

AGENDA ITEM SUMMARY SHEET

City of Rollingwood

Meeting Date: May 18, 2022

Submitted By:

Council Member McDuffee

Agenda Item:

Discussion and possible action to authorize the mayor and staff to engage with vendors for the purpose of exploring the option of outsourcing the role of Planning and Development Manager to a third party vendor.

Description:

In light of Carrie Caylor's resignation, it might make sense for the City of Rollingwood to consider outsourcing this role to a third party vendor. This arrangement may have the following benefits:

- Ability to deal with the unpredictable variability in service demands by homeowners and builders. In other words, it gets the city out of the business of managing the inevitable boom and bust cycles that come with large projects and fluctuating real estate markets. A third party vendor should have more flexibility to add or reduce staff based on workload demands thus possibly being more responsive without risking burnout.
- Takes the burden of staffing and all the administrative overhead of staffing this position off the shoulders of our Mayor, City Administration, etc.
- The fees and costs of the third party firm should be borne by those homeowners or builders who require their services.
- Frees up much needed office space in City Hall and makes this office available for another member of staff or an entirely new use (possible break room for example).
- Impartial enforcement of our building code.

Action Requested:

Authorizing Mayor Masingill to engage with Vendors or delegate engagement.

Fiscal Impacts:

TBD