

Name: Phillip McDuffee

Street Address: 14711 Timberline Drive

Phone Numbers: Home 512.924.8211 Business _____ Email: _____

Employer: Self

Occupation: Entrepreneur

Business Address: _____

How long have you been a resident of Rollingwood? 15 years

Are you a qualified voter of the City? Yes

attachments if necessary.

Please see the attached resume.

Please state why you wish to serve the City of Rollingwood as a member of one of the Boards and Commissions. Use attachments if necessary.

As a user of Rollingwood's parks at least twice a day, I would like to serve and influence the administration and development of our parks.

If selected by the Rollingwood City Council, on which Board/Commission would you be willing to serve? 1. Park Commission 2. _____

3. _____ 4. _____

Have you previously served on a city board or commission? Yes _____ No X

If yes, which board or commission and how long? _____

Statutory Requirements for Service on the City of Rollingwood City Council (Chapter 141, Texas Election Code)

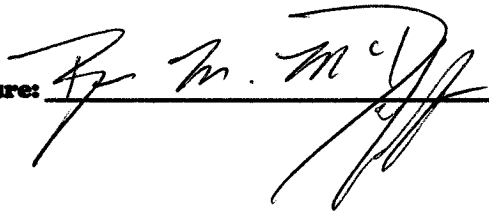
I hereby affirm that I:

(1) am a United States citizen; (2) am 18 years of age or older (as of the first day in office); (3) have not been determined by a final judgment of a court exercising probate jurisdiction to be either totally mentally incapacitated or partially, mentally incapacitated without the right to vote; (4) have not been finally convicted of a felony from which I have not been pardoned or otherwise released from the resulting disabilities; and, (5) as of today, have resided continuously in the state for 12 months and the City for six months .

I have reviewed the requirements for service on the Rollingwood City Boards and Commissions and this is my sworn acknowledgment of eligibility.

I am fully aware that this application is a government document and I declare the foregoing information to be true and correct.

Signature:



Date:

11/4/2019

Phillip McDuffee

(512) 924-8211

philmcduffee@gmail.com

Objective

To apply my genuine motivation, strong work ethic, and analytical skills in service to the Rollingwood Park Commission.

Qualifications

- Exceptional organizational, managerial, and interpersonal communication skills.
- Ambitious problem solver with ability to assess business operations and develop practical procedural adjustments.
- Self-motivated achiever who excels in developing rapport and taking on leadership roles.
- Committed to promoting long-term business /client relationships.
- Proven performer who is adept at working with minimal supervision, while contributing and collaborating as a productive team member.

Professional Experience

Summit Real Estate Ventures Austin, TX **7/2014 - Present**
Managing Partner

- Summit Real Estate Ventures invests in and actively manages real estate.
- Involved in all aspects of locating, analyzing, acquiring, and managing real property.

Key Accomplishments:

- Since inception, the company has acquired 10 properties each of which has appraised at 7 to 10 times the amount paid.

Running Banana Inc. Austin, TX **7/2004 - Present**
Owner/CEO

- Running Banana creates fully custom running shirts using sublimation printing.
- Oversaw the design and manufacturing of the Running Banana brand of running shirts.
- Integrated all aspects of on-line sales, fulfillment, tracking, and customer relations.
- Responsible for all graphics, modifications of graphics and printing.

Key Accomplishments:

- Created a company that became profitable in less than 1 year.

Cielo Wind Power Company Austin, TX **6/2002 - 8/2006, 2/2015 - 7/2015**
Business Analyst, Development Manager, I.T. Manager, Meteorological Data Analyst

- Analyzed, evaluated, and documented software solutions that addressed complex accounting problems.
- Streamlined and standardized procedures and processes throughout the company.
- Negotiated and managed strategic relationships with county officials and landowners during project development.
- Reviewed and analyzed landowner leases to ensure accuracy and successful compliance.
- Provided support to field personnel to ensure successful negotiations.
- Managed collection, processing and quality control of wind data.
- Created and implemented procedures to efficiently track data ensuring data accuracy.
- Monitored field personnel, equipment and instruments.

Key Accomplishments:

- Negotiated successful tax abatement agreement.
- Ensured integrity of wind data with accuracy of over ninety eight percent.

Data Junction Corporation Austin, TX 11/2000 - 11/2001

Programmer/Analyst

- Developed first and second generation of the "HIPAA Junction" product that facilitated receipt/translation of HIPAA compliant documents.
- Created extraction scripts, EDI/XML templates, and produced custom applications using Data Junction software and Java.
- Created XML editor processes that reduced development time of the Second generation from six months to three weeks and cut quality assurance testing time by seventy percent.

Texas State Comptroller Austin, TX 6/1996 - 8/2000

Contractor

- Developed a variety of on-line computer systems including the Texas Tomorrow Fund, Integrated Tax System, Legislative Tracking and Implementation, Fuels Tax, Property Tax, and County Appraisal District Tracking.
- Developed a website for information downloading via FTP in MS Excel format that saved the Comptroller over \$40K annually while providing superior customer support.

Texas Education Agency Austin, TX 9/1995 - 3/1996

Contractor

- Analyzed and developed on-line database reports.

Texas Department of Transportation Austin, TX 7/1993 - 8/1995

Contractor

- Converted and implemented schedule development of the Registration and Titling System.
- Created and Maintained the Administrative Table Subsystem (the "heart" of the RTS system) and integrated this system on both the client and server.

Chase Manhattan Bank Lexington, MA 6/1988 - 7/1993

Lead Programmer/Analyst

- Part of a team of 30 programmers at Chase Access Services (a software subsidiary of Chase Manhattan Bank) who wrote the Global Funds Transfer System responsible for the worldwide electronic transfer of over 1.5 trillion dollars daily.
- Identified and corrected an error in the franchise billing program that was under-billing clients. This error was generating a transfer loss in excess of \$250K annually. Recovered over two years of this lost billing revenue.

Parsons International Charlotte, NC & Boston, MA 5/1983 - 6/1988

Senior Programmer/Analyst

- Designed and implemented all Invoicing and Personnel Tracking systems for the Charlotte, NC office.
- Integrated the Charlotte and Boston office's billing systems.
- Designed and developed programs that created CAD design files using digitized aerial photograph data. These programs calculated the most efficient placement of power poles with respect to ground elevations along a power line path and plotted these locations. This system reduced the project development time by over 4 man-years while increasing the efficiency and accuracy of the pole placements.

Education

Boston University Boston, MA May 1993
Master of Business Administration with MIS concentration - B.T.S. - Graduated with Honors

University of South Carolina Columbia, SC May 1983
Bachelor of Computer Science with Statistics concentration