

AGENDA ITEM SUMMARY SHEET

City of Rollingwood

Meeting Date: May 19, 2021

Submitted By:

Staff

Agenda Items:

Discussion and possible action on a proposal from WSB Engineering for additional easement and GIS plan work associated with the Easement Location and Identification Study in an amount not to exceed \$6,000

Description:

At the December 2020 City Council meeting, the City Council authorized the Mayor and City Administrator to negotiate a contract with WSB Engineering pursuant to the scope of services, and also including maintenance, to bring back to the Council next meeting, and also bring back a proposed budget amendment to fund the contract.

At the January 2021 City Council meeting the City Council authorized a budget adjustment in the amount of \$15,500 to fund a contract with WSB Engineering to perform easement location and identification services for the City of Rollingwood with the understanding that they would come back to Council with any additional expenses.

Jay Kennedy with WSB Engineering has submitted a proposal that includes additional easement and GIS plan work not to exceed \$6,000.

If the City Council approves this proposal the next item on the agenda is to authorize a budget adjustment in the amount of \$6,000 to fund this work.

Action Requested:

To approve a proposal from WSB Engineering for additional easement and GIS plan work associated with the Easement Location and Identification Study in an amount not to exceed \$6,000

Fiscal Impacts:

Stated Above

Attachments:

1. Proposal from WSB Engineering