

**City of Rollingwood**  
**Capital Improvements Plan**  
*PART I - CODE OF ORDINANCES*  
*Chapter 2 - ADMINISTRATION*  
*ARTICLE V. - FINANCE*  
**DIVISION 4. CAPITAL IMPROVEMENTS PLAN**

**Fiscal Year 2024-2025**

**Description**

Per Section 2-338 of the City’s Code of Ordinances, *the city council shall establish, adopt, and maintain a capital improvements plan that lists all capital improvements projects that are approved for the current fiscal year and for the five years following the current fiscal year.*

**Definitions**

*Capital improvements project* means a new or expanded physical facility, as opposed to equipment or services that prudent management defines as routine maintenance or repair or operating budget items financed out of current revenue resources. The term "capital improvements project" includes:

- new construction of physical facilities intended for long-term usefulness and permanence;
- renovation, remodeling, major repair, or major maintenance of an existing facility;
- a major landscape improvement;
- land or one-time major equipment purchase;
- utility, street, or public park modification that affects numerous residences, businesses, or citizens; or
- other improvement that enhances the usefulness, productivity, or life expectancy of a new or existing city facility.

Any question regarding the identity of a particular project as a capital improvements project shall be decided by majority vote of the city council.



Identification or funding for an approved project (including a project proposed by a board or commission) may be established or changed only by majority vote of the city council. The city council may revise the capital improvements plan, including adding or deleting projects from the UPL at any time by majority vote.

### **Budgeting of Projects**

Only capital improvements projects approved by the city council for construction, establishment, or accomplishment in a particular fiscal year may be included in the budget or a budget amendment adopted by either the city or the city community development corporation for that fiscal year.

### **Projected Long Term Asset Replacement**

In September 2023 the city council approved, for the first time, a 10 Year Expenditure Planning Document (**Exhibit A**). This document is designed to aid in the planning for annual budget needs for items that are not part of the base budget and are not an approved project. These items are requested by department heads to support the efficiency and effectiveness of city operations. This exhibit will be reviewed, updated and submitted to the city council for review and approval annually as part of the Capital Improvements Plan.

### **Annual Review or Revision of Capital Improvements Plan**

The capital improvements plan shall be reviewed and may be revised or updated no less than once each fiscal year during the period when the operating budget for the subsequent fiscal year is being considered by the city council.

# Exhibit A

## Projected Long Term Asset Replacement 10 Year Expenditure Planning

Notes: Items are only listed with values of \$5,000 or more.

Estimated costs for subsequent fiscal years have been increased by 2% (or more for vehicles) per year from last known cost.

