



City of Rollingwood
ATTN: Ashley Wayman
403 Nixon
Rollingwood, Texas 78746

Invoice Date 12/31/24
Invoice No. 2412025

KFA Project No.	Project Name:	Current Invoice Amount	Period Covered
0764	Rollingwood General Engineering Services	\$ 5,255.00	December 2024
	Total this Invoice	\$ 5,255.00	



1120 S. Capital of TX Hwy, CityView 2, Suite 100
 Austin, Texas 78746
 P: 512.338.1704
 TBPE Firm No. 6535

**CITY OF ROLLINGWOOD
 MONTHLY ENGINEERING REPORT
 January 06, 2024**

Includes Activities and Services from November 23, 2024 to December 27, 2024

1. Site Development Plans (Drainage) and RSDP Review

a. Drainage Plan Reviews

KFA Task No.	Project Address	Status	Date Returned
451	907 Ridgewood	Pool Review #2 - Returned	12/16
366	301 Inwood	Pool Review #1 – In Progress	-
438	4831 Timberline	Pool Review #1 – In Progress	-

b. Residential Stormwater Discharge Permit (RSDP)

KFA Task No.	Project Address	Status	Date Returned
-	-	-	-

c. Drainage Observation Inspections

KFA Task No.	Project Address	Status	Date Returned
	301 Pleasant		

2. Zoning Reviews for Site Development Plans

KFA Task No.	Project Address	Status	Date Returned
	4831 Timberline		

3. Plat Reviews

KFA Task No.	Project Address	Status	Date Returned
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4. Right-of-Way Reviews

KFA Task No.	Project Address	Status	Date Returned
967	4807 Timberline	Review #1 – Returned	12/05
949	201 Vale	Row 2 Review #2 – Approved	12/16
936	2803 Pickwick	ROW 2 Review #1 – Returned	12/16
967	203 Almarion	Review #1 – In Progress	-
968	208 Ashworth	Review #1 – In Progress	-
969	401 Inwood	Review #1 – In Progress	-

5. Work Authorization Project Updates

Project	Project Summary	Status	Next steps
WA03 Hubbard, Hatley, Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. Option 2 from the PER has been selected as the preferred option which proposes to construct a storm drain system from the creek at Almarion Way extending upstream to Hatley, Hubbard and Pickwick.	Project is in construction. Finalizing easement documents and negotiations in progress.	
WA04 Nixon/Pleasant Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. This will include channel improvements and Segment 1 of the storm sewer improvements.	Project is in construction.	
WA07 Water CIP Bond Program – Packages 1-4	Residents of Rollingwood approved Bond Proposition A, a \$5.3MM bond to fund improvements to the city's water system as identified in the city's Water Capital Improvements Plan (CIP).	Project is in construction.	

6. General Engineering Services

Task	Assignment Summary	Status	Next steps
General	Coordination with City staff regarding on-going development review services, engineering services, monthly report preparation and attendance of meetings at City's request.	On-Going. Bi-weekly meetings. City timeline of recurring activities.	Regular recurring activities.
Development Services	Coordination with City staff regarding on-going development services, MyPermitNow Support, and meeting with staff and applicants as requested.	Building and development services and coordination with staff. MyPermitNow (MPN) support and coordination with Development Services Manager.	Continued coordination and support.
MS4 Compliance	Coordination with City staff on compliance with the Storm Water Management Permit for the 2024 calendar year.	MS4 application submitted to TCEQ 1/11/24. Pending TCEQ review and approval.	Setting up KFA and Rollingwood with their new CDX accounts.
Rollingwood Park Drainage Improvements	Coordination with City staff and IWS for the park detention pond and retaining wall improvements. Supporting review of submitted plans.	KFA performing a final review of the submitted plans received 8/27	
New Building Height Requirements	General advisement and support related to the building height requirements ordinance		

Task	Assignment Summary	Status	Next steps
City of Austin Atlas 14 Floodplain Update	The City of Austin has begun a five-year effort to update floodplain maps in the Austin area. The maps are being updated with Atlas 14 rainfall data.	KFA attended COA informational virtual public meeting over Zoom. Eanes Creek likely to be restudied. It is likely to lead to a floodplain increase, which will impact properties along the creeks.	Continue to monitor progress. Have not received any recent updates.

