



## **CITY OF ROLLINGWOOD COMMUNITY DEVELOPMENT CORPORATION MINUTES**

**Thursday, March 31, 2022**

The Community Development Corporation of the City of Rollingwood, Texas held a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on March 31, 2022 at 12:00 PM. Members of the public and the RCDC were able to participate in the meeting virtually, as long as a quorum of the RCDC and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. A video recording of the meeting was made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

### **CALL ROLLINGWOOD COMMUNITY DEVELOPMENT CORPORATION MEETING TO ORDER**

#### 1. Roll Call

President Emily Doran called the meeting to order at 12:04 p.m.

**Present Members:** President Emily Doran, Colin Harvey, Pat Sheehan, Brian Rider and David Smith.

**Also Present:** Interim City Administrator Ashley Wayman, RCDC Attorney Megan Santee and Assistant to the City Administrator Makayla Rodriguez.

### **PUBLIC COMMENTS**

No individuals spoke during public comments.

### **CONSENT AGENDA**

All Consent Agenda items listed are considered to be routine by the RCDC and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a Board Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

#### 2. Discussion and possible action on the minutes from the February 10, 2022 RCDC meeting

**Brian Rider moved to approve the consent agenda. Pat Sheehan seconded the motion. The motion passed 4-0.**

### **REGULAR AGENDA**

3. Discussion and possible action regarding potential projects for the RCDC in the coming year and assignment of subcommittees for project prioritization and next steps

Emily Doran discussed the list of initiatives that was generated at the last meeting and the intent of this item to assign Board members to look further into these initiatives.

*David Smith joined the meeting during this item.*

The Board discussed a future potential traffic study and the things that would need to be included in the study.

Brian Rider suggested assigning a subcommittee to define what the Board wants the traffic study to look like and start preliminary discussions with engineers.

Emily Doran discussed research she has done regarding farmer's markets and companies that help find the right places for the right events and that this would be something that the Board could look at.

The Board further discussed the idea of a farmer's market of similar event, as well as the idea of a food truck during the baseball, softball and/or swim seasons.

The Board made the following initiative and subcommittee member assignments.

1. Safety, traffic, sidewalks – Pat Sheehan, Brian Rider, David Smith
2. Farmers market or annual event – Barry Delcambre, David Smith
3. Traveling food truck – Brian Rider, Emily Doran, Bobby Hempfling
4. Supporting Retail Coach – Colin Harvey, Emily Doran, Bobby Hempfling

Interim City Administrator Ashley Wayman discussed the previous action to direct staff to work on a resolution regarding a traffic study and the Board agreed that this could be put on hold until further subcommittee review.

The Board further discussed the initiatives and subcommittee assignments.

**Brian Rider moved to appoint four subcommittees to plan for and bring back to the group for further action the four initiatives (1) safety which includes speeding, sidewalks, TXDOT support, parking around the park, potentially reducing speed limits, and access to the commercial corridor (2) farmer's market or annual event, artisan market, etc., (3) traveling food truck, and (4) supporting the Retail Coach. Pat Sheehan seconded the motion. The motion passed 5-0.**

4. Discussion regarding future reports and items of interest from the Retail Coach

Interim City Administrator Ashley Wayman discussed that Aaron Farmer was not in attendance because he was at the ICSC Conference representing the City of Rollingwood, but that he would be presenting at the next meeting.

The Board discussed the reports that will be given by the Retail Coach.

5. Discussion on the RCDC Financials through February 2022

Interim City Administrator discussed the financials through February 2022.

Brian Rider discussed his research on the park restroom facilities and the concession stand area, some of the recommendations relating to the park in the comprehensive plan, softball and little league's interest in a food truck, and how projects would come from the Park Commission.

**ADJOURNMENT OF MEETING**

The meeting was adjourned at 12:51 p.m.

**Minutes Adopted on the \_\_\_\_\_ day of \_\_\_\_\_, 2022.**

\_\_\_\_\_  
**Emily Doran, President**

**ATTEST:**

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**Ashley Wayman, Interim City Administrator**