



CITY OF ROLLINGWOOD BOARD OF ADJUSTMENT MEETING MINUTES

Tuesday, March 10, 2026

The Board of Adjustment of the City of Rollingwood, Texas, held a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas, on March 10, 2026, at 4:30 PM. Members of the public and the City Council were able to participate in the meeting virtually, as long as a quorum of the City Council and the presiding officer are physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. A video recording of the meeting will be made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

CALL BOARD OF ADJUSTMENT MEETING TO ORDER

1. Roll Call

Chair Gerald Speital called the meeting to order at 4:34 p.m.

Present Members: Chair Gerald Speital, Richard Hoffman, Keith Martinson, and Susan Hinotn

Also Present: Councilmember Sara Hutson, City Administrator Alun Thomas, Assistant to the City Administrator Lindsay Saenz, Development Services Manager Nikki Stautzenberger, and Attorney Natalie Thamm

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

2. Discussion and possible action on the minutes from the May 28, 2025 Board of Adjustment meeting

Keith Martinson moved to approve the consent agenda. Richard Hoffman seconded the motion. The motion carried with 4 in favor and 0 against.

REGULAR AGENDA

3. Discussion and possible action to elect a Chair of the Board of Adjustment

Keith Martinson moved to re-elect Gerald Speital as Chair of the Board of Adjustment. Richard Hoffman seconded the motion. The motion carried with 3 in favor and 1 abstained (Speital).

4. Public hearing, discussion, and possible action on a request for a variance from Sec. 107-34 (Fences) to permit the location and effective height of a proposed screening wall along the front yard and side yard of the property at 104 Laura Lane

Development Services Manager Nikki Stauzenberger explained that the applicant is requesting a variance from Sec. 107-34 (Fences) to permit the location and effective height of a proposed screening wall along the front yard and side yard of the property at 104 Laura Lane.

Shilpa Amin, applicant and resident at 104 Laura Lane, presented the project context and key facts of the property. She explained the proposed screening solutions, along with displaying her 9 support letters and 0 letters of opposition.

The board discussed the build line and reviewed the history of the property prior to the residents' remodel.

Councilmember Sara Hutson explained that the screening wall is not necessary and would only serve an aesthetic purpose. She stated that the applicant can extend her current fence or plant in the planter.

Chair Gerald Speital referred to the Finding of Fact for Variance chart

Gerald Speital moved to approve the variance request regarding the fence height. Keith Martinton seconded the motion. The motion carried 1 in favor (Hoffman) and 3 against (Speital, Hinton, Martinson).

ADJOURNMENT OF MEETING

The meeting was adjourned at 5:23 p.m.

Minutes adopted on the 6th day of August 2026.

Gerald Spitel, Chair

ATTEST:

Alun Thomas, Acting City Secretary