



CITY OF ROLLINGWOOD COMPREHENSIVE RESIDENTIAL CODE REVIEW COMMITTEE MINUTES

Wednesday, April 05, 2023

The Comprehensive Residential Code Review Committee of the City of Rollingwood, Texas held a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on Wednesday, April 5, 2023 at 4:00 PM. Members of the public and the Comprehensive Residential Code Review Committee were able to participate in the meeting virtually, as long as a quorum of the Comprehensive Residential Code Review Committee and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. A video recording of the meeting was made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

CALL COMPREHENSIVE RESIDENTIAL CODE REVIEW COMMITTEE MEETING TO ORDER

1. Roll Call

Chair Thom Farrell called the meeting to order at 4:05 p.m.

Present Members: Jeff Marx, Alexandra Robinette, Ryan Clinton, Dave Bench, Chair Thom Farrell, and Duke Garwood.

Also Present: City Administrator Ashley Wayman, City Secretary Desiree Adair, Development Services Manager Nikki Stautzenberger, Assistant to the City Administrator Makayla Rodriguez, and Council Member Brook Brown.

PUBLIC COMMENTS

There were no public comments.

REGULAR AGENDA

2. Swearing in of Comprehensive Residential Code Review Committee (CRCRC) Members

City Secretary Desiree Adair swore in the members of the Comprehensive Residential Code Review Committee.

3. Review and discuss the scope of the CRCRC

The CRCRC discussed that the scope of the CRCRC should be open so that City Council may add or remove from it at their discretion.

4. Review of issues identified to date and discussion and possible action regarding additional issues for consideration by the CRCRC

Thom Farrell discussed the differences between our Code of Ordinances and the International Building Code.

The CRCRC discussed issues identified by City Council members, the Planning and Zoning Commission, and City staff.

Nikki Stautzenberger introduced herself as the Development Services Manager for the City of Rollingwood.

The Committee discussed current topics of interest, the history for the development of the Comprehensive Residential Code Review Committee (CRCRC), the difference between building code and zoning code, and issues that have been identified throughout the community.

City Administrator Ashley Wayman explained the proposed amendment regarding height measurement for the joint Planning and Zoning and City Council meeting tonight.

Dave Bench discussed issues that have been worked on by the Planning and Zoning Commission.

Council Member Brook Brown introduced herself and explained when Rollingwood adopted the International Building Code and the subsequent effects on the Rollingwood Zoning Code. She also explained that the residential computer is available as a resource for viewing permits by making an appointment with Development Services Manager Nikki Stautzenberger.

Ryan Clinton discussed sales taxes, incentives developed for the commercial corridor in the Comprehensive Plan, and potential externalities from new codes and regulations.

Thom Farrell thanked Ryan Clinton and Brook Brown for their work on the Comprehensive Plan.

The CRCRC discussed issues related to lighting, drainage and impervious cover in the City.

5. Discussion and possible action regarding CRCRC procedures and how to expeditiously and with most citizen participation achieve the stated goals of the City Council

Thom Farrell discussed options for notifying the community of the CRCRC's meetings and actions. He would like to offer a few evening meetings that will be advertised for citizen participation.

The CRCRC discussed that their objective is to collect citizen input and present it back to Council. They discussed creation of a survey for residents.

Thom Farrell asked the members to reach out to their neighbors and send information to City Secretary Desiree Adair for distribution to the Committee members.

6. Discussion and possible action regarding scheduling of future meetings

Thom Farrell requested that Ryan Clinton be the backup presiding officer for the CRCRC. The CRCRC members agreed. The next scheduled meeting is April 19, 2023.

Thom Farrell suggested creating subcommittees for each area of issues that has been identified. He asked each member to determine which issues they would like to work on within subcommittees.

ADJOURNMENT OF MEETING

The meeting was adjourned at 5:41 p.m.

Minutes Adopted on the _____ day of _____, 2023.

Thom Farrell, Chair

ATTEST:

Desiree Adair, City Secretary