



City of Rollingwood
ATTN: Ashley Wayman
403 Nixon
Rollingwood, Texas 78746

Invoice Date 01/15/24
Invoice No. 2312067-R

KFA Project No.	Project Name:	Current Invoice Amount	Period Covered
0764	Rollingwood General Engineering Services	\$ 13,223.75	December 2023
	Total this Invoice	\$ 13,223.75	

**CITY OF ROLLINGWOOD
MONTHLY ENGINEERING REPORT
January 15, 2024**

Includes Activities and Services from December 1, 2023 to December 31, 2023

1. Site Development Plans (Drainage) and RSDP Review

a. Drainage Plan Reviews

KFA Task No.	Project Address	Status	Date Returned
341	405 Almarion Drive	Site Inspection and Drainage Observation #2	12/13/2023
371	402 Inwood	Drainage Observation and Site Inspection	12/14/2023
414	4824 Rollingwood Drive	HEC-HMS Review	12/21/2023
417	201 Vale Street	Meeting w/ Applicant for Comment Resolution	12/13/2023
421	302 Inwood (New Pool)	Review #2 – Comments Returned	12/26/2023
426	3019 Hatley	Review #2 – Comments Returned	12/22/2023
430	3012 Bee Cave	Review #1 – Comments Returned	12/6/2023
431	501 Riley	Review #1 – Comments Returned	12/26/2023

b. Residential Stormwater Discharge Permit (RSDP)

KFA Task No.	Project Address	Status	Date Returned
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c. Drainage Plan Inspections

KFA Task No.	Project Address	Status	Date Returned
329	304 Vale	Observation #1	12/21/2023

2. Zoning Reviews for Site Development Plans

KFA Task No.	Project Address	Status	Date Returned
700	2506 Timberline	Review #3 Plan Revisions Resolved – Approved	12/1/2023
644	3202 Pickwick Lane	Review #2 Plan Revisions Resolved – Approved	12/7/23
699	201 Vale Street	Review #3 Plan Revisions Resolved – Approved	12/15/2023
666	3 Grove Court	Review #2 (pool) – Plan Revisions Resolved – Approved	12/12/2023
707	3019 Hatley	Review #2 Plan Revisions Resolved – Approved	12/27/2023
702	303 Pleasant	Review #2 – Comments Returned	12/27/2023
712	501 Riley	Review #1 – Comments Returned	12/27/2023
701	400 Farley	Review #2 – Comments Returned	1/3/24

3. Plat Reviews

KFA Task No.	Project Address	Status	Date Returned
-	-	-	-

4. Right-of-Way Reviews

KFA Task No.	Project Address	Status	Date Returned
950	3208 Pickwick	Review #3 – Submittal Received, In Review	-
919	4826 Rollingwood Drive	Review #2 – Comments Returned	1/3/24
951	4809 Timberline Drive	Review #1 Plan Submittal Reviewed – Approved	12/20/23
952	2805 Rollingwood Drive	Review #1 – Comments Returned	1/3/24

5. Work Authorization Project Updates

Project	Project Summary	Status	Next steps
WA03 Hubbard, Hatley, Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. Option 2 from the PER has been selected as the preferred option which proposes to construct a storm drain system from the creek at Almarion Way extending upstream to Hatley, Hubbard and Pickwick.	Bidding 9/14/2023 as Alternate 1 with the Water Bond Bid Package. Survey working on easement exhibit and metes and bounds is in progress. Finalizing easement documents and negotiations.	Finalize agreements on proposed easements. Advertised for bidding 9/14/2023. Coordinate gas line relocations with Texas Gas.
WA04 Nixon/Pleasant Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. This will include channel improvements and Segment 1 of the storm sewer improvements.	Bidding 9/14/2023 as Alternate 2 with the Water Bond Bid Package. A survey working on easement exhibit and metes and bounds is in progress. Landscape changes will be issued as an Addendum during bidding to capture the remaining design changes.	Finalize agreements on proposed easements. Advertised for bidding 9/14/2023. Coordinate gas line relocations with Texas Gas.
WA07 Water CIP Bond Program – Packages 1-4	Residents of Rollingwood approved Bond Proposition A, a \$5.3MM bond to fund improvements to the city's water system as identified in the city's Water Capital Improvements Plan (CIP).	Bidding 9/14/2023 with bid alternates with Hubbard/Hatley and Nixon/Pleasant.	Advertised for bidding 9/14/2023.

