



## **CITY OF ROLLINGWOOD PARK COMMISSION MEETING MINUTES**

**Monday, November 01, 2021**

The Park Commission of the City of Rollingwood, Texas held a regular meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on Monday, November 1, 2021 at 11:30 a.m. Members of the public and the Commission were permitted to participate in the meeting virtually, as long as a quorum of the Commission and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. The public was permitted watch this meeting live and have the opportunity to comment via audio devices at the link below. The public was also permitted to participate in this meeting by dialing one of the toll-free numbers below and entering the meeting ID and Passcode.

**Link:** <https://us02web.zoom.us/j/5307372193?pwd=QmNUbmZBQ1lwUjNjNmM5RnJreIRFUT09>

**Toll-Free Numbers:** (833) 548-0276 or (833) 548-0282

**Meeting ID:** 530 737 2193

**Password:** 9fryms

The public was permitted to offer public comments via their audio devices when logged in to the meeting or telephonically by calling in as provided by the agenda and as permitted by the presiding officer during the meeting. A video recording of the meeting was made and was posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

### **CALL PARK COMMISSION MEETING TO ORDER**

1. Roll Call

**Chair Phil McDuffee called the meeting to order at 11:34 a.m.**

**Present Members:** Chair Phil McDuffee, Mary Elizabeth Cofer, Chad Smith, Melissa Morrow, Don Hudson, Laurie Mills, and Niccole Maurici.

**Also Present:** Assistant City Administrator Ashley Wayman and Public Works Operator Vicky Ballard.

### **PUBLIC COMMENTS**

There were no public comments.

*Chair Phil McDuffee returned to public comments after the consent agenda.*

The following individuals spoke during public comments:

- Mary Elizabeth Cofer discussed the Gaga Bill pit that was constructed by Andrew Zucca for his Eagle Scout Project.

*Chair Phil McDuffee returned to public comments after the department reports.*

- Steve Franke with WHGS gave an update on the season and the ballfield fencing.

## **CONSENT AGENDA**

All Consent Agenda items listed are considered to be routine by the Park Commission and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a Board Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

2. Discussion and possible action on the minutes from the September 7, 2021 Park Commission minutes
3. Discussion and possible action on the minutes from the October 4, 2021 Park Commission minutes

**Niccole Maurici motioned to approve the minutes from the September 7, 2021 Park Commission meeting. Laurie Mills seconded the motion. The motion passed 7-0.**

The Commission discussed the process of approving minutes.

**Chad Smith motioned to approve the consent agenda. Laurie Mills seconded the motion. The motion passed 7-0.**

## **REGULAR AGENDA**

4. Discussion and possible action on the evaluation of the ideas presented in the Zilker Park Vision Plan community meeting number three for any impacts to the parks in the City of Rollingwood

Mary Elizabeth Cofer discussed the Zilker Park Vision Planning Process and encouraged community members to express their opinions on this plan.

The Park Commission discussed the different ideas presented in the plan, the parking considerations that are in the plan. They also discussed that a subcommittee could be formed to work on this project.

Melissa Morrow discussed that the city could join a critical information stakeholder group on this project as well as hold a focus group on this topic.

Melissa Morrow, Laurie Mills and Phil McDuffee volunteered to serve on a subcommittee to evaluate the ideas presented in the Zilker Park Vision Plan.

5. Discussion and possible action to: 1.) Delete the Rollingwood Park Pavilion Reservation Form from the Rollingwood website and to incorporate its components into the Google form for

Facility Use and Application, and 2.) Modify the current Rollingwood Park Pavilion Reservation Requirements, then make a recommendation to City Council

Niccole Maurici discussed the history of this agenda item as well as the current process and rules for pavilion rental.

Don Hudson discussed the outline he created for this agenda item and the information that has been provided for an updated process.

Melissa Morrow asked if the Commission could review the rules of the pavilion and address the citizen comments brought up regarding past pavilion use.

Robert Patterson, 3205 Pickwick Lane, expressed frustration with the Commission and discussed the email he sent to the Commission regarding the lower park pavilion and explained who he is. He read his letter into the record. He also discussed past actions by park-goers including parking issues, bounce houses, congestion, etc. He also discussed the response he got from a Park Commission member.

Mary Elizabeth Cofer discussed a past park rental that she is aware of that included a train going around the upper and lower park.

Melissa Morrow discussed that there should be a time limit on speakers. She also discussed that she knows that Niccole Maurici did not mean to attack his character and that she is disappointed that staff was not able to let them know that this had all been brought up and tried in the city before. She apologized to both Robert Patterson and Niccole Maurici for how this played out.

The Park Commission discussed whether they could structure the fees in a way to relieve issues regarding pavilion rentals.

Niccole Maurici discussed that the subcommittee would get legal questions answered and bring back an updated recommendation to the Commission.

The Park Commission discussed additions that could be made to the rules to address some of the concerns brought up today including parking information.

Melissa Morrow asked the Commission to review the rules and send any comments or questions to Assistant City Administrator Ashley Wayman.

The Commission further discussed the updates to this process.

Laurie Mills further discussed Mr. Patterson's concerns and that Niccole Maurici did not intend any disrespect.

6. Discussion and possible action to update the residential and commercial rental process and to make a recommendation to the City Council, including making suggestions and edits to the Facilities and Use Agreement

Chair Phil McDuffee tabled this item to the next meeting.

## **DEPARTMENT REPORTS**

All reports are posted to inform the public. No discussion or action will take place on items not on the regular or consent agenda.

7. Park Financials through September 2021

The Park Commission discussed a potential Women’s Club donation in the near future. Melissa Morrow discussed that the Women’s Club likes it when the Park Commission brings an idea to them for them to approve.

Public Works Operator Vicky Ballard discussed some ideas for projects in the park.

*The Park Commission returned Public Comments at the conclusion of this item.*

**ADJOURNMENT OF MEETING**

The meeting was adjourned at 12:57 p.m.

**Minutes Adopted on the \_\_\_\_\_ day of \_\_\_\_\_, 2022.**

\_\_\_\_\_  
\_\_\_\_\_, Chair

**ATTEST:**

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**Ashley Wayman, City Secretary**