
**Dept Name and Number:** 50 - Court

**WORKING DRAFT**

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5300	Computer Software & Support	\$ 2,500	\$ 2,500	\$ 2,500	0%	
<b>Total Miscellaneous/Other Expenses</b>		<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>0%</b>	
5414	Computers	\$ 1,500	\$ -	\$ -		New computer in FY 20-21
<b>Total Capital Outlays</b>		<b>\$ 1,500</b>	<b>\$ -</b>	<b>\$ -</b>		
<b>TOTAL EXPENDITURES</b>		<b>\$ 4,000</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>0%</b>	
		2020-2021	2021-2022	2022-2023		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
		\$ -	
		\$ -	
		\$ -	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 2,500.00  
 Total Exceptional Items Requested: \$ -

**Grand Total Budget Request for Department: \$ 2,500.00**

Increase (Decrease) from Previous Budget Cycle (\$) \$ -  
 Increase (Decrease) from Previous Budget Cycle (%) 0%

Rollingwood City Council  
Budget Action Request  
Department Worksheet

**Date:** August 2022  
**Fund Name and Number:** 330 - Court Eff.  
**Dept Name and Number:** 50 - Court

**WORKING DRAFT**

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5158	Office Supplies	\$ 100	\$ 100	\$ 100	0%	
<b>Total Supplies &amp; Operations Expenses</b>		<b>\$ 100</b>	<b>\$ 100</b>	<b>\$ 100</b>	<b>0%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 100</b>	<b>\$ 100</b>	<b>\$ 100</b>	<b>0%</b>	

2020-2021      2021-2022      2022-2023

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
		\$ -	
		\$ -	
		\$ -	
<b>Total Exceptional Items Requested:</b>		<b>\$ -</b>	

Total Budget Allocation Requested: \$ 100  
Total Exceptional Items Requested: \$ -

**Grand Total Budget Request for Department: \$ 100**

Increase (Decrease) from Previous Budget Cycle (\$) \$ -  
Increase (Decrease) from Previous Budget Cycle (%) 0%

Rollingwood City Council  
Budget Action Request  
Department Worksheet

Date: August 2022

**WORKING DRAFT**

Fund Name and Number: 430 - Debt Service 2014

Dept Name and Number: 60 - Non-Dept.

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5276	Paying Agent Fees	\$ 400	\$ 400	\$ 400	0%	
5298	Bond Principal - Series 2014	\$ 125,000	\$ 130,000	\$ 140,000	8%	
5299	Bond Interest - Series 2014	\$ 74,550	\$ 69,550	\$ 58,950	-15%	
<b>Total Contractual Services</b>		<b>\$ 199,950</b>	<b>\$ 199,950</b>	<b>\$ 199,350</b>	<b>0%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 199,950</b>	<b>\$ 199,950</b>	<b>\$ 199,350</b>	<b>0%</b>	
		2020-2021	2021-2022	2022-2023		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

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Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
		\$ -	
		\$ -	
		\$ -	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 199,350.00

Total Exceptional Items Requested: \$ -

**Grand Total Budget Request for Department: \$ 199,350.00**

Increase (Decrease) from Previous Budget Cycle (\$) \$ (600.00)

Increase (Decrease) from Previous Budget Cycle (%) 0%

Rollingwood City Council  
Budget Action Request  
Department Worksheet

**WORKING DRAFT**

**Date:** August 2022

**Fund Name and Number:** 440 - Debt Service 2012

**Dept Name and Number:** 60 - Non-Dept.

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5276	Paying Agent Fees	\$ 400	\$ 400	\$ 400	0%	
5242	Debt Service - 2012A Interest	\$ 22,520	\$ 15,735	\$ 8,235	-48%	
5343	Debt Service - 2012A Principal	\$ 295,000	\$ 300,000	\$ 305,000	2%	
<b>Total Contractual Services</b>		<b>\$ 317,920</b>	<b>\$ 316,135</b>	<b>\$ 313,635</b>	<b>1%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 317,920</b>	<b>\$ 316,135</b>	<b>\$ 313,635</b>	<b>-1%</b>	
		2020-2021	2021-2022	2022-2023		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
		\$ -	
		\$ -	
		\$ -	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 313,635.00

Total Exceptional Items Requested: \$ -

**Grand Total Budget Request for Department: \$ 313,635.00**

Increase (Decrease) from Previous Budget Cycle (\$) \$ (2,500.00)

Increase (Decrease) from Previous Budget Cycle (%) -1%

Rollingwood City Council  
Budget Action Request  
Department Worksheet

**WORKING DRAFT**

**Date:** August 2022

**Fund Name and Number:** 450 - Debt Service 2019

**Dept Name and Number:** 60 - Non-Dept.

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5276	Paying Agent Fees	\$ 400	\$ 400	\$ 400	0%	
5207	Bond Principal - Series 2019	\$ 105,000	\$ 110,000	\$ 115,000	5%	
5208	Bond Interest - Series 2019	\$ 303,850	\$ 299,650	\$ 295,250	-1%	
<b>Total Contractual Services</b>		<b>\$ 409,250</b>	<b>\$ 410,050</b>	<b>\$ 410,650</b>	<b>0%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 409,250</b>	<b>\$ 410,050</b>	<b>\$ 410,650</b>	<b>0%</b>	
		2020-2021	2021-2022	2022-2023		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
		\$ -	
		\$ -	
		\$ -	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 410,650.00

