

Relaxation of Open Meetings Act requirements for meetings of the CRCRC

The resolution creating the CRCRC include a provision requiring that it operate under the terms of the Open Meetings Act. The city attorney has advised that the Open Meetings Act is not applicable to the CRCRC, as it is an advisory commission and is not subject to the state law requirement applicable to Commissions charged with considering any "initial" zoning regulation or comprehensive plan. As a consequence, the CRCRC has requested that the Council permit it to operate as if subject to the Open Meetings Act but with the below listed "relaxed" requirements.

- Any deliberation by a quorum of CRCRC members regarding any matter before the CRCRC and all decision-making meetings of the CRCRC will be conducted under the requirements of the Open Meetings Act. The CRCRC intends to hold semi-monthly meetings of the full committee under the Open Meetings Act, although times may change to better align with committee members' availability.
- CRCRC members may participate remotely via Zoom in meetings otherwise conducted under the Open Meetings Act. Members attending by Zoom will count in establishing a quorum.
- A regularly scheduled CRCRC meeting posted under the Open Meetings Act as a public meeting that does not achieve a quorum may be continued as a workshop for the receipt of public comment and for receipt of, and questions regarding, any sub-committee reports posted for the meeting. No action and no deliberation of any matter before the CRCRC shall be permitted in the absence of a quorum of the committee. Such meetings will remain open to the public throughout the duration of the meeting, will address only items posted publically 72-hours in advance of the meeting, and a video of the meeting will be made publically available.
- Members of the CRCRC in numbers less than a quorum may meet in person or virtually for the purposes of preparing reports or recommendations to the full committee.
- Any report of a subcommittee will be posted on the CRCRC website for public review and comment. Deliberation of and any action on a subcommittee report shall occur in a meeting posted and conducted under the Open Meetings Act.
- CRCRC chair may communicate with any or all CRCRC members via phone or email for the purposes of agenda preparation and scheduling of meetings.

Requested action: Amend the resolution creating the CRCRC to permit the CRCRC to meet under the above listed terms which relax Open Meetings requirements.