



## **CITY OF ROLLINGWOOD SPECIAL CITY COUNCIL MEETING MINUTES**

**Thursday, September 07, 2023**

The City Council of the City of Rollingwood, Texas held a special meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on Thursday, September 7, 2023 at 12:00 PM. Members of the public and the City Council were able to participate in the meeting virtually, as long as a quorum of the City Council and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. A video recording of the meeting was made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

### **CALL SPECIAL CITY COUNCIL MEETING TO ORDER**

1. Roll Call

**Mayor Gavin Massingill called the meeting to order at 12:00 PM.**

**Present Members:** Mayor Gavin Massingill, Mayor Pro Tem Sara Hutson, Council Member Brook Brown, Council Member Alec Robinson, Council Member Phil McDuffee, and Council Member Kevin Glasheen.

**Also Present:** City Administrator Ashley Wayman, City Secretary Desiree Adair, Finance Director Abel Campos, Utility Billing Manager Veronica Hernandez, and Assistant to the City Administrator Makayla Rodriguez.

### **PUBLIC COMMENTS**

There were no public comments.

### **SPECIAL AGENDA**

2. Discussion and possible action on acceptance of the Certificate of Unopposed Candidates issued by the City Secretary for the November 7, 2023 General Election

**Council Member Brook Brown moved to accept the Certification of Unopposed Candidates issued by the City Secretary for the November 7, 2023 General Election. Mayor Pro Tem Sara Hutson seconded the motion.**

**Mayor Gavin Massingill called for a Roll Call Vote:**

**Council Member Brook Brown      Aye**  
**Council Member Alec Robinson    Aye**  
**Council Member Kevin Glasheen   Aye**  
**Council Member Phil McDuffee    Aye**  
**Mayor Pro Tem Sara Hutson        Aye**

**The motion carried with 5 in favor and 0 against.**

3. Discussion and possible action on an ordinance authorizing the election of unopposed candidates for the positions of three City Council Members and cancelling the November 7, 2023 General Election.

**Mayor Pro Tem Sara Hutson moved to authorize the election of unopposed candidates for the positions of three City Council Members and cancelling the November 7, 2023 General Election. Council Member Brook Brown seconded the motion.**

**Mayor Gavin Massingill called for a Roll Call Vote:**

**Council Member Brook Brown      Aye**  
**Council Member Alec Robinson    Aye**  
**Council Member Kevin Glasheen   Aye**  
**Council Member Phil McDuffee    Aye**  
**Mayor Pro Tem Sara Hutson        Aye**

**The motion carried with 5 in favor and 0 against.**

**ADJOURNMENT OF MEETING**

The meeting was adjourned at 12:03 PM.

Minutes adopted on the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
**Gavin Massingill, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Desiree Adair, City Secretary**