City of Rollingwood

Capital Improvements Plan

PART I - CODE OF ORDINANCES
Chapter 2 - ADMINISTRATION
ARTICLE V. - FINANCE
DIVISION 4. CAPITAL IMPROVEMENTS PLAN

Fiscal Year 2024-2025

Description

Per Section 2-338 of the City's Code of Ordinances, the city council shall establish, adopt, and maintain a capital improvements plan that lists all capital improvements projects that are approved for the current fiscal year and for the five years following the current fiscal year.

Definitions

Capital improvements project means a new or expanded physical facility, as opposed to equipment or services that prudent management defines as routine maintenance or repair or operating budget items financed out of current revenue resources. The term "capital improvements project" includes:

- new construction of physical facilities intended for long-term usefulness and permanence;
- renovation, remodeling, major repair, or major maintenance of an existing facility;
- a major landscape improvement;
- land or one-time major equipment purchase;
- utility, street, or public park modification that affects numerous residences, businesses, or citizens; or
- other improvement that enhances the usefulness, productivity, or life expectancy of a new or existing city facility.

Any question regarding the identity of a particular project as a capital improvements project shall be decided by majority vote of the city council.

Approved Capital Improvements Project List

The capital improvements plan shall include a list of all capital improvement projects that have been approved by majority vote of the council for construction, establishment, or accomplishment during the current fiscal year or in any one or more of the five fiscal years following the current year. Each such project shall be identified as either an approved project with an identified source of funding or an approved project without an identified source of funding.

Approved Capital Improvements Projects with Identified Funding Source

• Projects as approved by vote of the Council through the final adoption of the Fiscal Year 2024-2025 City Budget. To include:

0	Nixon/Pleasant Drainage Project	\$1MM	2020 Tax Notes
0	Hubbard/Hatley/Pickwick Drainage Project	\$1MM	2020 Tax Notes
0	Annual Street Maintenance in Conjunction	ć200V	EV 24 25 American Burdent
	with Pavement Condition Assessment	\$300K	FY 24-25 Approved Budget
0	Water Capital Improvements Plan	\$5.3MM	Approved November 2022 / \$3.9MM
			General Obligation Bond 2023 /
			\$1.4MM General Obligation Bond 2024
0	City Hall and Public Safety Building	\$2.6MM	Approved November 2022

Approved Capital Improvements Projects without Identified Funding Source

No projects identified at this time.

Unscheduled Project List

The capital improvements plan shall also include an unscheduled project list (UPL) that consists of proposed capital improvements projects that have not been approved for construction, establishment, or accomplishment by the city council.

Unscheduled Project List

Drainage Infrastructure Improvements Plan \$17.9MM

• Doris Day Swanner Memorial Park Project Private Donation + Add'l Funding Source

Placement of Projects on the Unscheduled Project List (UPL)

A proposed capital improvement project may be placed on the UPL by the Mayor, any Council Member or a majority vote of a board or commission established by ordinance, including the Rollingwood Community Development Corporation.

A capital improvement project (including a project proposed by a board or commission) may be placed directly on the list of approved projects or moved from the UPL to the list of approved projects only by majority vote of the city council.

<u>Identification and Funding of Capital Improvements Projects</u>

Identification or funding for an approved project (including a project proposed by a board or commission) may be established or changed only by majority vote of the city council. The city council may revise the capital improvements plan, including adding or deleting projects from the UPL at any time by majority vote.

Budgeting of Projects

Only capital improvements projects approved by the city council for construction, establishment, or accomplishment in a particular fiscal year may be included in the budget or a budget amendment adopted by either the city or the city community development corporation for that fiscal year.

Projected Long Term Asset Replacement

In September 2023 the city council approved, for the first time, a 10 Year Expenditure Planning Document (Exhibit A). This document is designed to aid in the planning for annual budget needs for items that are not part of the base budget and are not an approved project. These items are requested by department heads to support the efficiency and effectiveness of city operations. This exhibit will be reviewed, updated and submitted to the city council for review and approval annually as part of the Capital Improvements Plan.

