

# AGENDA ITEM SUMMARY SHEET

## City of Rollingwood

Meeting Date: September 20, 2023

**Submitted By:**

Staff

**Agenda Item:**

Discussion and possible action regarding the adoption of a Capital Improvements Plan in accordance with Section 2-338 of the city's Code of Ordinances

**Description:**

Section 2-338 of the City's Code of Ordinances requires that the city establish, adopt, and maintain a Capital Improvements Plan that lists all capital improvements projects that are approved for the current fiscal year and for the five years following the current fiscal year.

Sections 2-339 through 2-345 discuss the details and requirements of the plan, the lists that are to be included, how projects are placed on each list, how funding is identified, and the annual review or revision of the plan. This plan will be brought back annually in conjunction with the budget for the following fiscal year, but projects can be added to the list throughout the year by the processes specified in the ordinance.

This year we have added Exhibit A, the 10-year expenditure planning document. This document will serve as a way to document capital items, while the lists on the Capital Improvements Plan will document capital projects.

**Action Requested:**

To review and take action on the proposed Capital Improvements Plan developed in accordance with Section 2-338 of the City's Code of Ordinances

**Fiscal Impacts:**

No fiscal impact anticipated at this time.

**Attachments:**

- Capital Improvements Plan FY 2023-2024
- Exhibit A – 10-Year Expenditure Planning