

Client: City of Rollingwood
Invoice No.: 2508038
Project Description: General Engineering Services
Project Reporting Period: July 26, 2025 to August 22, 2025
Project Manager: Maritza A. Almada, EIT

1. Site Development Plans (Drainage) and RSDP Review

a. Drainage Plan Reviews

[illegible]

b. Residential Stormwater Discharge Permit (RSDP)

KFA Task No.	Project Address	Status	Date Returned

c. Drainage Plan Inspections

KFA Task No.	Project Address	Status	Date Returned

2. Zoning Reviews for Site Development Plans

KFA Task No.	Project Address	Status	Date Returned
715	3206 Pickwick	Zoning Review 2 – Accepted	08/18/25
707	3019 Hatley	Zoning Review 3 – Accepted	08/18/25
738	2406 Rollingwood	Zoning Review 2 – Accepted	08/18/25
739	314 Pleasant	Zoning Review 2 – Accepted	08/18/25

3. Plat Reviews

KFA Task No.	Project Address	Status	Date Returned
858	300/302 Inwood	Plat Review – Accepted	08/12/25

4. Right-of-Way Reviews

KFA Task No.	Project Address	Status	Date Returned

5. Work Authorization Project Updates

Project	Project Summary	Status	Next steps
WA03 Hubbard, Hatley, Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. Option 2 from the PER has been selected as the preferred option which proposes to construct a storm drain system from the creek at Almarion Way extending upstream to Hatley, Hubbard and Pickwick.	Project in construction. Work in progress includes construction of storm drain on Almarion Way. Coordinating utility issue with geothermal wells inside of easement.	
WA04 Nixon/Pleasant Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. This will include channel improvements and Segment 1 of the storm sewer improvements.	Work in progress includes routing of rock wall, mill and overlay of pavement, and landscaping. Substantial completion projected for 08/30/25.	
WA07 Water CIP Bond Program – Packages 1-4	Residents of Rollingwood approved Bond Proposition A, a \$5.3MM bond to fund improvements to the city's water system as identified in the city's Water Capital Improvements Plan (CIP).	Project is in construction.	

6. General Engineering Services

Task	Assignment Summary	Status	Next steps
General	General coordination with City staff regarding engineering services, monthly report preparation and attendance of meeting, as requested.	On-Going. Bi-weekly meetings.	
Development Services	Coordination with City staff regarding on-going development services.	On-going for developments. KFA submitted contract amendment for updating rates for 2025.	Ongoing coordination.
Development Services – Code revisions	Request from Council member Brooke Brown related to code questions and recommendations for addressing concerns. Relates to rainwater harvesting tank, drainage facilities in easement, excavation of rock, excavation near trees, drainage facility definitions.	KFA is preparing recommendations related to these issues for review by the City.	Submit Code Revisions Memo to the City.
MS4 Compliance	Coordination with City staff on compliance with the Storm Water Management Permit for the 2025 calendar year.	MS4 submitted 2/11/25. Re-submitted to TCEQ.	Got comments from TCEQ, resubmitted and awaiting signatory approval. Annual MS4 report was presented at City Council Meeting 08/20/2025.
Water Rights Application (LCRA)		Presented at council and resubmitted to LCRA.	
Rollingwood Park Drainage Improvements	Coordination with City staff and IWS for the park detention pond and retaining wall improvements. Supporting review of submitted plans.	Not active.	

Task	Assignment Summary	Status	Next steps
Drainage Issue at Vale and Bettis	KFA is reviewing the drainage issue at Vale and Bettis and will provide recommendations for next steps.	In progress.	Meet with Rollingwood and provide drainage options.
City of Austin Atlas 14 Floodplain Update	<p>The City of Austin has begun a five-year effort to update floodplain maps in the Austin area. The maps are being updated with Atlas 14 rainfall data.</p> <p>KFA attended COA informational virtual public meeting over Zoom.</p> <p>Eanes Creek is likely to be restudied. It is likely to lead to a floodplain increase, which will impact properties along the creeks.</p>	<p>Not active.</p> <p>Continue to monitor progress. Have not received any recent updates.</p>	

Regards,

K Friese + Associates, LLC.