



City of Rollingwood
ATTN: Ashley Wayman
403 Nixon
Rollingwood, Texas 78746

Invoice Date 09/09/24
Invoice No. 2408073

KFA Project No.	Project Name:	Current Invoice Amount	Period Covered
0764	Rollingwood General Engineering Services	\$ 11,136.25	August 2024
	Total this Invoice	\$ 11,136.25	



1120 S. Capital of TX Hwy, CityView 2, Suite 100
 Austin, Texas 78746
 P: 512.338.1704
 TBPE Firm No. 6535

Client: City of Rollingwood
Invoice No.: 2408073
Project Description: General Engineering Services
Project Reporting Period: July 27, 2024 – August 23, 2024
Project Manager: Maritza A. Almada, EIT

1. Site Development Plans (Drainage) and RSDP Review

a. Drainage Plan Reviews

KFA Task No.	Project Address	Status	Date Returned
448	2904 Hatley Dr	Review #2 – Comments In Progress	-
960	3302 Park Hills	Review #1 – Comments In Progress	-

b. Residential Stormwater Discharge Permit (RSDP)

KFA Task No.	Project Address	Status	Date Returned
447	404 Vale	Review 1 – In Review	-
445	500 Vale	Review 2 – With Applicant	08/20

c. Drainage Plan Inspections

KFA Task No.	Project Address	Status	Date Returned
401	4707 Timberline Dr	Drainage Observation Observed	08/28/24
407	4905 Timberline Dr	Drainage Observation Observed	In progress

2. Zoning Reviews for Site Development Plans

KFA Task No.	Project Address	Status	Date Returned
446	9 Grove Court	Pool Review – Approved	08/20
604	3012 Bee Cave	Commercial Review 4 – Approved	08/20
728	2904 Hatley	Addition Review 1 – In Review	--

3. Plat Reviews

KFA Task No.	Project Address	Status	Date Returned
-	-	-	-

4. Right-of-Way Reviews

KFA Task No.	Project Address	Status	Date Returned
954	5015 Timberline	Approved	08/13
960	3302 Park Hills	Review 2 – In Review	--

5. Work Authorization Project Updates

Project	Project Summary	Status	Next steps
WA03 Hubbard, Hatley, Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. Option 2 from the PER has been selected as the preferred option which proposes to construct a storm drain system from the creek at Almarion Way extending upstream to Hatley, Hubbard and Pickwick.	Project is in construction. Finalizing easement documents and negotiations in progress.	
WA04 Nixon/Pleasant Drainage Improvements PS&E	Preparation of plans, specifications and estimates for the development of a construction bid package. This will include channel improvements and Segment 1 of the storm sewer improvements.	Project is in construction.	
WA07 Water CIP Bond Program – Packages 1-4	Residents of Rollingwood approved Bond Proposition A, a \$5.3MM bond to fund improvements to the city's water system as identified in the city's Water Capital Improvements Plan (CIP).	Project is in construction.	

6. General Engineering Services

Task	Assignment Summary	Status	Next steps
General	Coordination with City staff regarding on-going development review services, engineering services, monthly report preparation and attendance of meetings at City's request.	On-Going. Bi-weekly meetings. City timeline of recurring activities.	Regular recurring activities.
Development Services	Coordination with City staff regarding on-going development services, MyPermitNow Support, and meeting with staff and applicants as requested.	Building and development services and coordination with staff. MyPermitNow (MPN) support and coordination with Development Services Manager.	Continued coordination and support.
MS4 Compliance	Coordination with City staff on compliance with the Storm Water Management Permit for the 2024 calendar year.	MS4 application submitted to TCEQ 1/11/24. Pending TCEQ review and approval.	Application renewal is anticipated to be effective September 2024.
Rollingwood Park Drainage Improvements	Coordination with City staff and IWS for the park detention pond and retaining wall improvements. Supporting review of submitted plans.	KFA performing a final review of the submitted plans received 8/27	
New Building Height Requirements	General advisement and support related to the building height requirements ordinance		{check all this with Zane and have him help populate}

Task	Assignment Summary	Status	Next steps
City of Austin Atlas 14 Floodplain Update	The City of Austin has begun a five-year effort to update floodplain maps in the Austin area. The maps are being updated with Atlas 14 rainfall data.	KFA attended COA informational virtual public meeting over Zoom. Eanes Creek likely to be restudied. It is likely to lead to a floodplain increase, which will impact properties along the creeks.	Continue to monitor progress. Have not received any recent updates.

