

## **ARTICLE II. PARK COMMISSION**

### **Sec. 20-19. Creation; membership; purpose.**

The city has created a park commission consisting of seven members who are residents of the city. The purpose of the park commission shall be to implement the improvements approved in the city parks master plan by:

- (1) Coordinating fundraising efforts;
- (2) Prioritizing improvements;
- (3) Making recommendations to the city council;
- (4) Maintaining minimum standards for capital improvements; and
- (5) Overseeing enforcement of the city's lease agreement with the Little League.

(Code 1987, ch. 8, subch. B, § 1; Code 1995, § 1.10.031)

### **Sec. 20-20. Appointment of members; officers.**

Members of the commission shall be appointed by the city council. The commission may have a single chairperson or two co-chairpersons. The chairperson or co-chairpersons of the commission shall be elected by majority vote of the members of the commission. The chairperson or co-chairpersons shall serve a term of one year, commencing on January 1 and ending on December 31, except that, upon expiration of their term, the chairperson or co-chairpersons shall continue to serve until their successors are elected.

(Code 1995, § 1.10.032; Ord. No. 2011-03-09(A), 3-9-2011)

### **Sec. 20-21. Term of members.**

Each member of the commission shall serve a two-year term, commencing on January 1 and ending December 31 of the following year, except that, upon expiration of their terms, members of the commission shall continue to serve until their successors are appointed and qualified.

(Code 1987, ch. 8, subch. B, § 3; Code 1995, § 1.10.033)

### **Sec. 20-22. Filling of vacancies.**

Any vacancy on the commission shall be filled by the city council for the unexpired term of the member whose position becomes vacant.

(Code 1987, ch. 8, subch. B, § 4; Code 1995, § 1.10.034)

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### **Sec. 20-23. Serving subsequent terms.**

Upon completion of terms, commission members may elect to continue to serve a subsequent term with the approval of the city council.

(Code 1987, ch. 8, subch. B, § 5; Code 1995, § 1.10.035)

### **Sec. 20-24. Removal of members.**

- (a) A member of the park commission may be removed from office by the city council for just cause and upon written charges.
- (b) Upon request of the person against whom removal proceedings are pending, a public hearing shall be conducted to determine the merits of the written charges submitted.

(Code 1987, ch. 8, subch. B, § 6; Code 1995, § 1.10.036)

### **Sec. 20-25. Meetings.**

- (a) Meetings of the commission shall be held at the call of the chairperson and at such other times as the commission may determine.
- (b) Meetings of the commission shall comply with the provisions of V.T.C.A., Government Code ch. 551, commonly referred to as the Open Meetings Act, including posting notices and agendas so as to adequately inform the public of the time, location and substance of business to be undertaken. Meetings closed to the public or executive sessions are normally not appropriate for the commission and will not be conducted without the advice and consent of the city attorney.

(Code 1987, ch. 8, subch. B, § 7; Code 1995, § 1.10.037)

### **Sec. 20-26. Rules of procedure.**

The commission shall adopt rules necessary to the conduct of its affairs and shall furnish a copy of such rules to the city council. Rules adopted by the commission shall be consistent with the provisions of this article. All orders and other enactments adopted by the commission shall be in accordance with its rules and regulations.

(Code 1987, ch. 8, subch. B, § 8; Code 1995, § 1.10.038)

### **Sec. 20-27. Powers and duties.**

- (a) The commission shall keep minutes of its proceedings, showing the vote of each member upon each question or, if a member is absent or fails to vote, indicating such fact, and shall keep records of all revenues and expenditures associated with the development and upkeep of all city-owned parks. Copies of the minutes of all commission meetings shall be forwarded to the city council promptly upon their approval.
- (b) The commission shall advise the city council on park-related matters, conduct hearings, make recommendations and perform such other duties required by law or this article or as may be assigned to the commission from time to time by the city council.
- (c) The commission shall conduct negotiations with appropriate parties regarding any lease agreements or other maintenance or capital improvements contracts. All lease agreements and contracts shall be subject to approval by the city council.

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- (d) The commission shall be authorized to participate in and coordinate fundraising and expenditures with respect to parks in the city. The commission will also be responsible for submitting periodic reports to the city council.

(Code 1987, ch. 8, subch. B, § 9; Code 1995, § 1.10.039)

**Secs. 20-28—20-57. Reserved.**