

AGENDA ITEM SUMMARY SHEET

City of Rollingwood

Meeting Date: December 15, 2021

Submitted By:

Park Commission

Agenda Item:

Discussion and possible action on recommendations from the Park Commission regarding policies, procedures and fees for park facility and park pavilion use

Description:

At the December Park Commission meeting, the Commission voted on changes to the policies, procedures and fees for park facility and park pavilion use.

- Proposed Payment Fee and Payment Agreement:
<https://docs.google.com/document/d/1FYn-P-EBurEkWtVpCIFP-TxtlkVgJoc/edit>
 - *Current Commercial Use Permit Information:*
<https://www.rollingwoodtx.gov/parksrec/page/commercial-use-permits-rollingwood-park>
- Proposed Rollingwood Pavilion Reservation Requirements, Rules and Regulations:
<https://docs.google.com/document/d/1j5NuQirB5g9N8XiryGYWtpqgGlFYXw63/edit>
 - *Current Rollingwood Pavilion Reservation Requirements, Rules and Regulations:*
https://www.rollingwoodtx.gov/sites/default/files/fileattachments/community/page/2971/pavilion_rental_information_and_rules.pdf
- Rental Applications:
 - Non-Commercial Facility Use and Application:
<https://forms.gle/2kVjM4rms1Cnav3o7>
 - Commercial Facility Use and Application:
<https://forms.gle/6L8ApNwGZnqMS3vt6>
 - Pavilion Facility Use and Application: <https://forms.gle/bwH5oDNHGFxynWt26>

The Park Commission also approved a proposed “Rollingwood Waiver and Release” and “COVID-19 Waiver” subject to City Attorney Approval. Upon review, City Attorney Charles Zech, provided a separate waiver “Rollingwood_Waiver Release (4861-8071-5013.3)” for use if the City Council wanted to have one, but stated that a waiver was not necessary for COVID or for recreational uses of the park.

Action Requested:

To consider approval of the following changes to the policies, procedures and fees for park facility and park pavilion use:

- Proposed Payment Fee and Payment Agreement
- Proposed Rollingwood Pavilion Reservation Requirements, Rules and Regulations
- Rental Applications
 - Non-Commercial Facility Use and Application
 - Commercial Facility Use and Application
 - Pavilion Facility Use and Application
- Rollingwood Waiver Release – Provided by Attorney Zech

Fiscal Impacts:

If approved, the City of Rollingwood will collect payments in accordance with proposed Non-Commercial, Commercial, and/or Pavilion rates.

Attachments:

1. Rollingwood_Waiver Release (4861-8071-5013.3)