### General Fund

Dept.	Item	Purchase Year	Replacement Year FY 24-25 Funded	Replacement Year FY 25-26 Unfunded	Replacement Year FY 26-27 Unfunded	Replacement Year FY 27-28 Unfunded	Replacement Year FY 28-29 Unfunded	Replacement Year FY 29-30 Unfunded	Replacement Year FY 30-31 Unfunded	Replacement Year FY 31-32 Unfunded	Replacement Year FY 32-33 Unfunded	Replacement Year FY 33-34 + Unfunded
Admin	Smartboard	2018			9,000							
	Firewall Admin/PD	2024					17,803					
Police	RW02 - Police Vehicle with all equipment (includes in dash camera and mobile radio)	2016		17,000	17,000	17,000	17,000	17,000	20,000	20,000	20,000	20,000
	RW02 - Police Vehicle with all equipment (includes in dash camera and mobile radio)	2020		17,000	17,000	17,000	17,000	17,000	20,000	20,000	20,000	20,000
	RW02 - Police Vehicle with all equipment (includes in dash camera and mobile radio)	2021	16,000	16,000	17,000	17,000	17,000	17,000	17,000	20,500	20,500	20,500
	RW02 - Police Vehicle with all equipment (includes in dash camera and mobile radio)	2021	16,000	16,000	17,000	17,000	17,000	17,000	17,000	20,500	20,500	20,500
	Mobile Data Computers	2020		7,000					7,729			
	Mobile Data Computers	2020		7,000					7,729			
	Mobile Data Computers	?			7,140					7,883		
	Mobile Data Computers	New			7,140					7,883		
	PD Gator	2021			15,000					16,561		
	Handheld Radios	?		7,699					8,500			
	Handheld Radios	?		7,699					8,500			
	Handheld Radios	?		7,699					8,500			
	Handheld Radios	2021				7,853				8,670		
	Handheld Radios	2021				7,853				8,670		
	Handheld Radios	2021				7,853				8,670		
	Handheld Radios	2024						8,170				9,021
	Handheld Radios	2024						8,170				9,021
	Handheld Radios	2024						8,170				9,021
	Handheld Radios	2024						8,170				9,021
	Handheld Radios	2024						8,170				9,021
	Body Cameras (10)	2024			16,661				17,681			18,763
Ticket Writers (3)	2024					27,061					29,877	
Parks	Vehicle (PW-02)	2025	1,660	1,660	1,660	1,660	1,660	2,200	2,200	2,200	2,200	2,200
	Vehicle (PW-03)	?		1,693	1,693	1,693	1,693	1,693	2,250	2,250	2,250	2,250
	Vehicle (PW-01)	2021	785	785	1,000	1,000	1,000	1,000	1,000	1,250	1,250	1,250
	UTV	2023				5,000						
	Wood Chipper (Parks/PW)	2023						28,500				28,000
Public Works	Zero Turn Lawn Mower (A)	2018*		10,500							12,061	
	Zero Turn Lawn Mower (B)	2023					11,143					12,302
	City Hall Generator	2013										45,000
	Wood Chipper (Parks/PW)	2023						28,500				30,849
<b>Total</b>			<b>34,445</b>	<b>117,735</b>	<b>150,853</b>	<b>104,414</b>	<b>142,149</b>	<b>147,574</b>	<b>120,408</b>	<b>145,038</b>	<b>147,401</b>	<b>247,957</b>

\* estimated purchase year

**Water Fund**

Dept.	Item	Purchase Year	Replacement Year FY 24-25 Funded	Replacement Year FY 25-26 Unfunded	Replacement Year FY 26-27 Unfunded	Replacement Year FY 27-28 Unfunded	Replacement Year FY 28-29 Unfunded	Replacement Year FY 29-30 Unfunded	Replacement Year FY 30-31 Unfunded	Replacement Year FY 31-32 Unfunded	Replacement Year FY 32-33 Unfunded	Replacement Year FY 33-34 + Unfunded
Water	Vehicle (PW-02)	2025	6,640	6,640	6,640	6,640	6,640	7,500	7,500	7,500	7,500	7,500
	Vehicle (PW-03)	?		6,908	6,908	6,908	6,908	6,908	7,600	7,600	7,600	7,600
	Vehicle (PW-01)	2021	3,138	3,138	4,000	4,000	4,000	4,000	4,000	4,500	4,500	4,500
	UTV	2023				10,000						11,041
	Backhoe/Tractor	2023					40,000					44,163
<b>Total</b>			<b>9,778</b>	<b>16,686</b>	<b>17,548</b>	<b>27,548</b>	<b>57,548</b>	<b>18,408</b>	<b>19,100</b>	<b>19,600</b>	<b>30,641</b>	<b>63,763</b>