Regards,

K Friese + Associates, LLC.



K Friese & Associates, LLC.
1120 South Capital of Texas Highway
CityView 2, Suite 100
Austin, Texas 78746
(512) 338-1704

September 4, 2024
 Project No: KFA000764
 Invoice No: 2408073

Ashley Wayman
 City of Rollingwood
 403 Nixon
 Rollingwood, TX 78746

Project KFA000764 Rollingwood General Engineering Services

Professional Services from July 27, 2024 to August 23, 2024

Task	00100	General Engineering			
Professional Personnel					
			Hours	Rate	Amount
Bambah, Anjan			.75	110.00	82.50
Brandon, Bernard			4.50	185.00	832.50
Martinez, Christy			.50	90.00	45.00
	Totals		5.75		960.00
	Total Labor				960.00
				Total this Task	\$960.00

Task	00101	Development Services			
Professional Personnel					
			Hours	Rate	Amount
Brandon, Bernard			6.00	185.00	1,110.00
Rodriguez, Zane			3.50	110.00	385.00
	Totals		9.50		1,495.00
	Total Labor				1,495.00
				Total this Task	\$1,495.00

Task	00102	Water			
Professional Personnel					
			Hours	Rate	Amount
Blackburn, Gregory			7.00	185.00	1,295.00
Murphy, Dale			3.50	210.00	735.00
	Totals		10.50		2,030.00
	Total Labor				2,030.00
				Total this Task	\$2,030.00

Task	00105	MS4			
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Professional Personnel

	Hours	Rate	Amount	
Almada, Maritza	10.00	110.00	1,100.00	
Ballard, Victoria	1.00	110.00	110.00	
Salinas, Abe	3.00	285.00	855.00	
Totals	14.00		2,065.00	
Total Labor				2,065.00
			Total this Task	\$2,065.00

Task 00106 Drainage
Professional Personnel

	Hours	Rate	Amount	
Almada, Maritza	9.50	110.00	1,045.00	
Salinas, Abe	.50	285.00	142.50	
Totals	10.00		1,187.50	
Total Labor				1,187.50
			Total this Task	\$1,187.50

Task 00107 GIS
Professional Personnel

	Hours	Rate	Amount	
Stotts, Matthew	6.50	130.00	845.00	
Totals	6.50		845.00	
Total Labor				845.00
			Total this Task	\$845.00

Task 00109 Zoning Consulting
Professional Personnel

	Hours	Rate	Amount	
Rodriguez, Zane	3.00	110.00	330.00	
Totals	3.00		330.00	
Total Labor				330.00
			Total this Task	\$330.00

Task 00355 DR-3220 Park Hills Drive
Professional Personnel

	Hours	Rate	Amount	
Brandon, Bernard	1.50	185.00	277.50	
Salinas, Abe	1.00	285.00	285.00	
Totals	2.50		562.50	
Total Labor				562.50
			Total this Task	\$562.50

Task 00430 DR - 3012 Bee Cave
Professional Personnel

	Hours	Rate	Amount	
Brandon, Bernard	.25	185.00	46.25	
Totals	.25		46.25	
Total Labor				46.25

Total this Task \$46.25

Task 00445 500 Vale (Drainage)
Professional Personnel

	Hours	Rate	Amount	
Bambah, Anjan	2.00	110.00	220.00	
Brandon, Bernard	.75	185.00	138.75	
Totals	2.75		358.75	
Total Labor				358.75

Total this Task \$358.75

Task 00446 9 Grove (Drainage)
Professional Personnel

	Hours	Rate	Amount	
Bambah, Anjan	1.00	110.00	110.00	
Brandon, Bernard	.25	185.00	46.25	
Totals	1.25		156.25	
Total Labor				156.25