Total Exceptional Items Requested: \$ -

**Grand Total Budget Request for Department: \$ 410,650.00**

Increase (Decrease) from Previous Budget Cycle (\$) \$ 600.00

Increase (Decrease) from Previous Budget Cycle (%) 0%

Rollingwood City Council  
Budget Action Request  
Department Worksheet

Date: August 2022

**WORKING DRAFT**

Fund Name and Number: 460 - Debt Service 2020

Dept Name and Number: 60 - Non-Dept.

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5276	Paying Agent Fees	\$ 400	\$ 240	\$ 240	0%	
5248	Debt Service - Interest Tax Notes	\$ 37,065	\$ 29,050	\$ 24,775	-15%	
5249	Debt Service - Principal Tax Notes	\$ 280,000	\$ 285,000	\$ 290,000	2%	
<b>Total Contractual Services</b>		\$ 317,465	\$ 314,290	\$ 315,015	<b>0%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 317,465</b>	<b>\$ 314,290</b>	<b>\$ 315,015</b>	<b>0%</b>	
		2020-2021	2021-2022	2022-2023		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
		\$ -	
		\$ -	
		\$ -	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 315,015.00

Total Exceptional Items Requested: \$ -

**Grand Total Budget Request for Department: \$ 315,015.00**

Increase (Decrease) from Previous Budget Cycle (\$) \$ 725.00

Increase (Decrease) from Previous Budget Cycle (%) 0%

Rollingwood City Council  
Budget Action Request  
Department Worksheet

**Date:** August 2022  
**Fund Name and Number:** 702 - Drainage  
**Dept Name and Number:** 35 - Capital Imp.

**WORKING DRAFT**

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	2022-2023 Proposed Budget	Percent Increase (Decrease)	Comments
5270	Engineering Services	\$ 50,000	\$ 50,000	\$ 50,000	0%	
5321	Nixon Pleasant Drainage Improvements	\$ -	\$ -	\$ -		
5322	Hubbard-Hatley-Pickwick Drainage	\$ -	\$ -	\$ -		
<b>Total Contractual Services</b>		<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>0%</b>	
5485	MS-4 Expenditures	\$ 3,000	\$ 5,000	\$ 8,000	60%	
5507	Drainage Expenditures - Zone 7	\$ 82,000	\$ -	\$ -		
<b>Total Capital Outlays</b>		<b>\$ 85,000</b>	<b>\$ 5,000</b>	<b>\$ 8,000</b>	<b>-60%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 135,000</b>	<b>\$ 55,000</b>	<b>\$ 58,000</b>	<b>5%</b>	
		2020-2021	2021-2022	2022-2023		

Request For New/ Modifications of Line Item Descriptions

New Line Item:

Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
		\$ -	
		\$ -	
		\$ -	
Total Exceptional Items Requested:		\$ -	

Total Budget Allocation Requested: \$ 58,000.00  
Total Exceptional Items Requested: \$ -

**Grand Total Budget Request for Department: \$ 58,000.00**

Increase (Decrease) from Previous Budget Cycle (\$) \$ 3,000.00  
Increase (Decrease) from Previous Budget Cycle (%) 5%



