

Eanes Elementary PTO Movie Night

- **What:** An outdoor movie night featuring the classic film "Home Alone." Attendees can also enjoy pre-purchased pizza and pre-ordered snack/goodie bags available on the night. We have also coordinated with the Rollingwood Police Department to also have guests participate in a toy drive for Brown Santa.
- **Who:** Eanes Elementary students and families; in the past we've had a headcount of about 250 – 300 which represents roughly 65 unique families. this is a free event aimed at fostering community relations. Attendees will be asked to RSVP to help us manage numbers.
- **When/Where:** Rollingwood Lower Park (back field beyond the playground). Saturday, December 2, starting at 5:00 pm.
- **Parking and Transportation:** Eanes Elementary serves K-5 children in EISD. Many families in the community will be able to walk or bike to the event. Those coming from outside of Rollingwood will be directed to park in the upper parking lot or find appropriate street parking or carpool with friends.
- **Equipment:** A professional movie rental company will provide all necessary equipment, including a generator, screen, speakers, and projector.
- **Event Schedule:**
 - Access to the field from 4:30 pm for setup.
 - Community arrival at 5:00 pm.
 - Movie start time around 5:30 pm (subject to sunset and weather conditions).
 - Movie runtime: 1hr 43m.
 - Event conclusion by 7:30 pm.
 - Clean-Up: Our team will ensure all equipment and trash are cleared post-event. A follow-up litter pick will be conducted at 8:00 am the next day (Sunday) to ensure the field is left in pristine condition.
- **Event Layout:** We plan to utilize the large field beyond the playground for seating, with the pavilion serving as a distribution point for goodie bags and pizzas.
- **Accessibility:** We are committed to ensuring the event is ADA compliant. We've been informed that the lower park meets this standard.
- **Restrooms:** We will have access to both the restrooms in City Hall and the upper field house to cater to the restroom needs of our attendees. The restrooms in City Hall will provide accessible toilets on the same level as the event.
- **Reviewed with Park Commission who had the following requests which we plan to cover:**
 - Use fee for pavilion
 - 2 police officers
 - 1 maintenance staff member