



City of Rollingwood
ATTN: Alun Thomas
403 Nixon
Rollingwood, Texas 78746

Invoice Date 04/09/25
Invoice No. 2503017

KFA Project No.	Project Name:	Current Invoice Amount	Period Covered
0764	Rollingwood General Engineering Services	\$ 6,407.50	March 2025
1047	Rollingwood LCRA Water Rights Application	\$ 6,367.50	March 2025
	Total this Invoice	\$ 12,775.00	

Client: City of Rollingwood
Invoice No.: 2503017
Project Description: General Engineering Services
Project Reporting Period: February 22, 2025 to March 28, 2025
Project Manager: Maritza A. Almada, EIT

1. Site Development Plans (Drainage) and RSDP Review

a. Drainage Plan Reviews

KFA Task No.	Project Address	Status	Date Returned
442	5009 Timberline	New Pool Review #1 – Accepted	02/28/25
453	3209 Park Hills	New Addition Review #1 – Comments Returned	03/10/25
449	3202 Park Hills	Remodel Review #1 – Accepted	03/26/25

b. Residential Stormwater Discharge Permit (RSDP)

KFA Task No.	Project Address	Status	Date Returned

c. Drainage Plan Inspections

KFA Task No.	Project Address	Status	Date Returned

2. Zoning Reviews for Site Development Plans

[illegible]

3. Plat Reviews

KFA Task No.	Project Address	Status	Date Returned
-	-	-	-

4. Right-of-Way Reviews

[illegible]

5. Work Authorization Project Updates

Project	Project Summary	Status	Next steps
WA03 Hubbard, Hatley, Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. Option 2 from the PER has been selected as the preferred option which proposes to construct a storm drain system from the creek at Almarion Way extending upstream to Hatley, Hubbard and Pickwick.	Project is in construction. Coordinating CMU wall connection to wingwall. Substantial completion projected for 4/30/25	
WA04 Nixon/Pleasant Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. This will include channel improvements and Segment 1 of the storm sewer improvements.	Project beginning construction. Easements acquired. Start construction phase services – review of RFIs, submittals	
WA07 Water CIP Bond Program – Packages 1-4	Residents of Rollingwood approved Bond Proposition A, a \$5.3MM bond to fund improvements to the city's water system as identified in the city's Water Capital Improvements Plan (CIP).	Project is in construction.	

6. General Engineering Services

Task	Assignment Summary	Status	Next steps
General	General coordination with City staff regarding engineering services, monthly report preparation and attendance of meeting, as requested.	On-Going. Bi-weekly meetings.	
Development Services	Coordination with City staff regarding on-going development services.	On-going for developments.	
Development Services – Code revisions	Request from Council member Brooke Brown related to code questions and recommendations for addressing concerns. Relates to rainwater harvesting tank, drainage facilities in easement, excavation of rock, excavation near trees, drainage facility definitions.	KFA is preparing recommendations related to these issues for review by the City.	Submit draft memo for review by 3/21. Targeting April 16 Council meeting.
MS4 Compliance	Coordination with City staff on compliance with the Storm Water Management Permit for the 2025 calendar year.	MS4 submitted 2/11/25. Awaiting TCEQ comments	Setup Alun as the signatory person on the applicant.
Water Rights Application (LCRA)		Greg coordinating renewal of application	
Rollingwood Park Drainage Improvements	Coordination with City staff and IWS for the park detention pond and retaining wall improvements. Supporting review of submitted plans.	Not active.	
New Building Height Requirements	General advisement and support related to the building height requirements ordinance	Not active.	

Task	Assignment Summary	Status	Next steps
City of Austin Atlas 14 Floodplain Update	<p>The City of Austin has begun a five-year effort to update floodplain maps in the Austin area. The maps are being updated with Atlas 14 rainfall data.</p> <p>KFA attended COA informational virtual public meeting over Zoom.</p> <p>Eanes Creek is likely to be restudied. It is likely to lead to a floodplain increase, which will impact properties along the creeks.</p>	<p>Not active.</p> <p>Continue to monitor progress. Have not received any recent updates.</p>	<p>City request update from COA on status of remapping.</p>

Regards,

K Friese + Associates, LLC.