Regards,

K Friese + Associates, LLC.



K Friese & Associates, LLC.
1120 South Capital of Texas Highway
CityView 2, Suite 100
Austin, Texas 78746
(512) 338-1704

December 27, 2024
 Project No: KFA000764
 Invoice No: 2412025

Ashley Wayman
 City of Rollingwood
 403 Nixon
 Rollingwood, TX 78746

Project KFA000764 Rollingwood General Engineering Services

Professional Services from November 23, 2024 to December 27, 2024

Task	00100	General Engineering		
Professional Personnel				
			Hours	Rate
				Amount
Brandon, Bernard			1.00	185.00
Martinez, Christy			.50	90.00
		Totals	1.50	230.00
		Total Labor		230.00
				Total this Task
				\$230.00

Task	00101	Development Services		
Professional Personnel				
			Hours	Rate
				Amount
Almada, Maritza			8.50	110.00
Brandon, Bernard			5.00	185.00
Rodriguez, Zane			2.25	110.00
		Totals	15.75	2,107.50
		Total Labor		2,107.50
				Total this Task
				\$2,107.50

Task	00102	Water		
Professional Personnel				
			Hours	Rate
				Amount
Blackburn, Gregory			4.00	185.00
Williams, Philip			3.00	125.00
		Totals	7.00	1,115.00
		Total Labor		1,115.00
				Total this Task
				\$1,115.00

Task	00105	MS4		
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Professional Personnel

	Hours	Rate	Amount
Almada, Maritza	9.50	110.00	1,045.00
Totals	9.50		1,045.00
Total Labor			1,045.00
Total this Task			\$1,045.00

Task 00109 Zoning Consulting

Professional Personnel

	Hours	Rate	Amount
Rodriquez, Zane	1.00	110.00	110.00
Totals	1.00		110.00
Total Labor			110.00
Total this Task			\$110.00

Task 00442 5009 Timberline (Drainage)

Professional Personnel

	Hours	Rate	Amount
Almada, Maritza	1.00	110.00	110.00
Totals	1.00		110.00
Total Labor			110.00
Total this Task			\$110.00

Task 00451 907 Ridgewood (Drainage)

Professional Personnel

	Hours	Rate	Amount
Almada, Maritza	.50	110.00	55.00
Totals	.50		55.00
Total Labor			55.00
Total this Task			\$55.00

Task 00722 5009 Timberline (Zoning)

Professional Personnel

	Hours	Rate	Amount
Salinas, Abe	.50	285.00	142.50
Totals	.50		142.50
Total Labor			142.50
Total this Task			\$142.50

Task 00731 907 Ridgewood (Zoning)

Professional Personnel

	Hours	Rate	Amount
Rodriquez, Zane	.75	110.00	82.50
Totals	.75		82.50
Total Labor			82.50
Total this Task			\$82.50

Task 00936 ROW - 2803 Pickwick Ln.

Professional Personnel

	Hours	Rate	Amount	
Almada, Maritza	.50	110.00	55.00	
Brandon, Bernard	.25	185.00	46.25	
Totals	.75		101.25	
Total Labor				101.25
			Total this Task	\$101.25

Task 00949 ROW - 201 Vale
Professional Personnel

	Hours	Rate	Amount	
Almada, Maritza	.50	110.00	55.00	
Totals	.50		55.00	
Total Labor				55.00
			Total this Task	\$55.00

Task 00966 4807 Timberline (ROW)
Professional Personnel

	Hours	Rate	Amount	
Almada, Maritza	.50	110.00	55.00	
Brandon, Bernard	.25	185.00	46.25	
Totals	.75		101.25	
Total Labor				101.25
			Total this Task	\$101.25
			Total this Phase	\$5,255.00
			Total this Invoice	\$5,255.00