6. General Engineering Services

Task	Assignment Summary	Status	Next steps
General	Coordination with City staff regarding on-going development review services, engineering services, monthly report preparation and attendance of meetings at City's request.	On-Going. Bi-weekly meetings. City timeline of recurring activities.	Regular recurring activities.
Development Services	Coordination with City staff regarding on-going development services, MyPermitNow Support, and meeting with staff and applicants as requested.	Building and development services and coordination with staff. MyPermitNow (MPN) support and coordination with Development Services Manager.	Continued coordination and support.
Water/Wastewater System Modeling & Mapping Updates	Data gathering and review of water/wastewater system infrastructure mapping. Develop/update wastewater and water system model updates to evaluate current and future system capacity needs. Utilize model to plan for infrastructure repairs, upgrades, and future growth needs.	None.	Updating models as needed.
Water/Wastewater System	Coordination/support with Crossroads regarding infrastructure such as valves, pressure planes, and infrastructure.	None.	Continue coordination to support mapping and KFA modeling efforts.
GIS	KFA to send quarterly updates for the City GIS layers.	On-going GIS exhibits and mapping updates as requested.	GIS exhibits and mapping updates as needed.
MS4 Compliance	Coordination with City staff on compliance with the Storm Water Management Permit for the 2022 calendar year.	On-going Continue coordination and compliance efforts for permit compliance.	Completed, routed for signatures and submitted Year 5 renewal.

Task	Assignment Summary	Status	Next steps
City of Austin Atlas 14 Floodplain Update	The City of Austin has begun a five-year effort to update floodplain maps in the Austin area. The maps are being updated with Atlas 14 rainfall data.	KFA attended COA informational virtual public meeting over Zoom. Eanes Creek likely to be restudied. It is likely to lead to a floodplain increase, which will impact properties along the creeks.	Continue to monitor progress

Regards,

K Friese + Associates, Inc.



K Friese & Associates, LLC
1120 South Capital of Texas Highway
CityView 2, Suite 100
Austin, Texas 78746
(512) 338-1704

January 15, 2024
 Project No: 0764
 Invoice No: 2312067-R

Ashley Wayman
 City of Rollingwood
 403 Nixon
 Rollingwood, TX 78746

Project 0764 Rollingwood General Engineering Services

Professional Services from December 1, 2023 to December 31, 2023

Task 100 General Engineering

Professional Personnel

	Hours	Rate	Amount	
Aguilar, Javier	.50	105.00	52.50	
Brandon, Bernard	1.25	185.00	231.25	
Hernandez, Aldo	5.25	150.00	787.50	
Totals	7.00		1,071.25	
Total Labor				1,071.25
		Total this Task		\$1,071.25

Task 101 Development Services

Professional Personnel

	Hours	Rate	Amount	
Brandon, Bernard	4.00	185.00	740.00	
Gaston, Theresa	1.25	180.00	225.00	
Rodriguez, Zane	2.25	110.00	247.50	
Totals	7.50		1,212.50	
Total Labor				1,212.50
		Total this Task		\$1,212.50

Task 102 Water

Professional Personnel

	Hours	Rate	Amount	
Ballard, Anna	2.50	110.00	275.00	
Blackburn, Gregory	1.00	185.00	185.00	
Totals	3.50		460.00	
Total Labor				460.00
		Total this Task		\$460.00

Task 105 MS4

Professional Personnel

	Hours	Rate	Amount	
Brandon, Bernard	20.00	185.00	3,700.00	
Totals	20.00		3,700.00	
Total Labor				3,700.00
		Total this Task		\$3,700.00