K Friese & Associates, LLC.
1120 South Capital of Texas Highway
CityView 2, Suite 100
Austin, Texas 78746
(512) 338-1704

April 9, 2025

Project No: KFA000764

Invoice No: 2503017

Alun Thomas
City of Rollingwood
403 Nixon
Rollingwood, TX 78746

Project KFA000764 Rollingwood General Engineering Services

Professional Services from February 22, 2025 to March 28, 2025

Task		00100 General Engineering		
Professional Personnel				
	Hours	Rate	Amount	
Almada, Maritza	5.50	110.00	605.00	
Brandon, Bernard	3.00	185.00	555.00	
Martinez, Christy	.50	90.00	45.00	
Martinez, Marlo	.50	90.00	45.00	
Salinas, Abe	.50	285.00	142.50	
Totals	10.00		1,392.50	
Total Labor				1,392.50
Total this Task				\$1,392.50

Task		00101 Development Services		
Professional Personnel				
		Hours	Rate	Amount
Almada, Maritza		6.50	110.00	715.00
Brandon, Bernard		3.50	185.00	647.50
Rodriquez, Zane		3.00	110.00	330.00
	Totals	13.00		1,692.50
	Total Labor			1,692.50
			Total this Task	\$1,692.50

Task		00109 Zoning Consulting		
Professional Personnel				
		Hours	Rate	Amount
Rodriguez, Zane		1.25	110.00	137.50
	Totals	1.25		137.50
Total Labor				137.50
			Total this Task	\$137.50

Task	00348	DR-3225 Park Hills Drive	

Professional Personnel

	Hours	Rate	Amount	
Almada, Maritza	3.00	110.00	330.00	
Totals	3.00		330.00	
Total Labor				330.00
Total this Task				\$330.00

Task 00358 DR-104 Laura Lane

Professional Personnel

	Hours	Rate	Amount	
Almada, Maritza	1.50	110.00	165.00	
Brandon, Bernard	1.50	185.00	277.50	
Totals	3.00		442.50	
Total Labor				442.50
Total this Task				\$442.50

Task 00425 DR - 4801 Rollingwood Drive

Professional Personnel

	Hours	Rate	Amount	
Almada, Maritza	1.00	110.00	110.00	
Brandon, Bernard	.50	185.00	92.50	
Totals	1.50		202.50	
Total Labor				202.50
Total this Task				\$202.50

Task 00442 5009 Timberline (Drainage)

Professional Personnel

	Hours	Rate	Amount	
Almada, Maritza	1.50	110.00	165.00	
Brandon, Bernard	.25	185.00	46.25	
Totals	1.75		211.25	
Total Labor				211.25
Total this Task				\$211.25

Task 00449 3302 Park Hills (Drainage)

Professional Personnel

	Hours	Rate	Amount	
Almada, Maritza	.75	110.00	82.50	
Totals	.75		82.50	
Total Labor				82.50
Total this Task				\$82.50

Task 00453 3209 Park Hills (Drainage)

Professional Personnel

	Hours	Rate	Amount	
Almada, Maritza	.75	110.00	82.50	
Brandon, Bernard	.25	185.00	46.25	
Totals	1.00		128.75	
Total Labor				128.75

