

RESOLUTION NO. 2024-09-18-17

**A RESOLUTION OF THE CITY COUNCIL OF
ROLLINGWOOD, TEXAS APPOINTING AN ACTING CITY
SECRETARY AND PROVIDING FOR AN EFFECTIVE
DATE**

WHEREAS, Section 2-121 of the City’s Code of Ordinances authorizes the City Council of the City of Rollingwood (“City Council”) to appoint a City Secretary of the City of Rollingwood (“City Secretary”); and

WHEREAS, the City Secretary is appointed by the City Council to exercise all of the powers and perform all of the duties prescribed by law and will perform such other duties as may be required by the City Council; and

WHEREAS, the position of City Secretary was vacated on July 5, 2024; and

WHEREAS, the City Council appointed Ashley Wayman as Acting City Secretary on August 18, 2024; and

WHEREAS, the City Council now wishes to appoint Makayla Rodriguez as Acting City Secretary to perform the duties of the City Secretary as prescribed by law.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROLLINGWOOD:

Section 1. That the foregoing recitals are hereby found to be true and correct findings of the City Council of Rollingwood and are fully incorporated into the body of this Resolution.

Section 2. That the City Council of the City of Rollingwood hereby appoints City Administrator Makayla Rodriguez as Acting City Secretary

Section 3. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

Section 4. This Resolution shall be in force and effect from and after its passage and it is so resolved.

PASSED, APPROVED AND DULY RESOLVED by the City Council of Rollingwood on this the _____ day of _____, 2024.

Gavin Massingill, Mayor

ATTEST:

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Ashley Wayman, City Administrator