**Street Maintenance Fund**

Dept.	Item	Purchase Year	Replacement Year FY 24-25 Funded	Replacement Year FY 25-26 Unfunded	Replacement Year FY 26-27 Unfunded	Replacement Year FY 27-28 Unfunded	Replacement Year FY 28-29 Unfunded	Replacement Year FY 29-30 Unfunded	Replacement Year FY 30-31 Unfunded	Replacement Year FY 31-32 Unfunded	Replacement Year FY 32-33 Unfunded	Replacement Year FY 33-34 + Unfunded
Street Maintenance	CCTV Equipment	2025	37,500					47,000				50,874
	Vehicle (PW-02)	2025	1,660	1,660	1,660	1,660	1,660	2,200	2,200	2,200	2,200	2,200
	Vehicle (PW-03)	?		1,693	1,693	1,693	1,693	1,693	2,250	2,250	2,250	2,250
	Vehicle (PW-01)	2021	785	785	1,000	1,000	1,000	1,000	1,000	1,250	1,250	1,250
	UTV	2023				2,500						2,760
	Backhoe/Tractor	2023					20,000					22,082
<b>Total</b>			<b>785</b>	<b>2,478</b>	<b>2,693</b>	<b>5,193</b>	<b>22,693</b>	<b>2,693</b>	<b>3,250</b>	<b>3,500</b>	<b>6,260</b>	<b>25,582</b>

**Waste Water Fund**

Dept.	Item	Purchase Year	Replacement Year FY 24-25 Funded	Replacement Year FY 25-26 Unfunded	Replacement Year FY 26-27 Unfunded	Replacement Year FY 27-28 Unfunded	Replacement Year FY 28-29 Unfunded	Replacement Year FY 29-30 Unfunded	Replacement Year FY 30-31 Unfunded	Replacement Year FY 31-32 Unfunded	Replacement Year FY 32-33 Unfunded	Replacement Year FY 33-34 + Unfunded
Waste Water	CCTV Equipment	2025	37,500					47,000				
	Vehicle (PW-02)	2025	6,640	6,640	6,640	6,640	6,640	7,500	7,500	7,500	7,500	7,500
	Vehicle (PW-03)	?		6,908	6,908	6,908	6,908	6,908	7,600	7,600	7,600	7,600
	Vehicle (PW-01)	2021	3,138	3,138	4,000	4,000	4,000	4,000	4,000	4,500	4,500	4,500
	UTV	2023				7,500						8,281
	Backhoe/Tractor	2023					40,000					44,163
	Push Camera and Sonde	2023					13,500					14,905
	LS Generator (Dellana)	?										200,000
	LS Generator (Hatley)	2021										26,000
	LS Generator (Rock Way Cv)	2021										26,000
	LS Generator (Nixon)	2021										8,500
	LS Generator (Pleasant)	2021										8,500
	LS Generator (Rock Way )	2021										8,500
LS Generator (Vale)	2021										8,500	
<b>Total</b>			<b>3,138</b>	<b>10,046</b>	<b>10,908</b>	<b>18,408</b>	<b>64,408</b>	<b>10,908</b>	<b>11,600</b>	<b>12,100</b>	<b>20,381</b>	<b>357,168</b>

	Replacement Year FY 24-25 Funded	Replacement Year FY 25-26 Unfunded	Replacement Year FY 26-27 Unfunded	Replacement Year FY 27-28 Unfunded	Replacement Year FY 28-29 Unfunded	Replacement Year FY 29-30 Unfunded	Replacement Year FY 30-31 Unfunded	Replacement Year FY 31-32 Unfunded	Replacement Year FY 32-33 Unfunded	Replacement Year FY 33-34 + Unfunded
General Fund Total	34,445	117,735	150,853	104,414	142,149	147,574	120,408	145,038	147,401	247,957
Water Fund Total	9,778	16,686	17,548	27,548	57,548	18,408	19,100	19,600	30,641	63,763
Street Maintenance Fund Total	785	2,478	2,693	5,193	22,693	2,693	3,250	3,500	6,260	25,582
Wastewater Fund Total	3,138	10,046	10,908	18,408	64,408	10,908	11,600	12,100	20,381	357,168
<b>ALL FUNDS TOTAL</b>	<b>48,146</b>	<b>146,945</b>	<b>182,002</b>	<b>155,563</b>	<b>286,798</b>	<b>179,583</b>	<b>154,358</b>	<b>180,238</b>	<b>204,683</b>	<b>694,470</b>