

## Capital Area Council of Governments

6800 Burleson Road, Building 310, Suite 165

Austin, Texas 78744-2306

Ph: 512-916-6000 Fax: 512-916-6001

[www.capcog.org](http://www.capcog.org)

BASTROP BLANCO BURNET CALDWELL FAYETTE HAYS LEE LLANO TRAVIS WILLIAMSON

August 22, 2019

The Honorable Michael Dyson  
Mayor of the City of Rollingwood  
403 Nixon Dr.  
Rollingwood, TX 78746



RECEIVED

AUG 26 2019

CITY OF ROLLINGWOOD

Dear Mayor Dyson,

Our mission continues to be focused on serving the local governments of our region and coordinating with other stakeholder organizations to do that. In June, CAPCOG's Executive Committee held a work session to identify activities beyond our current programs that would add value for our members; as a follow up, we will be sending you a survey in January to help prioritize new initiatives. Another outcome of the work session is a new mission statement which we will unveil at this year's September 11<sup>th</sup> General Assembly meeting along with launching CAPCOG's new website.

We are dedicated to meeting the needs of our region with the programs you may already know about. We are expanding services for seniors through our Area Agency on Aging, transitioning to a digital platform to better receive information from 9-1-1 callers, expanding law enforcement training with a new 300-degree technology use-of-force simulator, and adding features to the Warn Central Texas emergency notification system. We continue to offer funding opportunities with our homeland security, criminal justice, and solid waste programs and now provide grant application and administration services for community and economic development projects. GIS, air quality and transportation planning round out the menu of ongoing programs.

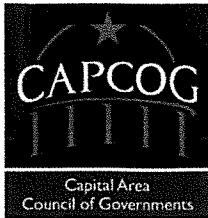
We are only able to exist as an organization because of our member organizations who help fund us through annual membership dues; these funds provide match for our aging, law enforcement, and economic development programs and enable us to work on issues that aren't specifically funded by a state or federal agency. We are enclosing our dues invoice at this time, since we must be in receipt of the annual dues for city and county elected officials interested in serving on the Executive Committee to be eligible for the December election.

Finally, CAPCOG will be celebrating its 50<sup>th</sup> anniversary in 2020 and is beginning to plan for the occasion. We would love to hear any ideas or recommendations you might have about that or for any of our other projects. As always, please call 512-916-6008 or email me, [bvoights@capcog.org](mailto:bvoights@capcog.org), with your input.

Best regards,

Betty Voights

Enc.    Membership Invoice  
         General Assembly Representation Summary  
         General Assembly Appointment Form



**Capital Area Council of Governments**  
6800 Burleson Road  
Building 310, Suite 165  
Austin, TX 78744  
Phone: 512-916-6000 Fax: 512-916-6001  
Federal Tax ID: 74-1689381  
State of Texas Vendor #17416893810

# First Invoice

**To:** City Of Rollingwood  
Attn: Accounts Payable  
403 Nixon Drive  
Rollingwood, TX, 78746

**Date:** August 21, 2019  
**Invoice No.:** 2020M 147

Description	Amount
2019 CAPCOG Annual Dues-Membership	\$ 155.70
<b>Total Due</b>	<b>\$ 155.70</b>

Visit our website at [www.capcog.org](http://www.capcog.org)

*Serving Bastrop, Blanco, Burnet, Caldwell, Fayette, Hays, Lee, Llano, Travis and Williamson counties.*

*For assistance, please contact Lisa Byrd at 512-916-6174 or [lbyrd@capcog.org](mailto:lbyrd@capcog.org), or Mason W. Canales at 512-916-6163 or [mcanales@capcog.org](mailto:mcanales@capcog.org).*