Annual Review or Revision of Capital Improvements Plan

The capital improvements plan shall be reviewed and may be revised or updated no less than once each fiscal year during the period when the operating budget for the subsequent fiscal year is being considered by the city council.

Exhibit A

Projected Long Term Asset Replacement 10 Year Expenditure Planning

Notes: Items are only listed with values of \$5,000 or more.

Estimated costs for subsequent fiscal years have been increased by 2% (or more for vehicles) per year from last known cost.

General Fund

Dept.	ltem	Purchase Year	Replacement Year FY 24-25 Funded	Replacement Year FY 25-26 Unfunded	Replacement Year FY 26-27 Unfunded	Replacement Year FY 27-28 Unfunded	Replacement Year FY 28-29 Unfunded	Replacement Year FY 29-30 Unfunded	Replacement Year FY 30-31 Unfunded	Replacement Year FY 31-32 Unfunded	Replacement Year FY 32-33 Unfunded	Replacement Year FY 33-34 + Unfunded
·Ë	Smartboard	2018			9,000							
Admin	Firewall Admin/PD	2024					17,803					
Ā												
	RW02 - Police Vehicle with all equipment (includes in dash camera and mobile radio)	2016		17,000	17,000	17,000	17,000	17,000	20,000	20,000	20,000	20,000
	RW02 - Police Vehicle with all equipment (includes in dash camera and mobile radio)	2020		17,000	17,000	17,000	17,000	17,000	20,000	20,000	20,000	20,000
	RW02 - Police Vehicle with all equipment (includes in dash camera and mobile radio)	2021	16,000	16,000	17,000	17,000	17,000	17,000	17,000	20,500	20,500	20,500
	RW02 - Police Vehicle with all equipment (includes in dash camera and mobile radio)	2021	16,000	16,000	17,000	17,000	17,000	17,000	17,000	20,500	20,500	20,500
	Mobile Data Computers	2020		7,000					7,729			
	Mobile Data Computers	2020		7,000					7,729			
	Mobile Data Computers	?			7,140					7,883		
	Mobile Data Computers	New			7,140					7,883		
Police	PD Gator	2021			15,000					16,561		
Pol	Handheld Radios	?		7,699					8,500			
	Handheld Radios	?		7,699					8,500			
	Handheld Radios	?		7,699					8,500			
	Handheld Radios	2021			7,853					8,670		
	Handheld Radios	2021			7,853					8,670		
	Handheld Radios	2021			7,853					8,670		
	Handheld Radios	2024					8,170					9,021
	Handheld Radios	2024					8,170					9,021
	Handheld Radios	2024					8,170					9,021
	Handheld Radios	2024					8,170					9,021
	Handheld Radios	2024					8,170					9,021
	Body Cameras (10)	2024			16,661			17,681			18,763	
	Ticket Writers (3)	2024				27,061					29,877	
	Vehicle (PW-02)	2025	1,660	1,660	1,660	1,660	1,660	2,200	2,200	2,200	2,200	2,200
S	Vehicle (PW-03)	?		1,693	1,693	1,693	1,693	1,693	2,250	2,250	2,250	2,250
Parks	Vehicle (PW-01)	2021	785	785	1,000	1,000	1,000	1,000	1,000	1,250	1,250	1,250
-	UTV	2023				5,000						
	Wood Chipper (Parks/PW)	2023						28,500				28,000
	Zero Turn Lawn Mower (A)	2018*		10,500							12,061	
Public Works	Zero Turn Lawn Mower (B)	2023					11,143					12,302
Pu W	City Hall Generator	2013										45,000
	Wood Chipper (Parks/PW)	2023						28,500				30,849
	* actimated purchase year	Total	34,445	117,735	150,853	104,414	142,149	147,574	120,408	145,038	147,401	247,957

