



**Date:** November 13, 2021

**To:** Mayor and Council Members of the City of Rollingwood

**From:** Amber Lewis, City Administrator

**Subject:** City Administrator's Report

Financials – Highlights of the financials through the month of October 2021:

- As of October 31, 2021, 8% of the Fiscal Year has passed.
- Property taxes collected were up from the amount collected in the same period in FY 20-21.
- Sales taxes collected were up 6% from what was collected in the same period in FY 20-21.
- The Water Fund balance is currently at \$389,466. The General Fund balance is at \$1,904,171.

There is an agenda item to accept the Mayor's resignation and to propose a process for appointment of his replacement. There are many options before the Council. This will be an opportunity to understand the resignation process and the options available to you all under the law.

KFA is continuing work on the Water Capital Improvements Plan (CIP). They expect to present the results at the December Council meeting. Currently, the GIS mapping is in progress. They are also working on coordination with Public Works and Crossroads to understand actual field conditions. We hope to finally have an accurate water system map by the end of the calendar year.

KFA is preparing Vale Street Water Line Improvements Scope per Council request at the 10/20/2021 Council Meeting. We are expecting to present to the Council at the December meeting.

Ace Pipe finished the TCEQ required cleaning, videoing, and inspecting of the city's wastewater lines. KFA is now working on analyzing the information and compiling a report to submit to TCEQ.

Work for the Paige/Riley Stratford Intersection has been scheduled for the next Thursday, 11/18/2021 pending no weather or unforeseen delays. Work will be performed by the City of Austin. Public Works has moved counters to Ashworth to analyze impacts of improvements.

Design is in progress for the Nixon Pleasant Drainage Improvements. We are expecting 90% design completion submittal at the end of November. 100% Plans are expected to be submitted in January 2022 to accommodate additional public meetings with homeowners.

Hubbard Hatley Pickwick is also under design. There was a meeting in the field on 11/12/2021 to discuss drainage solutions at 2806 Hatley and to discuss the opportunity to address some of the water line issues there.

We have been approached with complaints about drainage at 305 Vale. Twice now their home has nearly been flooded from the water line breaks, but there is also drainage and pooling issues in front of their home. They requested that we raise the curb at their house so we asked KFA to look at it. We also asked KFA to look into the potential to include a drainage solution at the intersection near 305 Vale with the waterline replacement project. The solutions include either an inlet or street regrading. Initial estimates for the solutions respectively are between \$300,000-\$400,000 and \$500,000 to \$600,000. We plan to have this discussion with you all at the December meeting when we discuss the Vale water line replacement project.

At their last meeting, RCDC expressed an interest in having a joint meeting with the City Council. Items that might be on the agenda would include a review of the Management Services Agreement and how they can support and help the City Council in the execution of the Comprehensive Plan, specifically as the Plan relates to the commercial corridor. We will be working on scheduling this meeting soon.

We had our kick-off meeting with SitePro to begin the lift station automation and emergency power projects. They will be on-site on the week of Thanksgiving to begin the work.

There are several sets of minutes for your approval. You are legally allowed to vote on minutes of meetings where you were not present and it would be recommended that you do, otherwise we risk not getting them approved. The videos of the meetings are up on the website and each item is time stamped for easy reference if you would feel more comfortable reviewing the meetings before voting on the minutes.

Congratulations to the new Council Members and to Judge Teten. We look forward to working with you all! As always, I am available by email and cell phone, 512-647-0637. Please let me know if you have any questions or concerns.



**THE CITY OF ROLLINGWOOD**

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