



CITY OF ROLLINGWOOD PLANNING AND ZONING COMMISSION MEETING MINUTES

Wednesday, January 07, 2026

The Planning and Zoning Commission of the City of Rollingwood, Texas held a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on January 7, 2026. Members of the public and the Planning and Zoning Commission were able to participate in the meeting virtually, as long as a quorum of the Planning and Zoning Commission and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. A video recording of the meeting was made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

CALL ROLLINGWOOD PLANNING AND ZONING COMMISSION MEETING TO ORDER

1. Roll Call

Chair Dave Bench called the meeting to order at 6:01 p.m.

Present Members: Chair Dave Bench, Jay van Bavel, Jerry Fleming, and Genie Nyer

Also Present: City Administrator Alun Thomas, City Secretary Makayla Rodriguez, Assistant to the City Administrator Lindsay Saenz, Development Services Manager Nikki Stautzenberger, City Planner Amanda Padilla, and Council Member Brook Brown

Tony Stein joined the meeting at 6:05 p.m.

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

2. Discussion and possible action on the minutes from the September 3, 2025 Planning and Zoning Commission meeting

Jerry Fleming moved to approve the meeting minutes. Jan van Bavel seconded the motion. The motion carried with 4 in favor and 0 against.

Chair Dave Bench thanked Brian Nash for his service on the Planning and Zoning Commission.

REGULAR AGENDA

3. Discussion and possible action to elect a Chair of the Planning and Zoning Commission

Members of the Planning and Zoning Commission spoke in support of Dave Bench to continue serving as Chair.

Jay van Bavel moved to elect Dave Bench as Chair for the Planning and Zoning Commission. Genie Nyer seconded the motion. The motion carried with 4 in favor and 0 against.

4. Discussion on an ordinance amending Chapter 107, Section 107-3 and adding Section 107-85 of the Rollingwood Code of Ordinances related to Playhouses and Playscapes

Tony Stein joined the meeting at 6:05 p.m.

Chair Dave Bench discussed that he would like to get feedback from the Commission on whether they would like to continue reviewing the playhouse and playscape draft ordinance as City Council voted to not take action on Commission's recommendation at their previous meeting. Mr. Bench gave an overview of the Commission's work on the draft ordinance.

Development Services Manager Nikki Stautzenberger stated that additional amendments will require the draft ordinance to go through the notice procedure again.

City Planner Amanda Padilla further explained that because City Council voted to not take action at their last meeting, Legal recommends that the draft ordinance go through the notice procedure again in order for City Council or the Planning and Zoning Commission to take additional action.

Council Member Brook Brown and the Planning and Zoning Commission discussed the draft ordinance and Legal's recommendation.

City Administrator Alun Thomas explained the notice procedure and associated cost.

The Planning and Zoning Commission discussed the draft ordinance and interest from City Council regarding playhouses and playscapes. City Administrator Alun Thomas explained that there was no appetite from City Council to take action and expressed concern regarding taking action on the draft ordinance without notice to the community. The Commission continued discussion on their recommendations to the draft ordinance, possibly forming an advisory board for playhouses and playscapes, and notice requirements.

Members of the Planning and Zoning Commission continued discussion on their interest in continuing to review playhouses and playscapes.

ADJOURNMENT OF MEETING

The meeting was adjourned at 6:44 p.m.

Minutes adopted on the _____ day of _____, 2026.

Dave Bench, Chair

ATTEST:

Lindsay Saenz, Assistant to the City Administrator