Total this Task \$156.25

Task 00447 404 Vale (Drainage)
Professional Personnel

	Hours	Rate	Amount	
Bambah, Anjan	1.50	110.00	165.00	
Totals	1.50		165.00	
Total Labor				165.00

Total this Task \$165.00

Task 00641 ZR-3220 Park Hills Drive
Professional Personnel

	Hours	Rate	Amount	
Rodriquez, Zane	.50	110.00	55.00	
Totals	.50		55.00	
Total Labor				55.00

Total this Task \$55.00

Task 00711 ZR - 3012 Bee Cave
Professional Personnel

	Hours	Rate	Amount	
Rodriquez, Zane	.50	110.00	55.00	
Totals	.50		55.00	
Total Labor				55.00

Total this Task \$55.00

Task 00719 4831 Timberline (Zoning)
Professional Personnel

	Hours	Rate	Amount	
Rodriquez, Zane	.50	110.00	55.00	
Totals	.50		55.00	
Total Labor				55.00

Total this Task \$55.00

Task 00723 203 Almarion (Zoning)
Professional Personnel

	Hours	Rate	Amount	
Rodriquez, Zane	.50	110.00	55.00	
Totals	.50		55.00	
Total Labor				55.00
Total this Task				\$55.00

Task 00725 500 Vale (Zoning)
Professional Personnel

	Hours	Rate	Amount	
Rodriquez, Zane	2.00	110.00	220.00	
Totals	2.00		220.00	
Total Labor				220.00
Total this Task				\$220.00

Task 00726 9 Grove (Zoning)
Professional Personnel

	Hours	Rate	Amount	
Rodriquez, Zane	.75	110.00	82.50	
Totals	.75		82.50	
Total Labor				82.50
Total this Task				\$82.50

Task 00727 404 Vale (Zoning)
Professional Personnel

	Hours	Rate	Amount	
Rodriquez, Zane	1.75	110.00	192.50	
Totals	1.75		192.50	
Total Labor				192.50
Total this Task				\$192.50

Task 00954 ROW - 5015 Timberline Drive
Professional Personnel

	Hours	Rate	Amount	
Bambah, Anjan	.50	110.00	55.00	
Totals	.50		55.00	
Total Labor				55.00
Total this Task				\$55.00

Task 00960 3302 Park Hills (ROW)
Professional Personnel

	Hours	Rate	Amount	
Almada, Maritza	1.50	110.00	165.00	
Totals	1.50		165.00	
Total Labor				165.00
Total this Task				\$165.00

Project	KFA000764	Rollingwood General Engineering Services	Invoice	2408073
			Total this Phase	\$11,136.25
			Total this Invoice	\$11,136.25

	Current	Prior	Total
Billings to Date	11,136.25	942,035.27	953,171.52

Billing Backup

Wednesday, September 4, 2024

K Friese & Associates, LLC

Invoice 2408073 Dated 9/4/2024

12:44:46 PM

Project	KFA000764	Rollingwood General Engineering Services
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Task	00100	General Engineering
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Professional Personnel

		Hours	Rate	Amount
Bambah, Anjan	8/1/2024	.75	110.00	82.50
Review 1 **Task 446**				
Brandon, Bernard	8/2/2024	2.00	185.00	370.00
Responding to City/consultant email correspondence and internal KFA coordination				
Brandon, Bernard	8/9/2024	2.50	185.00	462.50
Project Invoice/progress report				
Responding to email correspondence and internal coordination				
Martinez, Christy	8/14/2024	.50	90.00	45.00
Monthly invoicing				
Totals		5.75		960.00
Total Labor				960.00
Total this Task				\$960.00

Task	00101	Development Services
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Professional Personnel

