



CITY OF ROLLINGWOOD SPECIAL CITY COUNCIL MEETING MINUTES

Wednesday, August 12, 2026

The City Council of the City of Rollingwood, Texas held a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on August 12, 2026, at 6:00 PM. Members of the public and the City Council were able to participate in the meeting virtually, as long as a quorum of the City Council and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. A video recording of the meeting has been made and is posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

CALL REGULAR CITY COUNCIL MEETING TO ORDER

1. Roll Call

Mayor Gavin Massingill called the meeting to order at 6:00 p.m.

Present Members: Mayor Gavin Massingill, Mayor Pro Tem Sara Hutson, Councilmember Phil McDuffee, Councilmember Kevin Schell, and Councilmember Brook Brown, and Kevin Glasheen (via teleconference)

Also Present: City Administrator/Acting City Secretary Alun Thomas, Assistant to the City Administrator Lindsay Saenz, Director of Community Development Nikki Stautzenberger, Police Chief Kristal Muñoz, and Finance Director Abel Campos

PUBLIC COMMENTS

No public comments were made

CONSENT AGENDA

2. Discussion and possible action on the 2026 Election Services Agreement with Travis County
3. Discussion and possible action on the 2026 Joint Election Agreement with Travis County

Councilmember Brook Brown moved to approve the Consent Agenda. Councilmember Phil McDuffee seconded the motion. The motion carried with 5 in favor and 0 against.

REGULAR AGENDA

4. Discussion and possible action to set a public hearing on the FY 2026-2027 Budget for September 2, 2026

Councilmember Brook Brown moved to set a public hearing for September 2, 2026, for possible action on the Fiscal Year 2026-2027 budget. Mayor Pro Tem Sara Hutson seconded the motion. The motion passed with 5 in favor and 0 against.

5. Discussion and possible action to set a public hearing on the proposed Ad Valorem Tax Rate for September 2, 2026

Councilmember Brook Brown moved to set a public hearing on the proposed Ad Valorem Tax Rate for September 2, 2026. Councilmember Kevin Schell seconded the motion. The motion carried with 5 in favor and 0 against.

6. Discussion and possible action to set a proposed Ad Valorem Tax Rate

Mayor Massingill explained that the proposed tax rate that Council will set today is not the final tax rate that will go into effect. Rather, it will represent the maximum rate that can later be set by Council for this year.

Mayor Pro Tem Sara Hutson moved to approve setting the proposed Ad Valorem Tax Rate at the 2026 Voter Approval Rate of \$0.200394 per \$100 of valuation. Councilmember Brook Brown seconded the motion. The motion carried with 5 in favor and 0 against.

7. Discussion and possible action on a recommendation by the Mayor to employ a City Secretary

Councilmember Brook Brown moved to employ Erin Penney pursuant to Section 2-121 of the City's Code of Ordinances, appoint and employ a City Secretary for an initial term of one month and thereafter at the pleasure of the Council. Councilmember Phil McDuffee seconded the motion. The motion passed with 5 in favor and 0 against.

ADJOURNMENT OF MEETING

The meeting was adjourned at 6:06 p.m.

Minutes were adopted on the 19th day of August 2026.

Gavin Massingill, Mayor

ATTEST:

Erin Penney, City Secretary