

City of Rollingwood - Commercial Corridor Code Update Project Project Calendar (updated 3/10/23)

Milestone	Description	Target Completion Date*
Background research	DNRBZ to analyze existing code with provided policy directives to establish strategies for code revision and ordinances	February 10
Staff meetings	Meetings with City Staff for background information	Feb. 10 – March 1
Meeting Preparation	DNRBZ to provide summary questions and discussion topics for Commercial Corridor Group Meetings	March 20
1 st Commercial Corridor Task Force Meeting	Meeting with Commercial Corridor Task Force for guided input on Commercial Corridor policies and objectives	March 24
2 nd Commercial Corridor Task Force Meeting	Meeting with Commercial Corridor Task Force for guided input on Commercial Corridor policies and objectives (if needed)	March 27
Joint Workshop	Joint workshop meeting with P&Z and City Council for guided input on Commercial Corridor policies and objectives (if needed)	TBD
Deliver 1 st Draft to City	Delivery of 1 st draft to the City	April 24
Commercial Corridor Task Force & City Staff Review Period	Commercial Corridor Task Force and City Staff to provide initial comments and revisions	May 8
Revised Draft Delivery	DNRBZ to provide revised draft to the City	May 15
Presentation of the Draft	DNRBZ and City Staff to present the draft at a joint meeting of P&Z and City Council and seek comments and feedback	June 7
Deliver Final Draft to City	DNRBZ to refine code into final draft to be ready for adoption	June 14
P&Z Meeting for Adoption	Public hearing, consideration and recommendation on proposed code amendments	TBD (July)
City Council Meeting for Adoption	Public hearing, consideration and action on proposed code amendments	TBD (July)

*dates are subject to change depending on public meeting scheduling.