		Hours	Rate	Amount
Brandon, Bernard	7/31/2024	.50	185.00	92.50
Task 446_9 Grove Pool Review 1 QC				
Brandon, Bernard	8/13/2024	.50	185.00	92.50
KFA Internal Rollingwood Check-in meeting				
Brandon, Bernard	8/14/2024	2.50	185.00	462.50
KFA/Rollingwood Bi-weekly Meeting Rollingwood MS4 Catch-up City Council meeting progress report				
Brandon, Bernard	8/16/2024	1.75	185.00	323.75
Email correspondence with City Staff MS4 City Council Presentation				
Brandon, Bernard	8/23/2024	.50	185.00	92.50
Rollingwood Drainage Introduction (Almada/Rodriquez)				
Brandon, Bernard	8/23/2024	.25	185.00	46.25
Task 960 3302 Park Hills ROW Review 1 QC				
Rodriquez, Zane	7/29/2024	.50	110.00	55.00
organization and intake of reviews				
Rodriquez, Zane	8/5/2024	.50	110.00	55.00
intake and organization of reviews for zoning and drainage				
Rodriquez, Zane	8/7/2024	.25	110.00	27.50
intake and organization of reviews for zoning and drainage				
Rodriquez, Zane	8/12/2024	.75	110.00	82.50
intake and organization for zoning and drainage				
Rodriquez, Zane	8/13/2024	.25	110.00	27.50
KFA internal project check in meeting				
Rodriquez, Zane	8/15/2024	.25	110.00	27.50
intake and organization for zoning and drainage				
Rodriquez, Zane	8/19/2024	.50	110.00	55.00
intake and organization of plans for zoning and drainage				

Project	KFA000764	Rollingwood General Engineering Services	Invoice	2408073	
Rodriquez, Zane		8/23/2024	.50	110.00	55.00
	Maritza review process meeting				
	Totals		9.50		1,495.00
	Total Labor				1,495.00
				Total this Task	\$1,495.00

Task	00102	Water			
Professional Personnel					
			Hours	Rate	Amount
Blackburn, Gregory		7/30/2024	.50	185.00	92.50
	LCRA water rights				
Blackburn, Gregory		8/7/2024	1.00	185.00	185.00
	LCRA Water Rights research				
Blackburn, Gregory		8/9/2024	1.00	185.00	185.00
	LCRA Water Rights meeting, research				
Blackburn, Gregory		8/11/2024	1.00	185.00	185.00
	LCRA Water Rights resolution				
Blackburn, Gregory		8/12/2024	1.50	185.00	277.50
	LCRA Water Rights resolution				
Blackburn, Gregory		8/13/2024	1.50	185.00	277.50
	LCRA Water Rights resolution, application coordination				
Blackburn, Gregory		8/21/2024	.50	185.00	92.50
	LCRA Water rights coordination				
Murphy, Dale		7/30/2024	.50	210.00	105.00
	LCRA Water Rights discussion				
Murphy, Dale		8/7/2024	1.00	210.00	210.00
	LCRA Water Rights				
Murphy, Dale		8/9/2024	1.50	210.00	315.00
	LCRA Water Rights discussion				
Murphy, Dale		8/13/2024	.50	210.00	105.00
	Water Rights				
	Totals		10.50		2,030.00
	Total Labor				2,030.00
				Total this Task	\$2,030.00

Task	00105	MS4			
Professional Personnel					
			Hours	Rate	Amount
Almada, Maritza		8/19/2024	2.75	110.00	302.50
	MS4 Presentation and Preparation				
Almada, Maritza		8/20/2024	3.75	110.00	412.50
	MS4 Presentation and Preparation and Practice				
Almada, Maritza		8/21/2024	3.50	110.00	385.00
	MS4 Presentation and Preparation and Practice				
Ballard, Victoria		8/14/2024	.50	110.00	55.00
	MS4 MEETING				
Ballard, Victoria		8/16/2024	.50	110.00	55.00
	MS4 MEETING				
Salinas, Abe		8/14/2024	.50	285.00	142.50
	MS4 Coordination				
Salinas, Abe		8/16/2024	.50	285.00	142.50
	MS4 Presentation				
Salinas, Abe		8/21/2024	2.00	285.00	570.00

