



CITY OF ROLLINGWOOD 403 NIXON DRIVE, ROLLINGWOOD, TEXAS 78746

REGULAR CITY COUNCIL MEETING

Wednesday, July 17, 2019
MINUTES

The City Council of the City of Rollingwood, Texas met in a Regular City Council Meeting beginning at 7:00 p.m. on Wednesday, July 17, 2019, in the City Council Chambers of the Rollingwood Municipal Building located at 403 Nixon Drive, Rollingwood, Texas.

Mayor Michael Dyson called the meeting to order at 7:07 p.m.

Council Members present:

Mayor Michael Dyson, Council Member Sara Hutson, Council Member Gavin Massingill Council Member Wendi Hundley, Council Member Amy Pattillo and Council Member Buck Shapiro.

City Staff and Others present:

City Administrator Amber Lewis, City Secretary Robyn Ryan, Public Works Director Jackie Bob Wright, Interim Chief of Police Kristal Pompa, and City Attorney Charles Zech.

2. CITIZEN COMMENTS - ITEMS NOT ON THE AGENDA

Thom Farrell 3223 Park Hills Drive commended Council Members Amy Pattillo and Wendi Hundley for their participation on the TxDot/ Bee Caves Road discussion and communication.

3. PRESENTATION

Presentation of the 3rd Quarter 2018-2019 (April, May June 2019) Budget Review.

Presentation of 3rd Quarter 2018-2019 (April, May June 2019) Investment Report.

Abel Campos, Finance Manager presented the 3rd Quarter Budget Review and the Investment Report, making brief comments. Council Member made brief statements regarding the

DISCUSSION AND POSSIBLE ACTION AUTHORIZING THE EXECUTION OF A LETTER OF ENGAGEMENT WITH GILBERT WILBURN, PLLC, REGARDING FUTURE AND ONGOING UTILITY ITEMS AS THEY RELATE TO THE CITY'S WHOLESALE WATER AND WASTEWATER AGREEMENTS.

Randy Wilburn and Helen Gilbert of Wilbert Wilburn, PLLC made brief comments directed to the council regarding their proposed services to the City. Mayor Dyson briefed the council regarding the need for engaging the firm.

Council Member Hundley moved to approve the execution of a letter of Engagement with Gilbert Wilburn, PLLC, regarding future and ongoing utility items as they relate to the

City's wholesale water and wastewater agreements. Council Member Pattillo seconded. The motion passed 5 to 0.

Presentation by K. Friese & Associates providing an overview of progress to date for the Infrastructure Improvement Plan.

Joe Cantalupo of K. Friese & Associates presented a powerpoint overview of the Infrastructure Improvement Plan; the presentation documents were included in the council packet. Mr. Cantalupo spoke about data collection and analysis, modeling, and public survey regarding the several areas of interest in the City. They had begun looking at the data collected, and then would put together a "next steps" list together, and then what the projects would look like and prioritizing the projects.

4. PUBLIC HEARING - Rollingwood Athletic Facilities

Public Hearing - regarding the proposal from Rollingwood Park Trust, Inc. to operate, maintain, and lease the City of Rollingwood Athletic Facilities.

Mayor Dyson opened the Public Hearing at 7:53 p.m.

Thom Farrell, 3223 Park Hills Drive spoke about changes for the aspects of the Athletic Facilities, he asked for compliance with the Deed restrictions, and wanted questions answered regarding the cooking in the cafe, lighting and banners.

Marina Breeland 2808 Rollingwood Drive focused on the big picture in the park; what we want from the park, and how can we continue to fund the park moving forward. The Park Master Plan should be the guideline for this process and look at other sources of funding the park rather than RCDC.

Mary Elizabeth Coder 3306 Gentry Drive had issues with the proposal, knowing the Park needed funds. She was concerned about trash in the park if a café were to open.

Shanthi Jayakumar 3309 Park Hills Drive focused on the dollars spent in the park over 30 years; giving a list of historical events in the park.

Melissa Morrow 2502 Timberline Drive respect for the volunteers of WHLL and what they had given to the community and the kids. She was in support of what they do. Her concerns were a possibly newly formed non-profit organization. There needed to be board members involved in the organization. She felt there were other areas for fund raising in the park.

Cathy Little 404 Wallis Drive she agreed with everything said, and that kids need exercise, and wanted the field kept open for the future children of Rollingwood. She needed more details on the café situation.

Jim Little 404 Wallis had concerns giving up parts of the park. Lighting was a concern and did not understand the café in the park and in the City.

Corkey Logue 3016 Hatley Drive gave a history of the park and how the Hatley fields were put in place. He did not want to lose the legacy of the park.