	Current	Prior	Total
Billings to Date	5,255.00	983,212.25	988,467.25

Billing Backup

Tuesday, December 31, 2024

K Friese & Associates, LLC

Invoice 2412025 Dated 12/27/2024

2:59:56 PM

Project KFA000764 Rollingwood General Engineering Services

Task 00100 General Engineering

Professional Personnel

		Hours	Rate	Amount
Brandon, Bernard	12/6/2024	1.00	185.00	185.00
Email correspondence and internal coordination				
Martinez, Christy	12/9/2024	.50	90.00	45.00
Monthly invoicing				
		1.50		230.00
Total Labor				230.00

Total this Task \$230.00

Task 00101 Development Services

Professional Personnel

		Hours	Rate	Amount
Almada, Maritza	11/26/2024	1.25	110.00	137.50
RHT discussion w/Rollingwood researching code				
Almada, Maritza	11/27/2024	1.00	110.00	110.00
catch up call with internal team coordination				
Almada, Maritza	12/2/2024	1.50	110.00	165.00
emails				
Almada, Maritza	12/3/2024	3.00	110.00	330.00
Invoices				
Almada, Maritza	12/11/2024	.75	110.00	82.50
constant update to project tracking				
Almada, Maritza	12/18/2024	.50	110.00	55.00
967 - 203 Almarion ROW Review 1				
Almada, Maritza	12/20/2024	.50	110.00	55.00
968 - 208 Ashwood ROW Review 1				
Brandon, Bernard	11/27/2024	.50	185.00	92.50
KFA/Rollingwood Team meeting				
Brandon, Bernard	12/13/2024	2.00	185.00	370.00
Email correspondence and internal coordination				
Brandon, Bernard	12/18/2024	.25	185.00	46.25
Task 967 203 Almarion ROW Review 1				
Brandon, Bernard	12/20/2024	2.00	185.00	370.00
Email correspondence, internal coordination and CDX MS4 profile creation				
Brandon, Bernard	12/24/2024	.25	185.00	46.25
Task 968 268 Ashworth ROW Review 1 QC				
Rodriguez, Zane	12/4/2024	.25	110.00	27.50
intake and organization of ROW permit				
Rodriguez, Zane	12/9/2024	.50	110.00	55.00
intake and organization of permit for zoning and drainage review				
Rodriguez, Zane	12/10/2024	.25	110.00	27.50
intake and organization of permit for ROW permit				

Project	KFA000764	Rollingwood General Engineering Services	Invoice	2412025		
Rodriquez, Zane		12/12/2024	.25	110.00	27.50	
		intake and organization of permit for ROW permit				
Rodriquez, Zane		12/16/2024	.25	110.00	27.50	
		intake and organization of ROW permit				
Rodriquez, Zane		12/18/2024	.25	110.00	27.50	
		intake and organization of ROW permit				
Rodriquez, Zane		12/23/2024	.50	110.00	55.00	
		organization and cleanup on remaining reviews, template corrections				
		Totals		15.75		2,107.50
		Total Labor				2,107.50
					Total this Task	\$2,107.50

Task	00102	Water				
Professional Personnel						
			Hours	Rate	Amount	
Blackburn, Gregory		11/24/2024	1.00	185.00	185.00	
		PIR, hydrant flow tests				
Blackburn, Gregory		11/26/2024	2.00	185.00	370.00	
		Hydrant flow test meeting and prep				
Blackburn, Gregory		12/10/2024	1.00	185.00	185.00	
		LCRA water rights proposal				
Williams, Philip		11/25/2024	.50	125.00	62.50	
		McGray tax exemption form coordination				
Williams, Philip		11/26/2024	.50	125.00	62.50	
		McGray tax exemption form coordination				
Williams, Philip		12/10/2024	1.00	125.00	125.00	
		McGray update for LCRA application proposal scope and fee				
Williams, Philip		12/13/2024	1.00	125.00	125.00	
		LCRA application proposal scope and fee comments and submittal				
		Totals		7.00	1,115.00	
		Total Labor			1,115.00	
					Total this Task	\$1,115.00