Task 109 Zoning Consulting
Professional Personnel

	Hours	Rate	Amount	
Rodriquez, Zane	.25	110.00	27.50	
Totals	.25		27.50	
Total Labor				27.50
Total this Task				\$27.50

Task 329 DR-304 Vale
Professional Personnel

	Hours	Rate	Amount	
Brandon, Bernard	1.00	185.00	185.00	
Wissel, Suzanne	3.00	110.00	330.00	
Totals	4.00		515.00	
Total Labor				515.00
Total this Task				\$515.00

Task 341 DR-405 Almarion Drive
Professional Personnel

	Hours	Rate	Amount	
Brandon, Bernard	1.00	185.00	185.00	
Wissel, Suzanne	2.75	110.00	302.50	
Totals	3.75		487.50	
Total Labor				487.50
Total this Task				\$487.50

Task 371 DR-402 Inwood
Professional Personnel

	Hours	Rate	Amount	
Brandon, Bernard	1.00	185.00	185.00	
Wissel, Suzanne	3.00	110.00	330.00	
Totals	4.00		515.00	
Total Labor				515.00
Total this Task				\$515.00

Task 414 DR - 4824 Rollingwood Drive
Professional Personnel

	Hours	Rate	Amount	
Brandon, Bernard	1.00	185.00	185.00	
Totals	1.00		185.00	
Total Labor				185.00
Total this Task				\$185.00

Task 417 DR - 201 Vale Street

Professional Personnel

	Hours	Rate	Amount	
Brandon, Bernard	.50	185.00	92.50	
Hernandez, Aldo	.75	150.00	112.50	
Totals	1.25		205.00	
Total Labor				205.00
				Total this Task \$205.00

Task 421 DR - 302 Inwood [New Pool]

Professional Personnel

	Hours	Rate	Amount	
Brandon, Bernard	1.00	185.00	185.00	
Hernandez, Aldo	2.25	150.00	337.50	
Totals	3.25		522.50	
Total Labor				522.50
				Total this Task \$522.50

Task 426 DR - 3019 Hatley

Professional Personnel

	Hours	Rate	Amount	
Hernandez, Aldo	2.00	150.00	300.00	
Totals	2.00		300.00	
Total Labor				300.00
				Total this Task \$300.00

Task 430 DR - 3012 Bee Cave

Professional Personnel

	Hours	Rate	Amount	
Hernandez, Aldo	5.00	150.00	750.00	
Totals	5.00		750.00	
Total Labor				750.00
				Total this Task \$750.00

Task 431 DR - 501 Riley

Professional Personnel

	Hours	Rate	Amount	
Brandon, Bernard	1.00	185.00	185.00	
Totals	1.00		185.00	
Total Labor				185.00
				Total this Task \$185.00

Task 644 ZR-3202 Pickwick Lane

Professional Personnel

	Hours	Rate	Amount	
Gaston, Theresa	.75	180.00	135.00	
Rodriquez, Zane	.50	110.00	55.00	
Totals	1.25		190.00	
Total Labor				190.00
				Total this Task \$190.00

Task 666 ZR- 3 Grove Ct

Professional Personnel

	Hours	Rate	Amount	
Gaston, Theresa	1.00	180.00	180.00	
Rodriquez, Zane	.50	110.00	55.00	
Totals	1.50		235.00	
Total Labor				235.00
			Total this Task	\$235.00

Task 698 ZR - 6 Pleasant Cove [New Pool]

Professional Personnel

	Hours	Rate	Amount	
Brandon, Bernard	.50	185.00	92.50	
Gaston, Theresa	.75	180.00	135.00	
Rodriquez, Zane	.50	110.00	55.00	
Totals	1.75		282.50	
Total Labor				282.50
			Total this Task	\$282.50

Task 699 ZR - 201 Vale [New Res]

Professional Personnel

	Hours	Rate	Amount	
Rodriquez, Zane	1.25	110.00	137.50	
Totals	1.25		137.50	
Total Labor				137.50
			Total this Task	\$137.50

Task 702 ZR - 302 Inwood [New Pool]

