



Date: December 12, 2020

To: Mayor and Council Members of the City of Rollingwood

From: Amber Lewis, City Administrator

Subject: City Administrator's Report

Financials – Highlights of the financials for the month of October 2020:

- As of November 30, 2020, 17 % of the Fiscal Year has passed.
- Property taxes collected were down 71% from the amount collected in the same period in FY 19-20.
- Sales taxes collected were slightly down compared to the same period in FY 19-20.
- The Water Fund balance is currently at \$579,526. The General Fund balance is at \$1,078,232.

We are taking it day by day with regard to returning to City Hall. Public Works employees are on site, but working separately and wearing masks. Chief and the on-duty officer are on site. All vehicles and the offices are being sanitized today. We do not yet have test results for the 3 employees who were tested.

Travis County notified us that the city has received approval to be reimbursed for the city's entire CARES Act Funding allocation (\$86,735)! I am so proud of all the hard work that our team put in to complete the lengthy application and reimbursement process.

Justin White, our new Public Works Superintendent, started work on Monday, December 14. We are so happy to have him joining our team!

The 65th Virtual Birthday Party is scheduled for Thursday, December 17 and the Spirit of Rollingwood Citizenship Awards will be announced and honored by the Mayor at the Virtual Birthday Party. Please register to attend and join us! Happy birthday, Rollingwood!

Trail of Lights is well underway and to date there have been no major complaints. The traffic plan and resident passes seem to be working well.

We met with K. Friese for a progress update on Nixon/Pleasant. They will be sending an update to the property owners and working to schedule rights of entries for surveying. Staff is working on providing them with existing surveys, permits that may have an impact on the project, and as-builts of culverts in the drainage way.

We met with Municode to begin indexing the meeting videos. The user will see an agenda with the related time stamp that will let people know when action was taken for that particular item and they can go directly to that part of the meeting. The plan is to start immediately on future meetings and then work through the past meetings, with a focus on City Council and working newest to oldest. We are excited about this service as we believe it will provide even more transparency and accessibility for citizens.

We continue to assist the Strike Force in setting agendas, providing them with information, distributing emails, and fulfilling public information requests.

I've attached a report from David regarding ongoing Public Works projects.

I am available by email and cell phone, 512-647-0637. Please let me know if you have any questions or concerns.



THE CITY OF ROLLINGWOOD

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