Roxanne McKee 7 Rockway Cove had specific questions about the proposal for the fields; individual, board, 15 years agreement, the Park Commission involvement in the fields. Attempt to shift the responsibility to a group that may or may not include Rollingwood residents. She

thought there needed to be issues flushed out. She was going to keep an opened mind. She thanked the council for considering alternatives.

William Teten 303 Inwood Road was a representative of the Hatley Field Park Trust. He said there was a miscommunication out in the community; many items were still up in the air. He encouraged everyone to get involved in the process, and he asked for residents to contact him personally and he would listen to their concerns.

The Public Hearing was closed at 8:30 p.m., and reconvened into the regular meeting.

5. CONSENT AGENDA

DISCUSSION AND POSSIBLE ACTION TO APPROVE THE JUNE 19, 2019 CITY COUNCIL MEETING MINUTES.

DISCUSSION AND POSSIBLE ACTION REGARDING ADOPTION OF A RESOLUTION FOR ROLLINGWOOD COMMUNITY DEVELOPMENT CORPORATION 2018-2019 BUDGET AMENDMENT.

DISCUSSION AND POSSIBLE ACTION TO ADOPT AN ORDINANCE, CALLING THE GENERAL ELECTION TO ELECT THREE (3) COUNCIL MEMBERS - THE GENERAL ELECTION DATE IS TUESDAY, NOVEMBER 5, 2019.

DISCUSSION AND POSSIBLE ACTION AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH CLEANSAPES, LLC TO SERVE AS THE CITY ARBORIST.

DISCUSSION AND POSSIBLE ACTION TO RATIFY THE AGREEMENT EXECUTED BY THE MAYOR WITH CLEANSAPES, LLC FOR MAINTENANCE OF THE WATERWISE GARDEN.
Council Member Pattillo moved to approve the Consent Agenda, Items 5.01, 5.02, 5.04, 5.05, 5.06, Council Member Shapiro seconded. The motion passed 5 to 0.

Agenda Item 5.03, below was pulled from the Consent Agenda for discussion and action.

DISCUSSION AND POSSIBLE ACTION AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH AWR SERVICES INC. FOR WATER AND WASTEWATER MAINTENANCE AND UTILITY BILLING.

Council Member Pattillo moved to extend the agreement with AWR Services contract for 30 days to be brought back to the next council meeting for review. Council Member Shapiro seconded. The motion passed 5 to 0.

6. NEW BUSINESS - GENERAL

DISCUSSION AND POSSIBLE ACTION AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH WESTERN HILLS GIRLS SOFTBALL.

Council Member Pattillo moved to authorize the Mayor to negotiate an extension of the agreement with Western Hills Girls Softball to extend the annual cost with a prorated basis until December 31, 2019, with termination clauses, including at the end of their season or by mutual agreement. Council Member Hundley seconded. The motion passed 5 to 0.

DISCUSSION AND POSSIBLE ACTION AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH BUIE & COMPANY FOR PUBLIC RELATIONS SERVICES.

Council Member Hundley moved to authorize the execution of an agreement with Buie & Company for Public Relations Services. Council Member Pattillo seconded. The motion passed 4 voting yes and 1 opposed to the motion.

DISCUSSION AND POSSIBLE ACTION TO EVALUATE REGULATIONS REGARDING PROHIBITED ACTIVITIES IN PUBLIC AREAS.

There was no action taken on the agenda item.

DISCUSSION AND POSSIBLE ACTION TO EVALUATE REGULATIONS REGARDING DOCKLESS SCOOTERS AND BIKES.

There was no action taken on the agenda item.

UPDATE AND DISCUSSION ON THE 2019-2020 BUDGET PROCESS.

Council Member Massingill briefed the council on the budget and the binder in front of them, adding there were new items added to the budget, and that he and City Administrator Lewis had met with all Department Heads regarding their department budgets. City Administrator Lewis commented briefly on the budget process.

DISCUSSION AND POSSIBLE ACTION ON THE BUDGET AND TAX RATE CALENDAR "B".

City Administrator Lewis presented a revised calendar for the Budget and Tax Rate meetings, stating the calendar was revised due to influx of TCAD protests and the numbers not being available until a later date.

Council Member Pattillo moved to approve the Budget and Tax Rate Calendar "B". Council Member Hundley seconded. The motion passed 5 to 0.

DISCUSSION AND POSSIBLE ACTION AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH PROFESSIONAL DESIGN GROUP FOR INSPECTION AND PERMITTING AND ONGOING CONSULTATION.

Council Member Hundley moved to authorize the execution of an agreement with Professional Design Group for inspection and permitting and ongoing consultation. Council Member Shapiro seconded the motion.

Council Member Hundley made an amendment to authorize the execution of an agreement with Professional Design Group, also known as Alexander Consulting Engineers for inspection and permitting and ongoing consultation. Council Member Shapiro seconded the amendment. The motion passed 5 to 0.

