



CITY OF ROLLINGWOOD COMMUNITY DEVELOPMENT CORPORATION MINUTES

Monday, November 13, 2023

The Community Development Corporation of the City of Rollingwood, Texas held a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on Monday, November 13, 2023 at 12:00 p.m. Members of the public and the RCDC were able to participate in the meeting virtually, as long as a quorum of the RCDC and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. A video recording of the meeting was made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

CALL ROLLINGWOOD COMMUNITY DEVELOPMENT CORPORATION MEETING TO ORDER

1. Roll Call

President Emily Doran called the meeting to order at 12:00 p.m.

Present Members: Emily Doran, Colin Harvey, Bobby Hempfling, Brian Rider, Pat Sheehan and Barry Delcambre

Also Present: City Administrator Ashley Wayman, Finance Director Abel Campos, Utility Billing Manager Veronica Hernandez, Council Member Phil McDuffee, and Assistant to the City Administrator Makayla Rodriguez

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

2. Discussion and possible action on the minutes from the September 11, 2023 RCDC meeting

Brian Rider moved for approval with the correction of the signature of the presiding officer to be Emily instead of Gavin. Bobby Hempfling seconded the motion. The motion carried with 6 in favor and 0 against.

REGULAR AGENDA

3. Discussion and possible action on RCDC Resolution 2023-11-13-03 amending the Fiscal Year 2023-2024 RCDC Budget to add a line item of \$50,000 for future park projects

City Administrator Ashley Wayman discussed the budget line item for future park projects that was discussed at the last meeting explaining that anything that needs to come out of this line item would still have to go through the project process.

Brian Rider moved approval. Colin Harvey seconded the motion. The motion carried with 6 in favor and 0 against.

4. Public hearing, discussion and possible action on RCDC Resolution 2023-11-13-04 authorizing funding for a park improvement project in Rollingwood Park for retaining wall improvements that will enhance recreational and community facilities, pursuant to Texas Local Gov't Code Section 501.152

President Emily Doran reviewed the history of this project that came before RCDC.

City Administrator Ashley Wayman explained that this project is on hold at the City Council level, and that this item refers to the funding of this project by RCDC.

RCDC discussed what the Park Commission wanted in regards to this item and the state procurement requirements.

Council Member Phil McDuffee clarified that there was one bid, he also met with two other contractors, and explained where the project is right now.

President Emily Doran opened the public hearing at 12:09 p.m.

There were no public comments.

President Emily Doran closed the public hearing at 12:09 p.m.

Pat Sheehan moved to allocate \$31,000 to fund the wall to work on the drainage in the main park. Bobby Hempfling seconded the motion. The motion carried with 6 in favor and 0 against.

5. Discussion and possible action to support the beautification project and welcome entrances to the City of Rollingwood

President Emily Doran discussed supporting the beautification project and the entrances at Edgegrove Drive, at the end of Rollingwood Drive, and near McDonalds. She explained the importance of this project in terms of enhancing the commercial corridor.

RCDC and Council Member Phil McDuffee discussed the planters at the entrances to the City.

The RCDC and City Administrator Ashley Wayman discussed identification of the property, the ownership of this plot of land, that we have approval for this budget year to complete research on city ownership and rights of way, and attaching projects to the comprehensive plan.

Corporation Attorney Megan Santee asked questions about the city's ownership or right of way to the plots of land with the planter boxes.

RCDC discussed working with the Retail Coach on the commercial corridor plan and the uniqueness and look of Rollingwood.

President Emily Doran discussed having an open house targeted for January or February.

6. Discussion of intent to continue to serve on the Rollingwood Community Development Corporation

City Administrator Ashley Wayman discussed the members whose terms are expiring in December 2023. President Emily Doran explained that David Smith would like to continue but is unable to make the noon time period.

The RCDC discussed the day and time of meetings. They would like to bring back this item to the December meeting. They would like the City's time availability and members should send availability preferences to City Secretary Desiree Adair.

Brian Rider, Pat Sheehan, and Emily Doran all intend to continue to serve on the RCDC.

7. RCDC Financials through September 2023

Finance Director Abel Campos discussed RCDC financials through end of fiscal year 2022-2023.

8. RCDC Financials through October 2023

Finance Director Abel Campos discussed the sales tax for October with the RCDC and he provided the cash balances.

ADJOURNMENT OF MEETING

The meeting was adjourned at 12:32 p.m.

Minutes adopted on the _____ day of _____, 2023.

Emily Doran, President

ATTEST:

Pat Sheehan, RCDC Secretary