Project	KFA000764	Rollingwood General Engineering Services	Invoice	2503017
Total this Task			\$128.75	
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Task	00454	4910 Timberline (Drainage)		
Professional Personnel				
		Hours	Rate	Amount
Brandon, Bernard		1.00	185.00	185.00
Totals		1.00		185.00
Total Labor			185.00	
Total this Task			\$185.00	
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Task	00625	625 - ZR-Western Hills Athletic Club		
Professional Personnel				
		Hours	Rate	Amount
Rodriquez, Zane		1.00	110.00	110.00
Totals		1.00		110.00
Total Labor			110.00	
Total this Task			\$110.00	
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Task	00722	5009 Timberline (Zoning)		
Professional Personnel				
		Hours	Rate	Amount
Rodriquez, Zane		.75	110.00	82.50
Totals		.75		82.50
Total Labor			82.50	
Total this Task			\$82.50	
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Task	00729	3302 Park Hills (Zoning)		
Professional Personnel				
		Hours	Rate	Amount
Rodriquez, Zane		.75	110.00	82.50
Totals		.75		82.50
Total Labor			82.50	
Total this Task			\$82.50	
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Task	00734	3209 Park Hills (Zoning)		
Professional Personnel				
		Hours	Rate	Amount
Rodriquez, Zane		.50	110.00	55.00
Totals		.50		55.00
Total Labor			55.00	
Total this Task			\$55.00	
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Task	00901	ROW - 5 Randolph PI		
Professional Personnel				
		Hours	Rate	Amount
Hasz, Tyson		2.50	185.00	462.50
Totals		2.50		462.50
Total Labor			462.50	
Total this Task			\$462.50	

Project	KFA000764	Rollingwood General Engineering Services	Invoice	2503017
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Task	00902	ROW - 304 Almarion Dr
Professional Personnel		

		Hours	Rate	Amount	
Ballard, Victoria		2.00	110.00	220.00	
	Totals	2.00		220.00	
	Total Labor				220.00
			Total this Task		\$220.00

Task	00903	ROW - 205 Ashworth Dr
Professional Personnel		

		Hours	Rate	Amount	
Ballard, Victoria		2.00	110.00	220.00	
Hasz, Tyson		2.00	185.00	370.00	
	Totals	4.00		590.00	
	Total Labor				590.00
			Total this Task		\$590.00
			Total this Phase		\$6,407.50
			Total this Invoice		\$6,407.50

	Current	Prior	Total
Billings to Date	6,407.50	1,005,829.01	1,012,236.51

Billing Backup

Wednesday, April 9, 2025

K Friese & Associates, LLC

Invoice 2503017 Dated 4/9/2025

8:16:28 AM

Project	KFA000764	Rollingwood General Engineering Services
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Task	00100	General Engineering
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Professional Personnel

		Hours	Rate	Amount	
Almada, Maritza	3/19/2025	1.50	110.00	165.00	
	monthly project review w/abe				
	bi-weekly mtg w/RW				
	meeting minutes				
Almada, Maritza	3/24/2025	1.00	110.00	110.00	
	creating new tasks w/accounting				
Almada, Maritza	3/27/2025	1.00	110.00	110.00	
	coordination for code recommendations				
Almada, Maritza	3/28/2025	2.00	110.00	220.00	
	draft for code recommendations for Abe				
Brandon, Bernard	2/28/2025	1.00	185.00	185.00	
	Email correspondence and internal coordination				
Brandon, Bernard	3/7/2025	1.00	185.00	185.00	
	Email correspondence and internal coordination				
Brandon, Bernard	3/19/2025	1.00	185.00	185.00	
	KFA/Rollingwood Bi-Weekly Meeting				
	Email correspondence and internal coordiation				
Martinez, Christy	3/7/2025	.50	90.00	45.00	
	Monthly invoicing				
Martinez, Marlo	2/27/2025	.50	90.00	45.00	
	BUDget Change discussion				
Salinas, Abe	3/25/2025	.50	285.00	142.50	
	Public information request related to TCEQ Permit for Hubbard Hatley				
	project for 2803 Hatley				
	Totals	10.00		1,392.50	
	Total Labor				1,392.50
			Total this Task		\$1,392.50

Task	00101	Development Services
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Professional Personnel

		Hours	Rate	Amount	
Almada, Maritza	2/26/2025	1.00	110.00	110.00	
	coordinaiton w/team, mainly over 104 Laura Lane and 3225 Park Hills				
	and invoicing.				
Almada, Maritza	3/6/2025	4.00	110.00	440.00	
	2 hrs - Invoices				
	2 hrs - 453 - 3209 Park Hills Review 1				
Almada, Maritza	3/10/2025	.50	110.00	55.00	
	Invoices and coordination				
Almada, Maritza	3/21/2025	1.00	110.00	110.00	
	plan updates to deltek				
	coordination w/team				
Brandon, Bernard	3/14/2025	2.00	185.00	370.00	
	Email correspondence and internal coordinaton				
Brandon, Bernard	3/28/2025	1.50	185.00	277.50	
	Email correspondence and internal coordination				
Rodriquez, Zane	2/25/2025	.50	110.00	55.00	
	permit intake and organization of review files for zoning and drainage				