Professional Personnel

	Hours	Rate	Amount	
Rodriquez, Zane	.50	110.00	55.00	
Totals	.50		55.00	
Total Labor				55.00
			Total this Task	\$55.00

Task 703 ZR - 303 Pleasant

Professional Personnel

	Hours	Rate	Amount	
Rodriquez, Zane	.25	110.00	27.50	
Totals	.25		27.50	
Total Labor				27.50
			Total this Task	\$27.50

Task 706 ZR - 4801 Rollingwood Drive

Professional Personnel

	Hours	Rate	Amount	
Gaston, Theresa	1.50	180.00	270.00	
Totals	1.50		270.00	
Total Labor				270.00
			Total this Task	\$270.00

Task 707 ZR - 3019 Hatley
Professional Personnel

	Hours	Rate	Amount
Gaston, Theresa	.25	180.00	45.00
Rodriquez, Zane	2.00	110.00	220.00
Totals	2.25		265.00
Total Labor			265.00
Total this Task			\$265.00

Task 710 ZR - 401 Inwood
Professional Personnel

	Hours	Rate	Amount
Gaston, Theresa	2.75	180.00	495.00
Rodriquez, Zane	.25	110.00	27.50
Totals	3.00		522.50
Total Labor			522.50
Total this Task			\$522.50

Task 711 ZR - 3012 Bee Cave
Professional Personnel

	Hours	Rate	Amount
Gaston, Theresa	2.75	180.00	495.00
Rodriquez, Zane	.75	110.00	82.50
Totals	3.50		577.50
Total Labor			577.50
Total this Task			\$577.50

Task 712 ZR - 501 Riley
Professional Personnel

	Hours	Rate	Amount
Rodriquez, Zane	2.50	110.00	275.00
Totals	2.50		275.00
Total Labor			275.00
Total this Task			\$275.00

Task 950 ROW - 3208 Pickwick
Professional Personnel

	Hours	Rate	Amount
Brandon, Bernard	.50	185.00	92.50
Rodriquez, Zane	.25	110.00	27.50
Totals	.75		120.00
Total Labor			120.00
Total this Task			\$120.00

Task	951	ROW - 4809 Timberline Dr
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Professional Personnel

	Hours	Rate	Amount	
Brandon, Bernard	.50	185.00	92.50	
Hernandez, Aldo	.25	150.00	37.50	
Totals	.75		130.00	
Total Labor				130.00

Total this Task **\$130.00**

Total this Invoice **\$13,223.75**

	Current	Prior	Total
Billings to Date	13,223.75	847,242.10	860,465.85

Billing Backup

K Friese & Associates, LLC

Invoice 2312067

Project	0764	Rollingwood General Engineering Services
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Task	100	General Engineering
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Professional Personnel

		Hours	Rate	Amount
Aguilar, Javier	12/18/2023	.50	105.00	52.50
Invoicing				
Brandon, Bernard	12/5/2023	.50	185.00	92.50
Internal meeting to discuss invoicing administrative costs				
Brandon, Bernard	12/13/2023	.50	185.00	92.50
KFA/Rollingwood Bi-weekly Meeting				
Brandon, Bernard	12/27/2023	.25	185.00	46.25
Biweekly Meeting KFA/Rollingwood				
Hernandez, Aldo	12/1/2023	.50	150.00	75.00
updating current reviews for progress report				
Hernandez, Aldo	12/5/2023	.50	150.00	75.00
3208 pickwick row review 1				
Hernandez, Aldo	12/13/2023	1.00	150.00	150.00
general weekly meeting				
Hernandez, Aldo	12/26/2023	3.25	150.00	487.50
review 1 on 431 501 riley				
Totals		7.00		1,071.25
Total Labor				1,071.25
Total this Task				\$1,071.25

Task	101	Development Services
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Professional Personnel