Task	00105	MS4				
Professional Personnel						
			Hours	Rate	Amount	
Almada, Maritza		12/5/2024	1.50	110.00	165.00	
		researching updates to MS4 internal coordination				
Almada, Maritza		12/11/2024	2.00	110.00	220.00	
		MS4 new process video/coordination w/TCEQ & Ashley				
Almada, Maritza		12/12/2024	3.00	110.00	330.00	
		MS4 new process video/coordination w/TCEQ & Ashley				
Almada, Maritza		12/13/2024	2.00	110.00	220.00	
		coordination w/Ashley, getting access				
Almada, Maritza		12/16/2024	.50	110.00	55.00	
		team signing up online				
Almada, Maritza		12/17/2024	.50	110.00	55.00	
		MS4 coordination				
		Totals		9.50	1,045.00	
		Total Labor			1,045.00	
					Total this Task	\$1,045.00

Task 00109 Zoning Consulting

Professional Personnel

		Hours	Rate	Amount
Rodriguez, Zane	11/26/2024	1.00	110.00	110.00
.25 pool zoning email				
.75 PUE code research and internal team meeting				
Totals		1.00		110.00
Total Labor				110.00

Total this Task \$110.00

Task 00442 5009 Timberline (Drainage)

Professional Personnel

		Hours	Rate	Amount
Almada, Maritza	11/26/2024	1.00	110.00	110.00
RHT discussion w/Rollingwood researching code				
Totals		1.00		110.00
Total Labor				110.00

Total this Task \$110.00

Task 00451 907 Ridgewood (Drainage)

Professional Personnel

		Hours	Rate	Amount
Almada, Maritza	12/11/2024	.50	110.00	55.00
Pool Review 2				
Totals		.50		55.00
Total Labor				55.00

Total this Task \$55.00

Task 00722 5009 Timberline (Zoning)

Professional Personnel

		Hours	Rate	Amount
Salinas, Abe	11/26/2024	.50	285.00	142.50
Raintank encroachment into PUE discussion				
Totals		.50		142.50
Total Labor				142.50

Total this Task \$142.50

Task 00731 907 Ridgewood (Zoning)

Professional Personnel

		Hours	Rate	Amount
Rodriguez, Zane	12/9/2024	.75	110.00	82.50

Review and approval letter				
Totals		.75		82.50
Total Labor				82.50
			Total this Task	\$82.50

Task 00936 ROW - 2803 Pickwick Ln.

Professional Personnel

		Hours	Rate	Amount
Almada, Maritza	12/13/2024	.50	110.00	55.00
ROW Review 1				
Brandon, Bernard	12/18/2024	.25	185.00	46.25
2803 Pickwick Ln ROW Review 1				
Totals		.75		101.25
Total Labor				101.25
			Total this Task	\$101.25

Task 00949 ROW - 201 Vale

Professional Personnel

		Hours	Rate	Amount
Almada, Maritza	12/11/2024	.25	110.00	27.50
ROW 2 Review 1				
Almada, Maritza	12/13/2024	.25	110.00	27.50
ROW 2 Review 1				
Totals		.50		55.00
Total Labor				55.00
			Total this Task	\$55.00

Task 00966 4807 Timberline (ROW)

Professional Personnel

		Hours	Rate	Amount
Almada, Maritza	12/5/2024	.50	110.00	55.00
ROW Review 1				
Brandon, Bernard	12/5/2024	.25	185.00	46.25
4807 Timberline ROW Review 1				
Totals		.75		101.25
Total Labor				101.25
			Total this Task	\$101.25
			Total this Phase	\$5,255.00
			Total this Project	\$5,255.00
			Total this Report	\$5,255.00