Review of presentation; Council attendance

Totals	14.00	2,065.00	
Total Labor			2,065.00

Total this Task \$2,065.00

Task 00106 Drainage

Professional Personnel

		Hours	Rate	Amount
Almada, Maritza	7/30/2024	1.00	110.00	110.00
call w/Ashley, going over height proposals				
Almada, Maritza	8/1/2024	1.00	110.00	110.00
coordination				
Almada, Maritza	8/12/2024	2.00	110.00	220.00
coordination w/Ashley, MS4 research				
Almada, Maritza	8/13/2024	.50	110.00	55.00
weekly internal mtg				
Almada, Maritza	8/14/2024	3.00	110.00	330.00
bi-weekly mtg w/Rollingwood MS4 team catch-up documents				
Almada, Maritza	8/16/2024	1.00	110.00	110.00
MS4 coordination w/Abe + Vicky + Ashley				
Almada, Maritza	8/20/2024	.50	110.00	55.00
Rollingwood Questions				
Almada, Maritza	8/23/2024	.50	110.00	55.00
301 Nixon Dr Coordination				
Salinas, Abe	8/9/2024	.50	285.00	142.50
IWS Rollingwood Parks proposal - coordination meeting				
Totals		10.00		1,187.50
Total Labor				1,187.50

Total this Task \$1,187.50

Task 00107 GIS

Professional Personnel

		Hours	Rate	Amount
Stotts, Matthew	7/29/2024	4.00	130.00	520.00
Water System Updates				
Stotts, Matthew	7/30/2024	1.50	130.00	195.00
Water System Updates				
Stotts, Matthew	7/31/2024	1.00	130.00	130.00
Water System Updates & deliverables sent to Rollingwood				
Totals		6.50		845.00
Total Labor				845.00

Total this Task \$845.00

Task 00109 Zoning Consulting

Professional Personnel

		Hours	Rate	Amount
Rodriguez, Zane	7/30/2024	1.00	110.00	110.00

Project	KFA000764	Rollingwood General Engineering Services	Invoice	2408073
	zoning email for driveways and struture solutions in setbacks. review of codes for email			
Rodriquez, Zane	8/1/2024	1.00	110.00	110.00
	review of building height community survey and review of new reccomendation compared to current			
Rodriquez, Zane	8/19/2024	1.00	110.00	110.00
	CHANGE TO TASK 728 AT INVOICE Review of plans and letter creation			
	Totals	3.00		330.00
	Total Labor			330.00
			Total this Task	\$330.00

Task	00355	DR-3220 Park Hills Drive			
Professional Personnel					
			Hours	Rate	Amount
Brandon, Bernard	7/30/2024		.50	185.00	92.50
	3220 Park Hills Discussion (Abe/Zane)				
Brandon, Bernard	7/31/2024		1.00	185.00	185.00
	3220 Park Hills Drainage Revision 3				
Salinas, Abe	7/29/2024		.50	285.00	142.50
	Drainage review coordination - driveway				
Salinas, Abe	7/30/2024		.50	285.00	142.50
	Drainage review coordination - driveway				
	Totals		2.50		562.50
	Total Labor				562.50
				Total this Task	\$562.50

Task	00430	DR - 3012 Bee Cave			
Professional Personnel					
			Hours	Rate	Amount
Brandon, Bernard	8/16/2024		.25	185.00	46.25
	3012 Bee Cave Drainage Review 4 QC				
	Totals		.25		46.25
	Total Labor				46.25
				Total this Task	\$46.25

Task	00445	500 Vale (Drainage)			
Professional Personnel					
			Hours	Rate	Amount
Bambah, Anjan	7/30/2024		1.00	110.00	110.00
	Review 1				
Bambah, Anjan	8/14/2024		.50	110.00	55.00
	Review 2				
Bambah, Anjan	8/15/2024		.50	110.00	55.00
	Review 2				
Brandon, Bernard	7/31/2024		.50	185.00	92.50
	500 Vale Drainage Review 1 QC				
Brandon, Bernard	8/16/2024		.25	185.00	46.25

