

AGENDA ITEM SUMMARY SHEET

City of Rollingwood

Meeting Date: May 15, 2024

Submitted By:

Staff

Agenda Item:

Discussion and possible action on a resolution adopting the Rollingwood Municipal Court Confidentiality Policy and updating the Rollingwood Personnel Policy Manual

Description:

The supreme court has ordered that each court must adopt a confidentiality policy as required by Rule of Judicial Administration 7.1. All employees of the court have signed a copy of the Rollingwood Municipal Court Confidentiality Policy (attached) in order to be in compliance with the deadline of May 2, 2024.

The attached resolution adopts the Rollingwood Municipal Court Confidentiality Policy and authorizes its inclusion into the city's personnel policy manual.

Action Requested:

To approve Resolution 2024-05-15-05 adopting the Rollingwood Municipal Court Confidentiality Policy and updating the Rollingwood Personnel Policy Manual

Fiscal Impacts:

No significant fiscal impacts anticipated at this time

Attachments:

- Resolution 2024-05-15-05
- Exhibit A – Rollingwood Municipal Court Confidentiality Policy