^{*} estimated purchase year

Water Fund

Dept.	Item	Purchase Year	Replacement Year FY 24-25	Replacement Year FY 25-26	Replacement Year FY 26-27	Replacement Year FY 27-28	Replacement Year FY 28-29	Replacement Year FY 29-30	Replacement Year FY 30-31	Replacement Year FY 31-32	Replacement Year FY 32-33	Replacement Year FY 33-34 +
			Funded	Unfunded								
	Vehicle (PW-02)	2025	6,640	6,640	6,640	6,640	6,640	7,500	7,500	7,500	7,500	7,500
-	Vehicle (PW-03)	?		6,908	6,908	6,908	6,908	6,908	7,600	7,600	7,600	7,600
/ate	Vehicle (PW-01)	2021	3,138	3,138	4,000	4,000	4,000	4,000	4,000	4,500	4,500	4,500
>	UTV	2023				10,000					11,041	
	Backhoe/Tractor	2023					40,000					44,163
		Total	9,778	16,686	17,548	27,548	57,548	18,408	19,100	19,600	30,641	63,763

Street Maintenance Fund

			Replacement									
Dept.	Item	Purchase	Year									
Dept.	Item	Year	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	FY 31-32	FY 32-33	FY 33-34 +
			Funded	Unfunded								
	CCTV Equipment	2025	37,500					47,000				50,874
uce.	Vehicle (PW-02)	2025	1,660	1,660	1,660	1,660	1,660	2,200	2,200	2,200	2,200	2,200
eet	Vehicle (PW-03)	?		1,693	1,693	1,693	1,693	1,693	2,250	2,250	2,250	2,250
Str	Vehicle (PW-01)	2021	785	785	1,000	1,000	1,000	1,000	1,000	1,250	1,250	1,250
Z Zaj	UTV	2023				2,500					2,760	
	Backhoe/Tractor	2023					20,000					22,082
		Total	785	2,478	2,693	5,193	22,693	2,693	3,250	3,500	6,260	25,582

Waste Water Fund

			Replacement									
Dept	Item	Purchase	Year									
Бери	rem	Year	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	FY 31-32	FY 32-33	FY 33-34 +
			Funded	Unfunded								
	CCTV Equipment	2025	37,500					47,000				
	Vehicle (PW-02)	2025	6,640	6,640	6,640	6,640	6,640	7,500	7,500	7,500	7,500	7,500
	Vehicle (PW-03)	?		6,908	6,908	6,908	6,908	6,908	7,600	7,600	7,600	7,600
	Vehicle (PW-01)	2021	3,138	3,138	4,000	4,000	4,000	4,000	4,000	4,500	4,500	4,500
	UTV	2023				7,500					8,281	
ige	Backhoe/Tractor	2023					40,000					44,163
Š	Push Camera and Sonde	2023					13,500					14,905
ste	LS Generator (Dellana)	?										200,000
Š	LS Generator (Hatley)	2021										26,000
	LS Generator (Rock Way Cv)	2021										26,000
	LS Generator (Nixon)	2021										8,500
	LS Generator (Pleasant)	2021										8,500
	LS Generator (Rock Way)	2021										8,500
	LS Generator (Vale)	2021										8,500
		Total	3,138	10,046	10,908	18,408	64,408	10,908	11,600	12,100	20,381	357,168

	Replacement Year FY 24-25 Funded	Replacement Year FY 25-26 Unfunded	Replacement Year FY 26-27 Unfunded	Replacement Year FY 27-28 Unfunded	Replacement Year FY 28-29 Unfunded	Replacement Year FY 29-30 Unfunded	Replacement Year FY 30-31 Unfunded	Replacement Year FY 31-32 Unfunded	Replacement Year FY 32-33 Unfunded	Replacement Year FY 33-34 + Unfunded
General Fund Total	34,445	117,735	150,853	104,414	142,149	147,574	120,408	145,038	147,401	247,957
Water Fund Total	9,778	16,686	17,548	27,548	57,548	18,408	19,100	19,600	30,641	63,763
Street Maintenance Fund Total	785	2,478	2,693	5,193	22,693	2,693	3,250	3,500	6,260	25,582
Wastewater Fund Total	3,138	10,046	10,908	18,408	64,408	10,908	11,600	12,100	20,381	357,168
ALL FUNDS TOTAL	48,146	146,945	182,002	155,563	286,798	179,583	154,358	180,238	204,683	694,470