		Hours	Rate	Amount
Brandon, Bernard	12/8/2023	2.00	185.00	370.00
General PM duties: responding to emails, setting up comment response meetings, internal correspondence, updating KFA contacts				
Brandon, Bernard	12/13/2023	2.00	185.00	370.00
November Invoice and Progress Report				
Gaston, Theresa	12/5/2023	.75	180.00	135.00
Correspondence follow-up & General inquiry re plat review checklist				
Gaston, Theresa	12/13/2023	.50	180.00	90.00
Bi-weekly MTG w/City & KFA staff				
Rodriquez, Zane	12/1/2023	.75	110.00	82.50
Monthly report, 2506 Timberline approval letter combination, subdivision regulation email				
Rodriquez, Zane	12/18/2023	.75	110.00	82.50
Intake and coordination of reviews for engineering and zoning				
Rodriquez, Zane	12/26/2023	.75	110.00	82.50
Intake and coordination of reviews for engineering and zoning				
Totals		7.50		1,212.50
Total Labor				1,212.50
Total this Task				\$1,212.50

Task	102	Water
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Professional Personnel

		Hours	Rate	Amount
Ballard, Anna	12/1/2023	2.50	110.00	275.00
Meeting with city, hydrants and valves mapping updates				
Blackburn, Gregory	12/1/2023	1.00	185.00	185.00
Fire flow results, meeting with fire department				
Totals		3.50		460.00
Total Labor				460.00
Total this Task				\$460.00

Task 105 MS4

Professional Personnel

		Hours	Rate	Amount
Brandon, Bernard	12/22/2023	8.00	185.00	1,480.00
MS4 compliance application updates				
Brandon, Bernard	12/28/2023	8.00	185.00	1,480.00
Annual permitting submittal				
Brandon, Bernard	12/29/2023	4.00	185.00	740.00
Annual permitting submittal				
Totals		20.00		3,700.00
Total Labor				3,700.00
Total this Task				\$3,700.00

Task 109 Zoning Consulting

Professional Personnel

		Hours	Rate	Amount
Rodriquez, Zane	12/19/2023	.25	110.00	27.50
Zoning question research				
Totals		.25		27.50
Total Labor				27.50
Total this Task				\$27.50

Task 329 DR-304 Vale

Professional Personnel

		Hours	Rate	Amount
Brandon, Bernard	12/21/2023	1.00	185.00	185.00
Drainage Observation 1 Review				
Wissel, Suzanne	12/21/2023	3.00	110.00	330.00
Site inspection with report and correspondence.				
Totals		4.00		515.00
Total Labor				515.00
Total this Task				\$515.00

Task 341 DR-405 Almarion Drive

Professional Personnel

		Hours	Rate	Amount
Brandon, Bernard	12/12/2023	1.00	185.00	185.00
Drainage Observation 2 review and letter				
Wissel, Suzanne	12/13/2023	2.75	110.00	302.50
Site inspection with report and correspondence.				
Totals		3.75		487.50
Total Labor				487.50
Total this Task				\$487.50

Task 371 DR-402 Inwood

Professional Personnel

		Hours	Rate	Amount
Brandon, Bernard	12/12/2023	1.00	185.00	185.00
Drainage Observation 1 review and letter				
Wissel, Suzanne	12/14/2023	3.00	110.00	330.00
Site inspection with report and correspondence.				
Totals		4.00		515.00
Total Labor				515.00
Total this Task				\$515.00

Task 414 DR - 4824 Rollingwood Drive

Professional Personnel

		Hours	Rate	Amount
Brandon, Bernard	12/21/2023	1.00	185.00	185.00
Review of updated detention plan and HECHMS model				
Totals		1.00		185.00
Total Labor				185.00
Total this Task				\$185.00

Task 417 DR - 201 Vale Street

Professional Personnel

		Hours	Rate	Amount
Brandon, Bernard	12/13/2023	.50	185.00	92.50
Comment response meeting with applicant and overview prior to meeting				
Hernandez, Aldo	12/8/2023	.25	150.00	37.50
review comments for reply to nikki				
Hernandez, Aldo	12/13/2023	.50	150.00	75.00
go over comments with applicant				
Totals		1.25		205.00
Total Labor				205.00
Total this Task				\$205.00

