

**AGENDA ITEM SUMMARY SHEET**

**CITY OF ROLLINGWOOD, TEXAS**

**MEETING DATE: FEBRUARY 16, 2022**

**Submitted by: Brook Brown**

**Agenda Item \_\_:** Staff briefing as to current building enforcement policies and procedures, and Council discussion and possible action with regard to enforcement of building permit requirements, including processes for enforcement of violations, actions with respect to repeat violations, periodic on-site inspection of permit activities and as-built construction.

**Action requested:** Staff update to Council with regard to current policies, processes and responsibilities for permit inspections and enforcement, including handling of repeat offenders, schedules for periodic on-site inspections and as-built inspections, and division of responsibilities as between city building officials and city contractors, and Council discussion and consideration of current policies.