



## **CITY OF ROLLINGWOOD SPECIAL CITY COUNCIL MEETING MINUTES**

**Wednesday, August 5, 2026**

The City Council of the City of Rollingwood, Texas held a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on August 5, 2026, at 5:00 PM. Members of the public and the City Council were able to participate in the meeting virtually, as long as a quorum of the City Council and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. A video recording of the meeting has been made and is posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

### **CALL REGULAR CITY COUNCIL MEETING TO ORDER**

1. Roll Call

**Mayor Gavin Massingill called the meeting to order at 5:20 p.m.**

**Present Members:** Mayor Gavin Massingill, Councilmember Brook Brown, Councilmember Kevin Glasheen (via teleconference), Councilmember Phil McDuffee, and Councilmember Kevin Schell

**Also Present:** City Administrator/Acting City Secretary Alun Thomas, Police Chief Kristal Muñoz, Finance Director Abel Campos, Director of Community Development Nikki Stautzenberger, Director of Communications and Public Affairs Mackenzie Akin, and Police Lieutenant Leonardo Cantu.

Mayor Massingill noted that there was not a required quorum of Council present for the special meeting, which requires at least four (4) Councilmembers to be present in person. Council discussed its members' availability to meet in one week's time, and recognized and thanked City Secretary candidate Erin Penney, who was present at the meeting due to Item 7.

### **PUBLIC COMMENTS**

No public comments were made

### **CONSENT AGENDA**

2. Discussion and possible action on the 2026 Election Services Agreement with Travis County
3. Discussion and possible action on the 2026 Joint Election Agreement with Travis County

Because there was not a quorum of the City Council physically present at the Municipal Building, the Consent Agenda was not considered, and no action was taken.

**REGULAR AGENDA**

4. Discussion and possible action to set a public hearing on the FY 2026-2027 Budget for September 2, 2026

Because there was not a quorum of the City Council physically present at the Municipal Building, this item was not considered, and no action was taken.

5. Discussion and possible action to set a public hearing on the proposed Ad Valorem Tax Rate for September 2, 2026

Because there was not a quorum of the City Council physically present at the Municipal Building, this item was not considered, and no action was taken.

6. Discussion and possible action to set a proposed Ad Valorem Tax Rate

Because there was not a quorum of the City Council physically present at the Municipal Building, this item was not considered, and no action was taken.

7. Discussion and possible action on a recommendation by the Mayor to employ a City Secretary

Because there was not a quorum of the City Council physically present at the Municipal Building, this item was not considered, and no action was taken.

**ADJOURNMENT OF MEETING**

**The meeting was adjourned at 5:22 p.m.**

**Minutes were adopted on the 19th day of August 2026.**

\_\_\_\_\_  
**Gavin Massingill, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Erin Penney, City Secretary**