Task 421 DR - 302 Inwood [New Pool]

Professional Personnel

			Hours	Rate	Amount	
Brandon, Bernard	12/26/2023		1.00	185.00	185.00	
Review 2 QC						
Hernandez, Aldo	12/26/2023		2.25	150.00	337.50	
review 2						
Totals			3.25		522.50	
Total Labor						522.50
Total this Task						\$522.50

Task 426 DR - 3019 Hatley

Professional Personnel

			Hours	Rate	Amount	
Hernandez, Aldo	12/22/2023		2.00	150.00	300.00	
review 2						
Totals			2.00		300.00	
Total Labor						300.00
Total this Task						\$300.00

Task 430 DR - 3012 Bee Cave

Professional Personnel

			Hours	Rate	Amount	
Hernandez, Aldo	12/5/2023		2.00	150.00	300.00	
review 1						
Hernandez, Aldo	12/6/2023		3.00	150.00	450.00	
finish review 1						
Totals			5.00		750.00	
Total Labor						750.00
Total this Task						\$750.00

Task 431 DR - 501 Riley

Professional Personnel

			Hours	Rate	Amount	
Brandon, Bernard	12/26/2023		1.00	185.00	185.00	
Review 1 QC						
Totals			1.00		185.00	
Total Labor						185.00
Total this Task						\$185.00

Task 644 ZR-3202 Pickwick Lane

Professional Personnel

			Hours	Rate	Amount
Gaston, Theresa	12/5/2023		.75	180.00	135.00

QC'd & corrected review to include responses from applicant, etc.

Rodriquez, Zane	12/7/2023	.50	110.00	55.00
Review of creation of approval letter				
Totals		1.25		190.00
Total Labor				190.00
Total this Task				\$190.00

Task 666 ZR- 3 Grove Ct

Professional Personnel

		Hours	Rate	Amount
Gaston, Theresa	12/5/2023	.25	180.00	45.00
Follow-up w/project status w/GEP				
Gaston, Theresa	12/6/2023	.50	180.00	90.00
Review 2 - pool, zoning only - patio issue				
Gaston, Theresa	12/12/2023	.25	180.00	45.00
Cleared final comment; ready to issue approval				
Rodriquez, Zane	12/12/2023	.50	110.00	55.00
verification of QC, coordination with drainage and approval submittal creation				
Totals		1.50		235.00
Total Labor				235.00
Total this Task				\$235.00

Task 698 ZR - 6 Pleasant Cove [New Pool]

Professional Personnel

		Hours	Rate	Amount
Brandon, Bernard	12/7/2023	.50	185.00	92.50
Comment review meeting				
Gaston, Theresa	12/7/2023	.75	180.00	135.00
MTG w/City, Applicant & KFA staff; follow-up w/GEP				
Rodriquez, Zane	12/7/2023	.50	110.00	55.00
Meeting to discuss zoning comments				
Totals		1.75		282.50
Total Labor				282.50
Total this Task				\$282.50

Task 699 ZR - 201 Vale [New Res]

Professional Personnel

		Hours	Rate	Amount
Rodriquez, Zane	12/11/2023	.25	110.00	27.50
Zoning approval letter				
Rodriquez, Zane	12/13/2023	.50	110.00	55.00
Conversation with team on project, reivew of code to find the setback encorachment caveat and review of last zoning issue				
Rodriquez, Zane	12/15/2023	.50	110.00	55.00
Coordination with engineering on swale cantilevered AC pads and approval package creation and submittal				
Totals		1.25		137.50
Total Labor				137.50

Total this Task \$137.50

Task 702 ZR - 302 Inwood [New Pool]

Professional Personnel

		Hours	Rate	Amount
Rodriquez, Zane	12/18/2023	.50	110.00	55.00
Reivew of plans				
Totals		.50		55.00
Total Labor				55.00

