



## **CITY OF ROLLINGWOOD BOARD OF ADJUSTMENT MEETING MINUTES**

**Thursday, June 27, 2024**

The Board of Adjustment of the City of Rollingwood, Texas held a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on June 27, 2024. Members of the public and the Board of Adjustment were able to participate in the meeting virtually, as long as a quorum of the Board of Adjustment and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. A video recording of the meeting was made and will be posted to the City's website and is available to the public in accordance with the Texas Public Information Act upon written request.

### **CALL BOARD OF ADJUSTMENT MEETING TO ORDER**

1. Roll Call

**Jerry Speitel called the meeting to order at 6:00 p.m.**

**Present Members:** Kevin Schell, Keith Martinson, Gerald Speitel, and Susan Hinton

**Also Present:** City Attorney Charlie Zech, Assistant City Administrator Desiree Adair, and Development Services Manager Nikki Stautzenberger

Chair Jerry Speitel read the Code regarding swearing in of persons wanting to provide testimony. There were no individuals wanting to provide testimony.

### **PUBLIC COMMENTS**

There were no public comments.

### **CONSENT AGENDA**

2. Discussion and possible action on the minutes from the April 15, 2024 Board of Adjustment meeting

The Board of Adjustment agreed to postpone approval of the minutes until the next meeting.

### **REGULAR AGENDA**

3. Discussion and possible action on letter from Attorney Vickers regarding Driveway located at 3220 Park Hills Drive

City Attorney Charlie Zech requested that the Chair announce that the Board will go into closed session for consultation with legal counsel.

**The Board of Adjustment convened into executive session at 6:02 p.m. pursuant to section 551.071 of the Texas Government Code for consultation with legal counsel.**

**The Board of Adjustment returned to open session at 6:30 p.m.**

Chair Jerry Speitel stated that no action was taken in closed session and no action will be taken in regular session.

**ADJOURNMENT OF MEETING**

**Chair Jerry Speitel adjourned the meeting at 6:31 p.m.**

**Minutes Adopted on the \_\_\_\_\_ day of \_\_\_\_\_, 2025.**

\_\_\_\_\_  
**Jerry Speitel, Chair**

**ATTEST:**

\_\_\_\_\_  
**Makayla Rodriguez, City Secretary**