Rollingwood City Council  
 Budget Action Request  
 Department Worksheet

Date: August 2022

Fund Name and Number: 800 Wastewater

Dept Name and Number: 60 - Non Dept

WORKING DRAFT

Line Item	Description From Budget	2020-2021 Budget	2021-2022 Budget	Proposed 2022-2023 Budget	Percent Increase (Decrease)	Comments
5000	Salary	\$ 222,840	\$ 241,666	\$ 206,824	-14%	
5010	Training	\$ 1,000	\$ 1,000	\$ 2,500	150%	
5020	Health Insurance	\$ 25,398	\$ 19,982	\$ 29,900	50%	Actual
5030	Workers Comp Insurance	\$ 2,350	\$ 2,350	\$ 4,640	97%	Actual
5035	Social Security/Medicare Tax	\$ 17,047	\$ 18,487	\$ 15,823	-14%	7.65% of salary related line items
5040	Unemployment Comp. Ins.	\$ 307	\$ 664	\$ 300	-55%	Actual
5050	TX Mun. Retire. System Exp.	\$ 26,078	\$ 29,000	\$ 25,000	-14%	12% of salary related line items
<b>Total Personnel Expenses</b>		<b>\$ 295,020</b>	<b>\$ 313,149</b>	<b>\$ 284,987</b>	<b>-9%</b>	
5103	Printing & Reproduction	\$ 100	\$ 100	\$ 100	0%	
5125	Travel	\$ 500	\$ 500	\$ 2,500	400%	
5145	Uniforms & Accessories	\$ 1,000	\$ 1,000	\$ 1,500	50%	Additional PW employee
5163	Grinder Pump Maint/Replace	\$ 3,000	\$ 25,000	\$ 25,000	0%	
5166	Maintenance & Repairs	\$ 35,000	\$ 35,000	\$ 35,000	0%	
5167	Administrative Fees	\$ 28,000	\$ 28,000	\$ 28,000	0%	5% of Revenues to GF for administration of WW system
5168	Transfer to Utility Billing	\$ -	\$ 62,988	\$ 63,785	1%	Will match 1/2 of total expenses in Utility Billing Department (100-25)
5171	Equipment	\$ -	\$ -	\$ 100	0%	TBD - Exceptional Item for new Tractor/Backhoe
5193	Meter Replacement	\$ -	\$ 34,500	\$ 34,500	0%	1/2 of \$69K Exceptional Item (21-22)
5195	Vehicle Operations	\$ 2,000	\$ 2,000	\$ 2,000	0%	Approved electronic meters
<b>Total Supplies &amp; Operations Expenses</b>		<b>\$ 69,600</b>	<b>\$ 189,088</b>	<b>\$ 192,485</b>	<b>2%</b>	
5210	Legal Services	\$ 10,000	\$ 2,000	\$ 2,000	0%	
5218	Annual Televising	\$ 18,500	\$ 32,500	\$ 32,500	0%	Per K.F Quote - \$130,000 divided into 4 years, 5th year just in case
5233	Crossroads Contract	\$ -	\$ 97,980	\$ 97,980	0%	\$8,165 per month
5234	Crossroads Emergency/M&O Repairs	\$ -	\$ 60,000	\$ 40,000	-33%	
5240	Insurance - Prop and Gen	\$ 500	\$ 500	\$ 1,450	190%	Actual
5255	Vehicle Insurance	\$ 1,100	\$ 1,100	\$ 1,000	-9%	Actual
5270	Engineering Services	\$ 2,500	\$ 30,000	\$ 20,000	-33%	K. Friese - Properly Classifying Engineering Costs
5271	Rate Consulting Services	\$ -	\$ -	\$ -		Will budget for in 23-24 (alternating with water)
5290	Wastewater Fees	\$ 230,000	\$ 230,000	\$ 230,000	0%	
5292	Industrial Waste Surcharge	\$ 12,000	\$ 12,000	\$ 12,000	0%	
<b>Total Contractual Services</b>		<b>\$ 274,600</b>	<b>\$ 466,080</b>	<b>\$ 436,930</b>	<b>-6%</b>	
5300	Computer Software & Support	\$ 3,000	\$ -	\$ 1,000		
5323	Lift Station Inspect, EOP Review	\$ 13,000	\$ 1,000	\$ -	-100%	WSB- plan update
<b>Total Miscellaneous/Other Expenses</b>		<b>\$ 16,000</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>0%</b>	
5494	Veh. Financing Note - Debt Serv	\$ -	\$ 3,137	\$ 3,137	0%	
5495	Vehicles	\$ -		\$ -		TBD - Exceptional Item for new Gator
5496	Lift Station Automation	\$ -	\$ 159,000		-100%	TBD
5497	Lift Station Emergency Power	\$ -	\$ 35,100		-100%	TBD
<b>Total Capital Outlays</b>		<b>\$ -</b>	<b>\$ 197,237</b>	<b>\$ 3,137</b>	<b>-98%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 655,220</b>	<b>\$ 1,166,554</b>	<b>\$ 918,539</b>	<b>-21%</b>	

2020-2021                      2021-2022                      2022-2023

Request For New/ Modifications of Line Item Descriptions

New Line Item:

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Exceptional Line Item Requests for Current Budget Cycle by Priority Level

<u>New Line Items</u>	<u>Description</u>	<u>Requested Amount</u>	<u>Comments</u>
5171 Equipment	New Tractor/Backhoe	\$ 30,000.00	40% Water, 40% wastewater, 20% Streets (Total \$75,000)
5495 Vehicles	New Gator Push Camera and	\$ 5,400.00	40% Water, 30% Wastewater, 15% Parks, 15% Streets (Total \$18,000)
5166 Maintenance & Repairs	Sonde	\$ 12,000.00	100% Wastewater
Total Exceptional Items Requested:		\$ 47,400.00	

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Total Budget Allocation Requested: \$ 918,538.50

Total Exceptional Items Requested: \$ 47,400.00

**Grand Total Budget Request for Department: \$ 965,938.50**

Increase (Decrease) from Previous Budget Cycle (\$) \$ (200,615.61)

Increase (Decrease) from Previous Budget Cycle (%) -17%