*Thank you.*

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## Remittance Stub

Please detach and return with payment

**Invoice Date:** August 21, 2019  
**2020 Annual Membership Dues**

**Customer ID:** ROLLINGWD  
City Of Rollingwood  
Attn: Accounts Payable  
403 Nixon Drive  
Rollingwood, TX 78746

**Invoice No.:** 2020M 147

**Total Amount Due:** \$ 155.70

**Amount Enclosed:** \_\_\_\_\_

**PLEASE MAKE CHECKS PAYABLE TO:**

Capital Area Council of Governments

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Austin, TX 78744



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## **General Assembly Representation Summary for the City of Rollingwood**

CAPCOG's General Assembly serves as the organization's governing body for purposes of selecting the Executive Committee, adopting operational bylaws and budgets, determining membership dues, and guiding the organization's mission. General Assembly membership is comprised of local representatives from each member jurisdiction in the ten-county region. According to the Council's bylaws, full members — counties and municipalities — are entitled to appoint at least one representative to the General Assembly; however, members with greater populations can appoint additional representatives as shown in the table below:

<b>Counties</b>	<b>Municipalities</b>	<b>No. of Representatives</b>
Under 20,000	Under 10,000	1
20,000-100,000	10,000-50,000	2
100,000+	50,000-100,000	3
-----	100,000+	4

Associate members — special districts, school districts, nonprofits, utilities, chambers of commerce, and other governmental agencies — can appoint one representative to the General Assembly. Sustaining members, any person or organization with a positive interest in the welfare of the region, can participate as a non-voting General Assembly representative.

At least two-thirds of the General Assembly's voting representatives must be elected officials.

Based on the State Data Center's most recent population estimates the **City of Rollingwood** qualifies to have **1 representative(s)** on the General Assembly, and its current representatives are:

- **Ms. Roxanne McKee**

Please feel free to update **City of Rollingwood's** representative(s) by using the attached form. More information about the CAPCOG's General Assembly representation, its membership and membership dues are available at [www.capcog.org/about-capcog/](http://www.capcog.org/about-capcog/).

All General Assembly Representatives are invited to CAPCOG's September 11<sup>th</sup> General Assembly Meeting. They can RSVP for the meeting at <https://www.capcog.org/training/by-topic/general-assembly>. Please have them use the code **GASept2019** to receive a complimentary lunch during the meeting.



## APPOINTMENT FORM - GENERAL ASSEMBLY REPRESENTATIVE CAPITAL AREA COUNCIL OF GOVERNMENTS

The governing bodies of CAPCOG's members designate General Assembly representatives.

Counties: Official appointments are made at Commissioners Court.  
Cities, Towns, Villages: Official appointments are made at City Council meetings.  
Organizations: Official appointments are made by the Board or other governing body.

### **PLEASE COMPLETE THE FOLLOWING SECTION**

Governing Body:

\_\_\_\_\_ County Commissioners Court (e.g., Travis County Commissioners Court)

**-OR-**

\_\_\_\_\_ City Council (e.g., Austin City Council)

**-OR-**

\_\_\_\_\_ Other (Board or other governing body)

\_\_\_\_\_  
City, County, or Organization being represented

\_\_\_\_\_  
Name of Representative

\_\_\_\_\_  
Position

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, Zip Code

(\_\_\_\_\_) \_\_\_\_\_  
Telephone Number

(\_\_\_\_\_) \_\_\_\_\_  
Fax Number

\_\_\_\_\_  
Email address (*General Assembly Reps. will be subscribed to the CAPCOG Connections, Training, & Data Points email lists*)

Check One:

\_\_\_\_\_ Reappointment

\_\_\_\_\_ Filling Vacancy

\_\_\_\_\_ Changing Representative

\_\_\_\_\_  
Name of Previous Representative

I confirm our governing body appointed the above individual to serve as a CAPCOG General Assembly Representative for the above entity on \_\_\_\_\_.

\_\_\_\_\_  
Date of Meeting

\_\_\_\_\_  
Signature of Chief Elected Official/Chair of Governing Board

\_\_\_\_\_  
Date

Please fax this form to 512-916-6001 or email it to [cavila@capcog.org](mailto:cavila@capcog.org). For questions about completing this form, call Cathy Avila at 512-916-6018.