



CITY OF ROLLINGWOOD PARK COMMISSION MEETING MINUTES

Monday, March 07, 2022

The Park Commission of the City of Rollingwood, Texas held a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on Monday, March 7, 2022 at 9:30 a.m. Members of the public and the Park Commission were able to participate in the meeting virtually, as long as a quorum of the Park Commission and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. A video recording of the meeting was made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

CALL PARK COMMISSION MEETING TO ORDER

1. Roll Call

Chair Chad Smith called the meeting to order at 9:33 a.m.

Present Members: Chair Chad Smith, Melissa Morrow, Mary Elizabeth Cofer, Jennifer Meyer, Niccole Maurici, Laurie Mills and Don Hudson.

Also Present: Interim City Administrator Ashley Wayman, Public Works Operator Vicky Ballard and Assistant to the City Administrator Makayla Rodriguez.

PUBLIC COMMENTS

The following individuals spoke during public comments:

- Mayor Gavin Massingill discussed the work that is being done to schedule field use for i9. He also discussed that a previous resident of Rollingwood, Jimmy Day, would like to donate to the Rollingwood Park in his Mother's name explaining that his mother, Doris Day Swanner who passed away recently was a longtime resident and founding member of the Rollingwood Women's Club.
- Justin Cannon with i9 sports discussed that he has been involved with the Rollingwood fields for multiple years now and that he would like clarification on his reservations for upcoming camps.
- RCDC Member Brian Rider, 2906 Hatley, discussed that he would like to see the continuing improvement of the park, and discussed possible projects for the RCDC that would have implications for the park.
- Niccole Maurici, 4906 Timberline Drive, discussed the recent changes to park rental rates and discussed recent events relating to park use.
- Neissa Springmann, owner of iGnite, discussed that she is a longtime commercial park user, her business, iGnite, and when and how her members use the park, and that they have always

been good stewards of the park. She discussed her concerns with the new rental rate structure and how it would impact her business as well as the city's park.

Don Hudson joined the meeting during this item.

CONSENT AGENDA

All Consent Agenda items listed are considered to be routine by the Park Commission and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a Board Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

2. Discussion and possible action on the minutes from the February 7, 2022 Park Commission Meeting

Melissa Morrow motioned to approve the consent agenda. Mary Elizabeth Cofer seconded the motion. The motion passed 7-0.

REGULAR AGENDA

3. Update from Western Hills Girls Softball and Western Hills Little League

Steve Franke with Western Hills Girls Softball discussed that softball started a few weeks ago and that little league started in the last week. He discussed that the fencing repairs were complete.

Steve Franke and the Park Commission discussed the softball and little league schedules and that they were subject to change. They also discussed getting signs for the fields stating that softball and baseball were beginning again.

The Commission discussed items that are lost or left on the fields and where they can be put so that baseball or softball coaches find them and they can be returned.

Steve Franke discussed that softball opening day was canceled due to weather and explained that there is a weekend at the end of April where they would like to have a Western Hills Day for both softball and baseball.

4. Discussion and possible action on a funding request to the Rollingwood Womens Club regarding an expansion of the Butterfly Garden

Mary Elizabeth Cofer discussed the drawing that Don Hudson helped her with and explained that she went to the Rollingwood Women's Club with a request for funding for the expansion of the butterfly garden. She discussed her ideas for a steel trellis and a bench and asked for the Commission's blessing. She also discussed the extended water line to the butterfly garden, thanking Brian Rider for his help.

Chad Smith moved to approve the plans for the expansion of the butterfly garden substantially in accordance with the plans presented and to approve the donation of roughly \$2,700 from the Rollingwood Women's Club and state for the record that the Park Commission is really appreciative. Melissa Morrow seconded the motion.

Don Hudson and the Commission discussed including in the motion that the Rollingwood Women's Club may be interested in donating further.

Chad Smith amended his motion to state that if the Rollingwood Women's Club wants to give more money that they can.

The motion passed 7-0.

5. Discussion and possible action regarding a fee structure for long term commercial park users

Melissa Morrow stated that she added this item and discussed what constitutes a conflict of interest. She also discussed the current commercial users of the park, scheduling concerns, and what is a reasonable amount for rental of the facilities. She explained why she wanted to bring this to the Commission for discussion.

The Commission discussed commercial use of the fields, rental fees, iGnite's partnership with the city, maintenance of the fields, and fairness of rates across users.

Steve Franke discussed that Western Hills Girls Softball and Little League were a huge proponent of creating the new commercial rate structure and that they appreciated the fees that were put in place.

The Park Commission further discussed the rate structure and use of park property, as well as how funds are allocated to the park.

Steve Franke discussed that the city may be able to take another look at when they charge for use and perhaps charge users after the fact as opposed to ahead of the use.

The Commission discussed bringing back the sub-committee to review this rate structure.

Melissa Morrow moved to meet and look at a fee/payment structure different for long-term park users. Mary Elizabeth Cofer seconded the motion.

The motion passed 7-0.

6. Discussion regarding future Park Commission agenda items

Chair Chad Smith discussed why he put this item on the agenda and that he would like to make the best use out of the time they have.

DEPARTMENT REPORTS

All reports are posted to inform the public. No discussion or action will take place on items not on the regular or consent agenda.

7. Park Commission Financials through January 2022

ADJOURNMENT OF MEETING

The meeting was adjourned at 10:42 a.m.

Minutes Adopted on the 2nd day of May 2022.

Chad Smith, Chair

ATTEST:

Desiree Adair, City Secretary