

AGENDA ITEM SUMMARY SHEET

City of Rollingwood Meeting

Date: August 19, 2026

Submitted By:

Staff on behalf of the Planning and Zoning Commission

Agenda Item:

Discussion and possible action to receive a recommendation from the Planning and Zoning Commission, and to set a public hearing date or dates, jointly or separately, with the Planning and Zoning Commission on a proposed ordinance to amend the Rollingwood Code of Ordinances Chapters 101-256 (Tree Protection Requirements) and 107- Zoning, to adopt non-substantive corrections, add cross-references, and clarify references

Description:

At the **March 4, 2026, Planning and Zoning Commission meeting**, a subcommittee was created consisting of Commissioners Jerry Fleming, Genie Nyer, and Dave Bench to review Chapter 107 of the Code of Ordinances and identify any inconsistencies or provisions requiring clarification.

At the **April 1, 2026, Planning and Zoning Commission meeting**, Commissioners discussed the subcommittee's findings. With assistance from Council Member Brown, the subcommittee prepared redlines for Chapter 107. Chair Bench noted that no substantive changes were made, and that all revisions were limited to rephrasing and improved application of existing definitions within the text. These redlines were forwarded to legal counsel for ordinance language preparation.

At the **August 5, 2026, Planning and Zoning Commission meeting**, Commissioners discussed the proposed revisions, reiterating that the amendments were intended as housekeeping changes only and were separate from any future substantive ordinance revisions, including those related to tree regulations. Chair Dave Bench remarked that a change requested by the subcommittee regarding italicizing and bolding definition terms in the definition section would be something that is handled administratively through Municode and is therefore not part of the proposed ordinance.

Tony Stein moved to forward the proposed ordinance, as presented, to the City Council, with the recommendation that it be set for public hearing. Jerry Fleming seconded the motion. The motion carried with 5 in favor and 0 against.

Action Requested:

Discuss and take action on the recommendation from the Planning and Zoning Commission, and set a public hearing date or dates, jointly or separately, with the Planning and Zoning Commission on the proposed ordinance to amend the Rollingwood Code of Ordinances Chapters 101-256 (Tree Protection Requirements) and 107- Zoning, to adopt non-substantive corrections, add cross-references, and clarify references.

Fiscal Impacts:

No fiscal impacts

Attachments:

- Draft Ordinance non-substantive Ch. 101 & Ch. 107
- Exhibit A to draft ordinance redlined