DISCUSSION AND POSSIBLE ACTION AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH K. FRIESE & ASSOCIATES FOR ZONING REVIEW SERVICES.

Council Member Pattillo moved to authorize the execution of the agreement with K. Friese & Associates for zoning review services. Council Member Hundley seconded. The motion passed 4 to 0.

NOTE: Council Member Shapiro was not on the dais at the time of the vote.

UPDATE ON THE TRANSITION AND PROCESSES IN PLACE FOR PERMITTING AND BUILDING INSPECTIONS.

City Administrator Lewis gave an update on the process in place, and that it was in transition.

DISCUSSION AND POSSIBLE ACTION TO REVIEW APPLICATIONS AND MAKE APPOINTMENTS TO THE RCDC BOARD AND PARK COMMISSION.

Council Member Pattillo moved to appoint David Smith to Position 2 on RCDC and Josh McKay to Position 4 on RCDC. Council Member Hundley seconded. The motion passed 5 to 0.

Council Member Hundley moved to appoint Nicole Maurici to Position 1 on Park Commission, Catherine Horne to Position 3 on Park Commission and Laurie Mills to Position 4 on Park Commission. Council Member Pattillo seconded.

There was a request by Council Member Hutson to make separate motions on each applicant. Motioner Hundley declined the request. There was a vote on the motion. The motion passed with 4 voting yes and 1 voting no to the motion.

NOTE: Agenda Item 6.06 was brought up again in the meeting schedule for additional discussion and action due to conflicts with Council Member availability on special called meeting dates.

Council Member Hundley moved to amend the Budget and Tax Rate calendar, change the October 9th meeting to October 7th. Council Member Massingill seconded. The motion passed 5 to 0.

7. OLD BUSINESS

STANDING AGENDA ITEM ----- UPDATE, DISCUSSION AND POSSIBLE ACTION REGARDING THE BEE CAVE IMPROVEMENT PROJECT TXDOT HAS COMMITTED TO CO-SPONSORING WITH THE CITY OF ROLLINGWOOD THAT WILL ADDRESS THE LOW WATER CROSSING FLOODING ISSUES AND ADD 5-LANES WITH SHOULDERS AND SIDEWALKS THROUGHOUT ROLLINGWOOD'S PORTION OF BEE CAVE ROAD.

STANDING AGENDA ITEM ----- UPDATE, DISCUSSION AND POSSIBLE ACTION TO PASS A RESOLUTION, REQUEST A MEETING WITH, TO PROVIDE INFORMATION OR A STATEMENT OF POSITION OF THE CITY TO, AND/OR TO REQUEST INFORMATION OR ANALYSES FROM RELEVANT STATE AND LOCAL OFFICIALS IN CONNECTION WITH THE PROPOSED SOUTH MOPAC EXPANSION.

Council Member Pattillo stated there was a new chairperson on the CTRMA board, and CTRMA had a green light on environmental work.

8. JUNE-JULY 2019 - DEPARTMENT REPORTS, CITY REPORTS AND BOARD/COMMISSION AGENDAS

MAYOR'S REPORT

CITY ADMINISTRATOR'S REPORT

CITY SECRETARY'S REPORT

PUBLIC WORKS REPORT

CHIEF OF POLICE REPORT

MUNICIPAL COURT REPORT

CITY ENGINEER - LNV, Inc., Report

CITY BUILDING OFFICIAL – No report

CITY STATS, CITY FINANCIALS and RCDC FINANCIALS for June 2019 - FY 2018-2019.

CONTRACT INVOICES through June 2019 - AWR Services, Inc., Water and Wastewater Services, K. Freise & Associates - IIP, LNV, Inc., City Engineer, Professional Design Group, Building Official, Denton, Navarro, Roacha Bernal and Zech, PC.

AWR SERVICES, INC., Report on Water and Wastewater for June 2019.
PARK COMMISSION AGENDA - July 9, 2019.
PLANNING AND ZONING COMMISSION AGENDA - No July Meeting.
BOARD OF ADJUSTMENT AGENDA - No July 9th Meeting - Quorum not Available.
ROLLINGWOOD COMMUNITY DEVELOPMENT CORPORATION AGENDA - July 11, 2019.
UTILITY COMMISSION AGENDA - No July Meeting.
TEXAS GAS SERVICE - Notices, Letters and Documents.
TEXAS CENTRAL APPRAISAL DISTRICT AND TAX ASSESSOR - Notices, Letters and Documents.

9. CALL FOR ADJOURNMENT

Mayor Michael Dyson called for adjournment. There was a motion, a second, and a vote. The meeting ended at 9:51 p.m.

Minutes Adopted on the _____ day of _____, 2019.

Michael R. Dyson, Mayor

ATTEST:

Amber A. Lewis, City Administrator