



CITY OF ROLLINGWOOD COMMUNITY DEVELOPMENT CORPORATION MINUTES

Monday, February 12, 2024

The Community Development Corporation of the City of Rollingwood, Texas held a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas on Monday, February 12, 2024 at 5:30 p.m. Members of the public and the RCDC were able to participate in the meeting virtually, as long as a quorum of the RCDC and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. A video recording of the meeting was made and will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

CALL ROLLINGWOOD COMMUNITY DEVELOPMENT CORPORATION MEETING TO ORDER

1. Roll Call

President Emily Doran called the meeting to order at 5:37 p.m.

Present Members: Emily Doran, Brian Rider, Bobby Hempfling, and Barry Delcambre

David Smith joined the meeting during Item 3.

Also Present: Corporation Attorney Megan Santee, Assistant City Administrator Desiree Adair, Council Member Phil McDuffee

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA.

2. Discussion and possible action on the minutes from the December 18, 2023 RCDC meeting

Brian Rider moved approval. Bobby Hempfling seconded the motion. The motion carried with 4 in favor and 0 against.

REGULAR AGENDA

3. Update from the Retail Coach

President Emily Doran discussed a report from the Retail Coach including representing Rollingwood at the ICSC Red River Conference, Rollingwood Plaza, Park Hills Baptist Church, and the Rollingwood Commercial Exchange Meeting.

The RCDC discussed the Rollingwood Commercial Exchange meeting times and dates.

Brian Rider moved to authorize \$1,000 for the purpose of this gathering max. Bobby Hempfling seconded the motion. The motion carried with 4 in favor and 0 against.

The RCDC determined which developers would be able to attend and planned the date for the first week in March or alternatively the week of March 18th at lunchtime.

Brian Rider and the RCDC discussed the incentive policy options for all Economic Development Corporations.

David Smith joined the meeting at 5:51 p.m.

The RCDC discussed the site of the church including homes that back up to it, the flood plain, the school, MoPac, TXDoT right of way, and retail incentive options.

4. Discussion and possible action on a resolution setting the date and time of regular Rollingwood Community Development Corporation meetings and setting the annual meeting for the election of officers

Barry Delcambre moved to approve Resolution 2024-02-12-04 in the packet. Bobby Hempfling seconded the motion. The motion carried with 5 in favor and 0 against.

5. Update on City Council action regarding budget amendment for future park projects and RCDC funding for a park retaining wall

Assistant City Administrator Desiree Adair reported that City Council has reappointed all members that were up for reappointment in the RCDC, approved the budget amendment for future park projects of \$50,000, and approved RCDC funding for the Park retaining wall not to exceed \$31,000. She stated that there would be \$19,000 remaining for Park projects to be funded by RCDC this fiscal year.

Bobby Hempfling will reach out to Melissa Morrow, the Chair of the Park Commission, for coordination with Park projects.

6. Discussion and possible action to elect a President, Vice President, Secretary and Treasurer of the Rollingwood Community Development Corporation

The RCDC discussed the positions currently held:

President - Emily Doran
Vice President - Colin Harvey
Secretary - Pat Sheehan
Treasurer - Bobby Hempfling

Bobby Hempfling nominated Colin Harvey as President of RCDC. David Smith seconded the motion. The motion carried with 5 in favor and 0 against.

Brian Rider nominated Emily Doran for Vice President of RCDC. Barry Delcambre seconded the motion. The motion carried with 5 in favor and 0 against.

Brian Rider moved Pat Sheehan as Secretary of RCDC. Barry Delcambre seconded the motion. The motion carried with 5 in favor and 0 against.

Brian Rider moved Bobby Hempfling as Treasurer of RCDC. David Smith seconded the motion. The motion carried with 5 in favor and 0 against.

The RCDC discussed the March meeting time and decided to have the next meeting on Monday, March 4th at 5:30 p.m.

ADJOURNMENT OF MEETING

The meeting was adjourned at 6:09 p.m.

Minutes adopted on the _____ day of _____, 2024.

Emily Doran, President

ATTEST:

Pat Sheehan, RCDC Secretary