Total this Task \$55.00

Task 703 ZR - 303 Pleasant

Professional Personnel

		Hours	Rate	Amount
Rodriquez, Zane	12/27/2023	.25	110.00	27.50
Engineering and zoning comment letter creation				
Totals		.25		27.50
Total Labor				27.50

Total this Task \$27.50

Task 706 ZR - 4801 Rollingwood Drive

Professional Personnel

		Hours	Rate	Amount
Gaston, Theresa	12/7/2023	.50	180.00	90.00
Review Nov correspondence item per 2 issues - more research is needed to provide response				
Gaston, Theresa	12/8/2023	1.00	180.00	180.00
Review BOA approval & plans, revise & resend combined review per city's clarifications.				
Totals		1.50		270.00
Total Labor				270.00

Total this Task \$270.00

Task 707 ZR - 3019 Hatley

Professional Personnel

		Hours	Rate	Amount
Gaston, Theresa	12/13/2023	.25	180.00	45.00
Updated Zoning plan set & inquire on applicant's status of Drainage portion				
Rodriquez, Zane	12/5/2023	1.00	110.00	110.00
intake, review, comment letter creation for QC				
Rodriquez, Zane	12/18/2023	.75	110.00	82.50
Review of newly submitted zoning plans and in contrast with old submittal for corrections				

Project	0764	Rollingwood General Engineering Services	Invoice	2312067-R
Rodriquez, Zane	12/26/2023	.25	110.00	27.50
Aproval combination of plans for engineering and zoning approval letter				
Totals		2.25		265.00
Total Labor				265.00
			Total this Task	\$265.00

Task 710 ZR - 401 Inwood

Professional Personnel

		Hours	Rate	Amount
Gaston, Theresa	12/5/2023	2.75	180.00	495.00
QC'd [re-review; missing items], corrected & combined zoning & drainage; drainage review required edits & formatting issues needed correction.				
Rodriquez, Zane	12/1/2023	.25	110.00	27.50
QC email for team				
Totals		3.00		522.50
Total Labor				522.50
			Total this Task	\$522.50

Task 711 ZR - 3012 Bee Cave

Professional Personnel

		Hours	Rate	Amount
Gaston, Theresa	12/7/2023	1.75	180.00	315.00
GEP review; status of ENGLandscaping: double-check w/city				
Gaston, Theresa	12/11/2023	.50	180.00	90.00
QC GEP review; status of ENG; Landscaping follow-up re code/checklist				
Gaston, Theresa	12/13/2023	.50	180.00	90.00
Cleaned version of initial review letter				
Rodriquez, Zane	12/1/2023	.25	110.00	27.50
QC email for team				
Rodriquez, Zane	12/13/2023	.50	110.00	55.00
verification of zoning letter, coordination with drainage on their review letter and approval submittal creation				
Totals		3.50		577.50
Total Labor				577.50
			Total this Task	\$577.50

Task 712 ZR - 501 Riley

Professional Personnel

		Hours	Rate	Amount
Rodriquez, Zane	12/19/2023	2.25	110.00	247.50
Reivew of plans and drafted comment letter				
Rodriquez, Zane	12/27/2023	.25	110.00	27.50
Engineering and zoning comment letter creation				
Totals		2.50		275.00
Total Labor				275.00

Total this Task \$275.00

Task 950 ROW - 3208 Pickwick

Professional Personnel

		Hours	Rate	Amount	
Brandon, Bernard	12/6/2023	.50	185.00	92.50	
Review 1 QC					
Rodriquez, Zane	12/13/2023	.25	110.00	27.50	
Coordination with engineering and approval letter creation					
Totals		.75		120.00	
Total Labor					120.00

Total this Task \$120.00

Task 951 ROW - 4809 Timberline Dr

Professional Personnel

		Hours	Rate	Amount	
Brandon, Bernard	12/20/2023	.50	185.00	92.50	
4809 Timberline Dr (Task 951) 0.5-hr					
Hernandez, Aldo	12/19/2023	.25	150.00	37.50	
review 1 and acceptance					
Totals		.75		130.00	
Total Labor					130.00

Total this Task \$130.00

Total this Report \$13,223.75