

AGENDA ITEM SUMMARY SHEET

City of Rollingwood

Meeting Date: March 22, 2023

Submitted By:

Staff

Agenda Item:

Discussion and possible action regarding public notice requirements for public hearings

Description:

At the February City Council Meeting, the City Council discussed possible amendments to the public hearing noticing process and requested that staff come back with options for noticing. For reference:

Rollingwood Public Hearing Noticing Requirements:

- Published notice in Newspaper at least 16 days prior to the public hearing at both P&Z and City Council
- Mailed notice to each property owner within 250 feet of the subject property not less than 30 days prior to the public hearing at both P&Z and City Council
- Zoning classification changes other than R-Residential district or P-Park District, mailed notice to all property owners within the City, not less than 30 days prior to the public hearing at both P&Z and City Council
- Rollingwood Code of Ordinances Sec.107-518(b) and Sec.107-520(a)

State Law Minimum Public Hearing Noticing Requirements

- Published in Newspaper before the 15th day before the Public Hearing at City Council
- Mailed notice to each property owner within 200 feet of the subject property before the 10th day before the public hearing at P&Z
- TX LGC Sec.211.006 and .007

A chart has been provided with some options for notice amendments as well as some other factors to consider.

Action Requested:

To discuss possible options and provide direction to staff for an ordinance to be brought back at the next City Council Meeting.

Fiscal Impacts:

Potential reduced cost of noticing depending on amendments made to the public hearing noticing process.

Attachments:

- Public Hearing Notice Options – Table and Descriptions