Project	KFA000764	Rollingwood General Engineering Services			Invoice	2503017
Rodriguez, Zane	3/3/2025	.50	110.00	55.00		
intake and orgainzation of reviews for zoning and drainage						
Rodriguez, Zane	3/3/2025	1.00	110.00	110.00		
review of plans (TASK 734)						
Rodriguez, Zane	3/18/2025	.50	110.00	55.00		
intake and organization of reviews for zoning and drainage						
Rodriguez, Zane	3/19/2025	.50	110.00	55.00		
bi weekly meeting						
Totals		13.00		1,692.50		
Total Labor						1,692.50
Total this Task						\$1,692.50

Task	00109	Zoning Consulting			
Professional Personnel					
			Hours	Rate	Amount
Rodriguez, Zane	3/11/2025		.75	110.00	82.50
pool email					
Rodriguez, Zane	3/28/2025		.50	110.00	55.00
lot question					
Totals			1.25		137.50
Total Labor					137.50
Total this Task					\$137.50

Task	00348	DR-3225 Park Hills Drive			
Professional Personnel					
			Hours	Rate	Amount
Almada, Maritza	2/24/2025	3.00	110.00	330.00	
meeting minutes, reviewing existing data and models					
	Totals	3.00		330.00	
Total Labor					330.00
Total this Task					\$330.00

Task	00358	DR-104 Laura Lane			
Professional Personnel					
			Hours	Rate	Amount
Almada, Maritza	2/25/2025		.50	110.00	55.00
coordinaiton w/Engineer					
Almada, Maritza	2/27/2025		.50	110.00	55.00
coordination w/Engineer and Bernard					
Almada, Maritza	2/28/2025		.50	110.00	55.00
Recommendation for CO					
Brandon, Bernard	2/26/2025		1.00	185.00	185.00
Email correspondence and internal coordination					
Brandon, Bernard	2/27/2025		.50	185.00	92.50
104 Laura Lane Discussion (Almada)					
Totals			3.00		442.50
Total Labor					442.50

Project	KFA000764	Rollingwood General Engineering Services	Invoice	2503017
			Total this Task	\$442.50
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Task	00425	DR - 4801 Rollingwood Drive		
Professional Personnel				
		Hours	Rate	Amount
Almada, Maritza	3/11/2025	1.00	110.00	110.00
4801, Western Hills Athletic Club Accpetance Letter				
Brandon, Bernard	3/11/2025	.50	185.00	92.50
Task 425 4801 Rollingwood Drive Review 3 QC and Acceptance Letter				
	Totals	1.50		202.50
	Total Labor			202.50
			Total this Task	\$202.50
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Task	00442	5009 Timberline (Drainage)		
Professional Personnel				
		Hours	Rate	Amount
Almada, Maritza	2/25/2025	1.50	110.00	165.00
442 - 5009 timberline new pool review.				
Brandon, Bernard	2/26/2025	.25	185.00	46.25
Task 442 New Pool Internal memo review (0.25-hr)				
	Totals	1.75		211.25
	Total Labor			211.25
			Total this Task	\$211.25
<hr/>				
Task	00449	3302 Park Hills (Drainage)		
Professional Personnel				
		Hours	Rate	Amount
Almada, Maritza	3/25/2025	.75	110.00	82.50
3302 Park Hills				
	Totals	.75		82.50
	Total Labor			82.50
			Total this Task	\$82.50
<hr/>				
Task	00453	3209 Park Hills (Drainage)		
Professional Personnel				
		Hours	Rate	Amount
Almada, Maritza	3/25/2025	.75	110.00	82.50
3209 Park Hills				
Brandon, Bernard	3/10/2025	.25	185.00	46.25
Task 453 3209 Park Hills New Game Room Acceptance Letter				
	Totals	1.00		128.75
	Total Labor			128.75
			Total this Task	\$128.75

