



CITY OF ROLLINGWOOD PARK COMMISSION MEETING MINUTES

Monday, May 02, 2022

The Park Commission of the City of Rollingwood, Texas held a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on May 2, 2022. Members of the public and the Park Commission were able to participate in the meeting virtually, as long as a quorum of the Park Commission and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. A video recording of the meeting was made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

CALL PARK COMMISSION MEETING TO ORDER

1. Roll Call

Chair Chad Smith called the meeting to order at 11:34 a.m.

Present members: Chair Chad Smith, Melissa Morrow, Jennifer Meyer, Don Hudson, Laurie Mills, and Niccole Maurici.

Mary Elizabeth Cofer joined virtually at 11:38 a.m.

Also present: Interim City Administrator Ashley Wayman, City Council Member Alec Robinson, City Secretary Desiree Adair, Public Works Operator Vicky Ballard, and Assistant to the City Administrator Makayla Rodriguez.

PUBLIC COMMENTS

- Interim City Administrator Ashley Wayman introduced Desiree Adair as the new City Secretary.

CONSENT AGENDA

All Consent Agenda items listed are considered to be routine by the Park Commission and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a Board Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

2. Discussion and possible action on the minutes from the March 7, 2022 Park Commission meeting

Melissa Morrow motioned to approve the consent agenda. Jennifer Meyer seconded the motion. The motion passed 6 - 0.

REGULAR AGENDA

3. Update from Western Hills Little League and Western Hills Girls Softball

Steve Franke with Western Hills Girls Softball discussed that there is two weeks remaining of the season and Western Hills Little League will have some practices after the season ends for post season teams. They had a get-together in the park with food trucks that went well, and they would like to have something like this annually. There was a complaint about the food truck generator noise.

The Park Commission discussed the utilization of the concession stand. It has not been used since the onset of Covid-19. Commission members would like Western Hills Little League and Western Hills Girls Softball to utilize the concession stand.

City Council Member Alec Robinson discussed how the food trucks were there early while it was still dark, were loud, and had bright lights.

The Commission discussed notifying residents of this type of event with a sign. Melissa Morrow discussed that there is a protocol to inform residents and police.

Chair Chad Smith called up item number 6 from the Agenda.

6. Discussion and possible action regarding a quote for park security cameras

The Park Commission discussed the purpose of the cameras. The intentions discussed were assisting the police in monitoring the park, adding a layer of protection for the community asset, and deterring criminal activity. Questions were asked regarding whether the cameras would record sound and/or visual, if there would be active monitoring of the cameras, and how storage would be handled.

Jennifer Meyer discussed that if the objective is deterrence, every resident needs to know that they are under surveillance and where the cameras are located.

Laurie Mills asked if this is a Police or a Park Commission issue.

The Park Commission discussed cost of the system without WiFi, ongoing storage fees, and where the costs will come from in the budget. The Commission discussed the nature of the park incidents, the number of occurrences, and how the park building is locked at night.

Melissa Morrow discussed how she had installed cameras for both safety and security. She explained how there are laws for notification of recording people as well as HR Laws. She suggested that the Park Commission would need to form a security subcommittee for requests to review the tapes. She stated that cameras can be a positive tool but it requires management of expectations. Melissa Morrow and Niccole Maurici discussed how monthly storage fees are determined by the size of the hard drive.

Laurie Mills inquired about the City Council approval process. Interim City Administrator Ashley Wayman stated that it would be a budget item allocation that would need to be acted upon by City Council.

The Park Commission discussed that the bid is for 5 cameras, the cost for getting video line to the cameras, and how these cameras would add 5 more camera angles to the already existing 10 camera angles.

The Park Commission decided that they should invite Chief Brady to this discussion.

City Council member Alec Robinson would like to know the number of issues from the park, where the cameras would be, and how other residents feel about these cameras.

Jennifer Meyer stated that the citizens of Rollingwood need to know about the existing cameras and inform them that they are being recorded.

The Park Commission discussed how the cameras are motion activated and have the capability to set the parameters for time of recording. Don Hudson would like to invite the company representative to explain the camera features and capabilities.

The Park Commission discussed the intent of the cameras to protect the park and help the police, and the question was asked if the City would be prosecuting for littering and graffiti.

The Park Commission would like to have signs where cameras are recording now and would like to know their impact for the police. The Commission would like to find out the responsibility of the Park Commission for cameras and signage, figure the total cost, and put this item in budget cycle.

No action on item occurred.

Chair Chad Smith called up item number 5 from the Agenda.

5. Discussion regarding the installation of Artificial Turf Infield on Field 1 by WHLL

Chair Chad Smith displayed a picture of Joseph Field with turf covering the infield and grass in the outfield. He also displayed a picture of Hatley Field 1. He discussed the favorability of WHLL putting in artificial turf and sponsor advertisement behind home plate.

The Commission discussed the advantages and disadvantages of a turf field.

Laurie Mills motioned to pursue next steps and exercise due diligence. Niccole Maurici seconded the motion.

Don Hudson discussed how the city park is a precious community asset and how a turf field might limit the attractiveness of the park to some in the community.

Melissa Morrow discussed the lifespan and attractiveness of turf fields, how it could help City staff with no cost to the City, and how the park remains open space when baseball is not in season.

The motion passed 4–1, with 1 abstention.

Chair Chad Smith called up item number 4 from the Agenda.

4. Discussion regarding Park Expansion to the North of the Swim Facility

Chair Chad Smith displayed the park master plan map. He discussed the future dog park area with 4,045 square feet. He discussed clearing the undergrowth and undesired trees to form a shaded area with benches.

The Park Commission discussed how this area currently serves as a buffer and watershed. They would like to see if it would be possible to make it ADA accessible.

Chair Chad Smith motioned to form a subcommittee, explore costs, and get a bid.

Chad Smith, Don Hudson, and Jennifer Meyer volunteered for the subcommittee.

Laurie Mills discussed how she would like the space to be utilized but would like the park to have a good maintenance plan.

Don Hudson seconded the motion. The motion passed 5 – 1.

DEPARTMENT REPORTS

All reports are posted to inform the public. No discussion or action will take place on items not on the regular or consent agenda.

7. Park Financials through March 2022

ADJOURNMENT OF MEETING

The meeting was adjourned at 1:00 p.m.

Minutes Adopted on the _____ day of _____, 2022.

Chad Smith, Chair

ATTEST:

Desiree Adair, City Secretary