



## **CITY OF ROLLINGWOOD CITY COUNCIL MEETING MINUTES**

**Friday, June 09, 2023**

The City Council of the City of Rollingwood, Texas held a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on June 9, 2023. Members of the public and the City Council were able to participate in the meeting virtually, as long as a quorum of the City Council and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. A video recording of the meeting was made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

### **CALL REGULAR CITY COUNCIL MEETING TO ORDER**

1. Roll Call

**Mayor Gavin Massingill called the meeting to order at 8:03 a.m.**

**Present Members:** Mayor Gavin Massingill, Council Phil McDuffee, Council Member Kevin Glasheen, Council Member Alec Robinson, and Council Member Brook Brown

**Also Present:** Development Services Manager Nikki Stautzenberger, Public Works Director Izzy Parra, Public Works Foreman Carlos Bolanos, and Assistant to the City Administrator Makayla Rodriguez

### **PUBLIC COMMENTS**

No public comments were made.

### **REGULAR AGENDA**

2. Discussion and possible action to authorize work and approve the expenditure of donated funds or city funds for rehabilitation and improvements to Hatley fields 3, 4 and 5 including soil, sod and related costs

Council Member Kevin Glasheen discussed the plan to restore Hatley fields 3, 4, and 5. He assured that the improvements will be at no cost to the city and that there was a great donation and fundraising effort. He thanked Public Works Director Izzy Parra and the Public Works Department for their help with the project.

City Council discussed donations received from residents. Western Hills Little League and Western Hills Girls' Softball donated \$2,000. Council Member Kevin Glasheen explained that the he is willing to donate the remainder of funds needed once the total expenditure is calculated.

Council Member Brook Brown asked what the timeline is for the project and if the city is giving notice. Council Member Kevin Glasheen stated that the work will begin Monday morning and the fence will be taken down that same day and will be put back up a couple of days later. He predicts that a section of fields 3, 4, and 5 will be worked on for two months but residents and may have access by the end of next week. Council Member Phil McDuffee mentioned that he has communicated with residents who frequently go to the park for months and that they are well aware of the project.

Public Works Director Izzy Parra explained they plan to run the irrigation system on the fields in the morning and afternoon for at least 14 days so the new sod can settle into the ground.

Don Hudson, 4902 Rollingwood Drive, asked if City Council plans on putting sod on the entirety of fields 3, 4, and 5.

Council Member Kevin Glasheen stated that they will only put sod on a portion of fields 3, 4, and 5.

Council member Brook Brown thanked Council Member Glasheen and Council Member McDuffee for organizing the project.

Council Member Kevin Glasheen discussed that the focus of the project is restoration.

**Council Member Kevin Glasheen moved to approve the proposal as listed in the agenda and in the attachment and to give the mayor authority to execute contracts and make payments consistent with the proposal. Council Member Phil McDuffee seconded the motion. The motion carried with 4 in favor and 0 against.**

### **ADJOURNMENT OF MEETING**

**Mayor Gavin Massingill adjourned the meeting at 8:23 am**

**Minutes Adopted on the \_\_\_\_\_ day of \_\_\_\_\_, 2023.**

\_\_\_\_\_  
**Gavin Massingill, Mayor**

**ATTEST:**

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**Desiree Adair, City Secretary**