500 Vale Pool Review 1 QC

Totals	2.75	358.75	
Total Labor			358.75

Total this Task \$358.75

Task 00446 9 Grove (Drainage)

Professional Personnel

	Hours	Rate	Amount
Bambah, Anjan Review 2	8/14/2024 1.00	110.00	110.00
Brandon, Bernard 9 Grove Drainage Pool Review 2 QC	8/16/2024 .25	185.00	46.25
Totals	1.25		156.25
Total Labor			156.25

Total this Task \$156.25

Task 00447 404 Vale (Drainage)

Professional Personnel

	Hours	Rate	Amount
Bambah, Anjan Review 1	8/13/2024 .50	110.00	55.00
Bambah, Anjan Review 1	8/14/2024 1.00	110.00	110.00
Totals	1.50		165.00
Total Labor			165.00

Total this Task \$165.00

Task 00641 ZR-3220 Park Hills Drive

Professional Personnel

	Hours	Rate	Amount
Rodriquez, Zane non-conforming use email and letter update	7/31/2024 .50	110.00	55.00
Totals	.50		55.00
Total Labor			55.00

Total this Task \$55.00

Task 00711 ZR - 3012 Bee Cave

Professional Personnel

	Hours	Rate	Amount
Rodriquez, Zane reweiv of plans	8/12/2024 .50	110.00	55.00
Totals	.50		55.00
Total Labor			55.00

Total this Task \$55.00

Task 00719 4831 Timberline (Zoning)

Professional Personnel

		Hours	Rate	Amount	
Rodriquez, Zane	8/5/2024	.50	110.00	55.00	
	review and approval letter				
	Totals	.50		55.00	
	Total Labor				55.00

Total this Task \$55.00

Task 00723 203 Almarion (Zoning)

Professional Personnel

		Hours	Rate	Amount	
Rodriquez, Zane	7/30/2024	.50	110.00	55.00	
	quick review of plans for AC solution email				
	Totals	.50		55.00	
	Total Labor				55.00

Total this Task \$55.00

Task 00725 500 Vale (Zoning)

Professional Personnel

		Hours	Rate	Amount	
Rodriquez, Zane	8/5/2024	.50	110.00	55.00	
	coordination with city on zoning question and letter amendment				
Rodriquez, Zane	8/12/2024	.75	110.00	82.50	
	Revev of plans				
Rodriquez, Zane	8/13/2024	.50	110.00	55.00	
	plan review based on interpretation of height code				
Rodriquez, Zane	8/15/2024	.25	110.00	27.50	
	pool review				
	Totals	2.00		220.00	
	Total Labor				220.00

Total this Task \$220.00

Task 00726 9 Grove (Zoning)

Professional Personnel

		Hours	Rate	Amount	
Rodriquez, Zane	7/29/2024	.50	110.00	55.00	
	review of plans and letter				
Rodriquez, Zane	8/12/2024	.25	110.00	27.50	
	review of plans				
	Totals	.75		82.50	
	Total Labor				82.50

Total this Task \$82.50

Task 00727 404 Vale (Zoning)

Professional Personnel

			Hours	Rate	Amount	
Rodriquez, Zane		8/6/2024	1.75	110.00	192.50	
Review of plans						
Totals			1.75		192.50	
Total Labor						192.50

Total this Task \$192.50

Task 00954 ROW - 5015 Timberline Drive

Professional Personnel

			Hours	Rate	Amount	
Bambah, Anjan		8/12/2024	.50	110.00	55.00	
Review 1						
Totals			.50		55.00	
Total Labor						55.00

Total this Task \$55.00

Task 00960 3302 Park Hills (ROW)

Professional Personnel

			Hours	Rate	Amount	
Almada, Maritza		8/23/2024	1.50	110.00	165.00	
ko mtg w/zane and bernard						
first ROW Review						
Totals			1.50		165.00	
Total Labor						165.00

Total this Task \$165.00

Total this Phase \$11,136.25

Total this Project \$11,136.25

Total this Report \$11,136.25