Project	KFA000764	Rollingwood General Engineering Services	Invoice	2503017
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Task 00454 4910 Timberline (Drainage)

Professional Personnel

		Hours	Rate	Amount	
Brandon, Bernard	3/24/2025	1.00	185.00	185.00	
	4910 Timberline Drainage question: Residential Project Inquiry				
	Totals	1.00		185.00	
	Total Labor				185.00

Total this Task \$185.00

Task 00625 625 - ZR-Western Hills Athletic Club

Professional Personnel

		Hours	Rate	Amount	
Rodriguez, Zane	3/11/2025	1.00	110.00	110.00	
	phone call, coordination with team, review of materials and acceptance letter				
	Totals	1.00		110.00	
	Total Labor				110.00

Total this Task \$110.00

Task 00722 5009 Timberline (Zoning)

Professional Personnel

		Hours	Rate	Amount	
Rodriguez, Zane	2/25/2025	.75	110.00	82.50	
	review of plans and acceptance letter creation				
	Totals	.75		82.50	
	Total Labor				82.50

Total this Task \$82.50

Task 00729 3302 Park Hills (Zoning)

Professional Personnel

		Hours	Rate	Amount	
Rodriguez, Zane	3/18/2025	.75	110.00	82.50	
	review				
	Totals	.75		82.50	
	Total Labor				82.50

Total this Task \$82.50

Task 00734 3209 Park Hills (Zoning)

Professional Personnel

		Hours	Rate	Amount	
Rodriguez, Zane	3/18/2025	.50	110.00	55.00	

Project	KFA000764	Rollingwood General Engineering Services	Invoice	2503017
	Review and acceptance letter			
	Totals	.50	55.00	
	Total Labor			55.00
		Total this Task		\$55.00

Task	00901	ROW - 5 Randolph Pl		
Professional Personnel				
		Hours	Rate	Amount
Hasz, Tyson	9/23/2022	2.50	185.00	462.50
	QC and submittal			
	Totals	2.50		462.50
	Total Labor			462.50
		Total this Task		\$462.50

Task	00902	ROW - 304 Almarion Dr		
Professional Personnel				
		Hours	Rate	Amount
Ballard, Victoria	9/23/2022	2.00	110.00	220.00
	304 Almarion Way ROW reviews			
	Totals	2.00		220.00
	Total Labor			220.00
		Total this Task		\$220.00

Task	00903	ROW - 205 Ashworth Dr		
Professional Personnel				
		Hours	Rate	Amount
Ballard, Victoria	9/23/2022	2.00	110.00	220.00
	205 Ashworth ROW reviews			
Hasz, Tyson	9/26/2022	2.00	185.00	370.00
	QC review, develop standard ROW review template for comment letters, brief Victoria on QC and new template			
	Totals	4.00		590.00
	Total Labor			590.00
		Total this Task		\$590.00
		Total this Phase		\$6,407.50
		Total this Project		\$6,407.50
		Total this Report		\$6,407.50



K Friese & Associates, LLC.
1120 South Capital of Texas Highway
CityView 2, Suite 100
Austin, Texas 78746
(512) 338-1704

April 2, 2025

Project No: KFA001047

Invoice No: 2503018

City of Rollingwood
403 Nixon
Rollingwood, TX 78746

Project KFA001047 Rollingwood LCRA Water Rights Application

Professional Services from February 22, 2025 to March 28, 2025

Task	00100	LCRA Water Rights Application	
Fee			
Total Fee	24,215.00		
Percent Complete	26.2957	Total Earned	6,367.50
		Previous Fee Billing	0.00
		Current Fee Billing	6,367.50
		Total Fee	6,367.50
		Total this Task	\$6,367.50
		Total this Phase	\$6,367.50
		Total this Invoice	\$6,367.50